

**WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
March 1, 2007
5:00 p.m.**

- I.** Call to Order
- II.** Pledge of Allegiance
- III.** Certification of the Posting of the Notice of the Meeting
- IV.** Workshop Discussion
 - 1. Legislative Update
 - 2. Chancellor Search Update
 - 3. Policy Manual Update

V. Closed Session

The Board of Trustees, in accordance with Sections 551.001, et. Seq. of the Texas Government Code will move into Closed Session under the following provision(s) of the ACT:

Section 551.071 - Consultation With Attorney
Section 551.074 – Personnel Matters

- VI.** Reconvene Regular Meeting
- VII.** Introductions, Special Guests, Recognitions
- VIII.** Approval of the Minutes of the February 1, 2007 Regular Meeting
- IX.** Consideration of the Adoption of a Resolution Naming the Montgomery College Art Gallery (**ACTION ITEM 1**)
- X.** Citizens Desiring to Address the Board
- XI.** Special Reports and Announcements
 - 1. Chancellor
 - 2. College Presidents

3. Vice Chancellors
4. Faculty Senate Presidents

XII. Institutional Effectiveness Reports

1. Concurrent Credit Students, Spring 2007
2. Student Profile Comparing Spring 2006 and Spring 2007
3. High School Penetration Comparing Numbers of High School Seniors in 2006 and Fall 2006 Credit Students
4. International Students by College, Spring 2007

XIII. Consideration of Consent Agenda

(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Trustees receive agenda materials one week in advance of the meeting to prepare for the business to be conducted.)

XIV. Policy Report and Consideration

Consideration of Approval for Board of Trustees Travel (**ACTION ITEM 2**)

XV. Curriculum Report

Articulation and Joint Admission Agreements

XVI. Financial Reports and Considerations

1. Monthly Financial Statements
2. Consideration of Approval to Enter into an Exclusive Contract for Snack and Beverage Vending Services for the District (**ACTION ITEM 3**)
3. Consideration of Approval to Purchase Computer Numerical Controlled (CNC) Training Lathe and Machining Equipment for Montgomery College (**ACTION ITEM 4**)
4. Consideration of Approval to Purchase Global Positioning System (GPS) for Land Surveying and Mapping Program at Montgomery College (**ACTION ITEM 5**)

5. Consideration of Approval to Purchase Printing Services for Course Catalogs for the District (**ACTION ITEM 6**)
6. Consideration of Ratification of Purchase of Technology Consulting Services for the District (**ACTION ITEM 7**)
7. Consideration of Approval to Extend Agreement for Purchase of Regalia for the District (**ACTION ITEM 8**)
8. Consideration of Approval to Replace Existing Bi-Fold Sliding Glass Doors at Tomball College (**ACTION ITEM 9**)
9. Consideration of Approval to Replace Backup Generator at Tomball College (**ACTION ITEM 10**)
10. Consideration of Approval to Replace Lighting Control Panel System for Lecture Hall at North Harris College (**ACTION ITEM 11**)
11. Consideration of Approval to Install Water System Improvements at Cy-Fair College (**ACTION ITEM 12**)
12. Consideration of Approval to Expand Community College Survey of Student Engagement (CCSSE) Institutional Memberships to All Five Colleges (**ACTION ITEM 13**)
13. Consideration of Acceptance of Gift (**ACTION ITEM 14**)

XVII. Building and Grounds Report

Construction Projects Update

XVIII. Personnel Reports and Considerations

1. Consideration of Ratification of Appointments (**ACTION ITEM 15**)
2. Consideration of Acceptance of Resignations (**ACTION ITEM 16**)
3. Consideration of Approval of Commissioning of Peace Officer (**ACTION ITEM 17**)

XIX. Suggested Future Agenda Items

XX. Adjournment

The Board of Trustees, may at any time prior to adjournment, in accordance with Sections 551.001, et seq. of the Texas Government Code, move into Closed Session under the following provision(s) of the ACT:

Section 551.071 - Consultation With Attorney
Section 551.072 - Deliberation Regarding Real Property
Section 551.073 - Deliberation Regarding Prospective Gift
Section 551.074 - Personnel Matters
Section 551.076 - Deliberation Regarding Security Devices
Section 551.086 - Economic Development Negotiations

**Certification of Posting of Notice to the March 1, 2007
Workshop and Regular Meeting of the
North Harris Montgomery Community College District's
Board of Trustees**

I, John E. Pickelman, Chancellor of the North Harris Montgomery Community College District, do hereby certify that a notice of the meeting was posted on Monday, the 26th day of February, 2007, in a place convenient to the public in the Administration Office of the District Services and Training Center and on all college campuses as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 26th day of February, 2007.

John E. Pickelman, Ph.D.
Chancellor

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
February 1, 2007
6:00 p.m.**

PRESENT: Mr. Randy Bates, Chair
Ms. Stephanie Marquard, Vice Chair
Mr. John Fox, Secretary
Ms. Priscilla Kelly, Assistant Secretary
Dr. Richard Campbell
Mr. Chris Daniel
Dr. David Holsey

ABSENT: Ms. Maria Flotte O'Neill
Mr. David Vogt

- I. **CALL TO ORDER:** Mr. Bates called the Regular Board Meeting to order at 6:00 p.m. after determining a quorum was present.
- II. **PLEDGE OF ALLEGIANCE:** Mr. Daniel led the Board and guests in reciting the Pledge of Allegiance.
- III. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:** Dr. Pickelman was absent due to Governor Perry's request to be present for his higher education funding staff briefing and press conference in Austin. Mr. Ray Laughter, vice chancellor for external affairs, confirmed on behalf of Dr. Pickelman that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit "A."
- IV. **APPROVAL OF THE MINUTES OF THE DECEMBER 7, 2006 WORKSHOP MEETING AND REGULAR MEETING:** upon a motion by Mr. Daniel and a second to the motion by Ms. Kelly, the minutes of the December 7, 2006 Workshop Meeting and Regular Meeting were approved.
- V. **INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS:** Mr. Laughter welcomed Kimberly Stauffer of the *Houston Chronicle*.
- VI. **CITIZENS DESIRING TO ADDRESS THE BOARD:** None
- VII. **SPECIAL REPORTS AND ANNOUNCEMENTS**
 1. **Chancellor:** Mr. Ray Laughter, vice chancellor for external affairs, on behalf of Dr. John Pickelman, chancellor, noted that enrollments district-wide reached nearly

45,000 – an increase of 2,250 and a 5.3% increase over same time last academic year. *The Houston Business Journal* again ranked NHMCCD first on the list of the largest Houston area colleges and universities. The rankings were based on 2005 fall semester enrollment numbers. The North Harris College presidential search advisory committee has been appointed and will meet for the first time on February 2nd. Mr. Laughter announced that NHMCCD has been selected to receive a Mobile Go Center (MGC) trailer from the College for All Texans Foundation in support of the Texas Higher Education's Closing the Gap initiative. The goal for the trailers is to bring college related information and assistance to students and their families where they live, work and attend school. The MGCs will be deployed to a variety of locations (for example, high schools and middle schools, supermarket or mall parking lots, festivals, and sporting events). Mr. Laughter noted that this is the last Board meeting for Dr. David Sam, president of North Harris College (NHC). Dr. Sam has accepted the position of president of Elgin Community College in Illinois. A farewell reception will be held at NHC on February 6th in the Student Center. He reminded the Board that the Community College Day at the Capitol will take place on February 22nd. Mr. Laughter introduced faculty and administrators who have been awarded sabbaticals for the 2007-2008 academic year. Sabbatical recipients are as follows: Deborah D. Adams, Professor, Management/Marketing, KC; Julie Alber, Professor, Speech, MC; Diane K. Blanco, Director, College Relations, KC; Dominic R. Bongiorno, Professor, Speech, KC; Sandy Deabler, Professor, Psychology, NHC; Loree M. DuBose, Professor, Nursing, NHC; Will-Matthis Dunn, Professor, Math, MC; John David Faber, Professor, Music, NHC; Gloria Mallett, Counselor, NHC; Sharon Matheson, Professor, Cosmetology, NHC; Connie S. McMahan, Counselor, NHC; Joe A. McMilliam, Professor, Math, NHC; Todd Miller, Professor, Music, KC; Karen Miner, Counselor CFC; Catherine C. Olson, Professor, English, TC; Allen R. Vogt, Professor, History, NHC; Melanie M. Younger, Professor, Biology, TC; and Loris Zucca, Professor, Math, KC.

2. College Presidents: Dr. David Sam, president of North Harris College (NHC), distributed folders spotlighting enrollment statistics for the spring 2007 semester and photos taken at the Ray Mollere Fountain of Hope dedication ceremony held on January 8th. More than 200 people gathered to witness the dedication. Ray Mollere, professor of computer information technology and former faculty senate president at NHC, died in 2004 after a battle with cancer. Dr. Sam expressed his appreciation to the Board and Dr. Pickelman for giving him the opportunity to serve as president of NHC and stated that he and his wife and family will always remember with fondness the warmth and acceptance they received at NHMCCD. Dr. Sam urged Board members to seek ways to meet the campus needs after failure of the recent bond referendum. Mr. Bates, board chair, commended Dr. Sam for his years of service as president of NHC and noted that his participation in the community was outstanding and would be greatly missed.

Dr. Linda Stegall, president of Kingwood College, distributed folders containing *Kingwood College Happenings*, which spotlighted various student and faculty events. The African American Student Association sponsored the Martin Luther King, Jr. Memorial Program, which featured keynote speaker, Randy Bates, Board chair, and

Anthony Williams, president of the Houston area Pan-Hellenic Council. Dr. Stegall presented the spring semester 2007 enrollment analysis, which shows a 7.8% increase in students served over the same time as last academic year. Dr. Stegall introduced Terry Sawma, vice president of continuing education. Mr. Sawma introduced Dr. Susan Bedwell, program manager of the teacher certification program. Dr. Bedwell introduced Gary Johnson, a student and graduate of the program. Mr. Johnson, a former NFL football player, is a coach and special education teacher at Lamar High School. The Teacher Certification Program at Kingwood College is the largest community college teacher certification program in the state of Texas. The program has certified over 1,100 teachers in just over the 5 years it has been in existence.

Dr. Ray Hawkins, president of Tomball College, introduced Stephanie Johnston, professor of occupational therapy, and recognized her for being named the Academic Educator of the Year for the State of Texas at the annual Texas Occupational Therapy Association (TOTA) Conference in November. The nominations come from various practitioners in the community and then are voted on by the association. This is the first time ever that TOTA was awarded to someone in an Occupational Therapy Assistant Program. It has always gone to someone in an Occupational Therapy program. Dr. Hawkins also introduced John Fishero, vice president of administrative services, and recognized him for receiving the 2006 Exemplary Practices Award from CCBO (Community College Business Officers). He was presented a plaque to recognize this award at the 24th Annual International Conference in Victoria, British Columbia in November.

Dr. Tom Butler, president of Montgomery College, distributed student demographic enrollment information for the Spring 2007 semester. In spring 2007, there are 8,229 students served with 20,367 enrollments. This is a 5.8% increase in students served as compared to spring 2006, with a 5.9% increase in enrollments. This increase also brings a 5.9% increase in credit hours and a 6.2% increase in contact hours. Dr. Butler expressed concerns about the college's ability to continue to grow and serve additional students in the future because of space constraints. He distributed copies of the Spring 2007 arts and cultural calendar.

Dr. Diane Troyer, president of Cy-Fair College, distributed copies of Spring 2007 semester enrollment analysis. The report showed a 13% increase in contact hours; a 16.1% minority enrollment increase; 56% increase in students age 21 or younger; a 23% increase in Katy students enrolled; an 81% increase in Weekend College enrollments over last spring; a 16% increase in online contact hours; and a 17% increase in sections taught by adjunct professors with 63% of all sections being taught by adjuncts. Dr. Troyer distributed flyers spotlighting activities planned for Black History Month and noted that the play by James Baldwin – “Down from the Mountaintop” will be presented on February 12th at 6:30 p.m. in the Center for the Arts Main Stage Theatre.

3. Vice Chancellors: Dr. Steve Head, executive vice chancellor, presented a PowerPoint overview of the Achieving the Dream initiative. Achieving the Dream is working to improve success rates for minority, economically disadvantaged and under prepared

students. The Houston Endowment has provided funding for several colleges in Texas to participate in the initiative. Alvin Community College, Brazosport College, College of the Mainland, Lee College, North Harris Montgomery Community College District, San Jacinto College, Wharton County Junior College, Prairie View A&M University, Texas Southern University, and the University of Houston-Downtown are participants from the Gulf Coast region at this time. Each Achieving the Dream college develops strategies based on its analysis of institutional strengths, problem areas, and achievement gaps. NHMCCD's main focus under the initiative is improving or enhancing student success services.

4. Faculty Senate President: Dr. Michael Capistran, professor of political science and faculty senate president at Tomball College, introduced Ms. Idolina Hernandez, professor of sociology and newly appointed faculty senate president at Cy-Fair College. Dr. Capistran thanked the Board for their continued support and for affording a forum during monthly Board meetings for the faculty senate presidents to address the Board.

5. Other:

Summary Report of Awards of Funding Proposals: Mr. Ray Laughter, vice chancellor for external affairs, presented the report on funding proposals that have been awarded during the first quarter (September 2006, October 2006, and November 2006) totaling \$1,926,393. There are three pending proposals totaling \$680,667. A copy is attached as Exhibit "B."

- VIII. CONSIDERATION OF CONSENT AGENDA**: Mr. Bates proceeded with the Consent Agenda. Dr. Campbell recommended that Action Items 15 and 17 be considered separately. Dr. Campbell made a motion to approve Action Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 16, 18, 19, 20, and 21. Mr. Fox seconded the motion, and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit "C."

IX. POLICY REPORT AND CONSIDERATION:

Consideration of Approval for Board of Trustees Travel (ACTION ITEM 1): the Board of Trustees authorized Randy Bates and Chris Daniel to attend the Association of Community College Trustees National Legislative Summit in Washington, D.C. on February 12-14, 2007. This item was passed in the Consent Agenda. A copy is attached as Exhibit "D."

X. FINANCIAL REPORTS AND CONSIDERATIONS:

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor of business affairs and chief financial officer, presented the monthly financial statements. A copy is attached as Exhibit "E."

2. Quarterly Investment Report: Ms. Cindy Gilliam, vice chancellor of business affairs and chief financial officer, presented the quarterly investment report. A copy is attached as Exhibit “F.”
3. Pre-approved Purchases of Technology Items for Period of September 2006 through November 2006 Report: Ms. Cindy Gilliam, vice chancellor of business affairs and chief financial officer, noted that the pre-approved process provides a method of purchasing technology items that allows the District to benefit from market price fluctuations and delivery options. A copy is attached as Exhibit “G.”
4. Consideration of Approval of Master Agreement to Purchase Online Tutoring Services for the District and Authorize the Chancellor or His Designee to Negotiate and Execute Annual Statements of Work (ACTION ITEM 2): the Board approved the master agreement to purchase online tutoring services for the District and authorized the Chancellor or his designee to negotiate and execute annual statements of work for up to five years with SMARTHINKING, Inc., at \$32 per hour of tutoring services plus a \$960 annual fee for an estimated amount of \$10,560 in year one. This item was passed in the Consent Agenda. A copy is attached as Exhibit “H.”
5. Consideration of Approval to Repair and Install Canopies at District Services and Training Center (DSTC) (ACTION ITEM 3): the Board approved the purchase of construction services to repair and install canopies at DSTC from the lowest bidder, Berger Construction, 7834 Tavern Street, Houston, Texas 77040 in the amount of \$101,044. This item was passed in the Consent Agenda. A copy is attached as Exhibit “I.”
6. Consideration of Approval to Purchase Situational Leadership Training Courses for Airport Planning and Management Program at North Harris College (ACTION ITEM 4): the Board approved the purchase of situational leadership training courses for the airport planning and management program at North Harris College from The Ken Blanchard Companies, in an amount not to exceed \$30,000 annually through the end of the contract term with the City of Houston. This item was passed in the Consent Agenda. A copy is attached as Exhibit “J.”
7. Consideration of Ratification of Purchase of Airport Security Training for Airport Planning and Management Program at North Harris College (ACTION ITEM 5): the Board ratified the purchase of airport security training for the Airport Planning and Management Program at North Harris College from New Age Security Solutions (NASS), in an amount not to exceed \$55,000 annually. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K.”
8. Consideration of Approval of Texas Building and Procurement Commission (TBPC) Purchase of Hepatitis B Vaccines for North Harris and Montgomery Colleges (ACTION ITEM 6): the Board approved the TBPC purchase of hepatitis B vaccines for North Harris and Montgomery Colleges from GlaxoSmithKline, One Franklin

Plaza, Philadelphia, PA 19101-7929 in the amount not to exceed \$40,000 annually. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L.”

9. Consideration of Approval to Purchase Office and Classroom Furniture for North Harris College (ACTION ITEM 7): the Board approved the purchase of office and classroom furniture for North Harris College in the amount of \$46,336 from the following low bidders: One Office Furniture - \$44,857; Highsmith, Inc. - \$1,030; and Office Depot - \$449. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M.”
10. Consideration of Approval to Install Walkway Pavers at the District Services and Training Center (DSTC) (ACTION ITEM 8): the Board approved the purchase of construction services for the installation of walkway pavers at the DSTC from Accompany Services, in the amount of \$136,500. This item was passed in the Consent Agenda. A copy is attached as Exhibit “N.”
11. Consideration of Approval to Install Security Gates at Entry Drives of the District Service & Training Center (DSTC) (ACTION ITEM 9): the Board approved the installation of security gates for the entry drives of the DSTC from the lowest bidder, Accompany Services, 18035 West Little York, Katy, TX 77449 in the amount of \$58,170. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O.”
12. Consideration of Ratification of Emergency Purchase to Install Energy Meters at North Harris College (ACTION ITEM 10): the Board ratified the emergency purchase to install energy meters at North Harris College from the lowest bidder, Automated Logic in the amount of \$71,610. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P.”
13. Consideration of Approval to Purchase Additional Business Intelligence Software and Consulting Services for the District (ACTION ITEM 11): the Board approved the purchase of additional business intelligence software and consulting services from SAS Institute, Inc., in an amount not to exceed \$50,000, for a total project cost of \$700,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Q.”
14. Consideration of Ratification of Emergency Purchase of Computer Hardware for the District Services and Training Center (DSTC) (ACTION ITEM 12): the Board ratified the emergency purchase of computer hardware for the DSTC from Sirius Computer Solutions, Inc., 613 NW Loop 410, Suite 1000, in the amount of \$274,647. This item was passed in the Consent Agenda. A copy is attached as Exhibit “R.”
15. Consideration of Approval of Second Allotment of Technology Hardware and Software Purchases for the District (ACTION ITEM 13): the Board approved the second allotment of technology hardware and software purchases for the District in the amount of \$1,000,000 for a total purchase of \$2,400,000 for the current fiscal

year. This item was passed in the Consent Agenda. A copy is attached as Exhibit “S.”

16. Consideration of Approval of Texas Building and Procurement Commission’s (TCPN) Texas Multiple Award Schedule (TXMAS) Cooperative Lease of a Copier for the Business Office at Montgomery College (ACTION ITEM 14): the Board approved a 36-month lease for a copier for the business office at Montgomery College from Oce North America, in the amount of \$74 per month, for a total cost of \$2,664. This item was passed in the Consent Agenda. A copy is attached as Exhibit “T.”
17. Consideration of Approval to Purchase Books and Materials for Training of Texas Workforce Commission Students in Advanced Manufacturing for North Harris, Cy-Fair, and Montgomery Colleges (ACTION ITEM 15): upon a motion by Dr. Campbell, and a second to the motion by Ms. Marquard, the Board unanimously approved the purchase of books and nonprint materials to support the training of Texas Workforce Commission students in Advance Manufacturing at North Harris, Montgomery, and Cy-Fair Colleges in an amount not to exceed \$335,000. A copy is attached as Exhibit “U.”
18. Consideration of Acceptance of Gifts (AGENDA ITEM 16): the Board formally accepted and acknowledged the gifts donated to the North Harris Montgomery Community College District in accordance with the donors’ wishes. This item was passed in the Consent Agenda. A copy is attached as Exhibit “V.”
19. Consideration of Approval to Fund the Office of Public Records (ACTION ITEM 17): upon a motion by Dr. Campbell, and a second to the motion by Ms. Marquard, the Board unanimously approved a total of \$80,000 to be added to the FY 2006-07 Budget of the District Services and Training Center to provide funds to create, staff and operate the Office of Public Records. A copy is attached as Exhibit “W.”
20. Consideration of Approval of an Addendum to the Gold Hill and Associates Contract for Consulting Services (ACTION ITEM 18): the Board approved the proposed addendum to the Gold Hill and Associates contract which adds consulting services for the North Harris College president search. This item was passed in the Consent Agenda. A copy is attached as Exhibit “X.”

XI. Building and Grounds Report

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “Y.”

XII. Personnel Reports and Considerations

1. Consideration of Ratification of Appointments (ACTION ITEM 19): the Board ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Z.”

2. Consideration of Acceptance of Resignations (ACTION ITEM 20): the Board accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “aa.”
3. Consideration of Approval of Commissioning of Peace Officer (ACTION ITEM 21): the Board of Trustees approved the commissioning of the following peace officers for the North Harris Montgomery Community College District: Kingwood College - Edward D. Hunt, Sr. and Keith Alan Wied; Cy-Fair College - David A. Meeler and Leonard A. Woodard, III. This item was passed in the Consent Agenda. A copy is attached as Exhibit “bb.”

XIII. SUGGESTED FUTURE AGENDA ITEMS: None

XIV. ADJOURNMENT: there being no further business, Mr. Bates adjourned the meeting at 7:17 p.m.

ATTEST:

Board of Trustees, Chair

Board of Trustees, Secretary

Special Consideration

(ACTION ITEM 1)

Board Meeting 3-1-07

Request: Consideration of the Adoption of a Resolution Naming the Montgomery College Art Gallery

Chancellor's

Recommendation: That the Board of Trustees approve the attached resolution recognizing Mary Matteson-Parrish for her contribution and service to higher education and the North Harris Montgomery Community College District by naming the Mary Matteson-Parrish Art Gallery at Montgomery College.

Rationale: The Board of Trustees Policy CAM (Legal): Appropriations and Revenue Sources, Naming Facilities authorizes the Board to name a facility, center, or academic program in recognition of an individual who has provided distinguished leadership and service to the District. In all cases, the naming of a facility shall reflect favorably on and bring honor to the District. Mary meets the criteria for consideration with distinction and such naming will bring honor to and reflect well upon the District.

Fiscal Impact: None

Resource: John Pickelman

832-813-6515

Report: Concurrent Credit Students, Spring 2007

Goal: Provide quality, accessible courses and programs of instruction which meet transfer, workforce development, and lifelong learning needs of students

Indicator: High School students taking concurrent credit classes

High school students are provided the opportunity to take college credit classes prior to high school graduation. Students may enroll in classes that are either restricted to high school students or are regularly scheduled classes at one of the colleges. As of the fall 2004 term, partial tuition waivers for concurrent students were available.

Highlights of the report on the next page include:

- The district continues to provide access to high school students by providing concurrent credit classes to 3,932 individual students during spring 2007. This represents an increase of 15.2% compared to spring 2006.
- School districts with over 500 high school students taking credit classes include Conroe, Cy-Fair, Humble, and Klein.
- The college with the highest numbers of concurrent credit students and course enrollments is Cy Fair College, with 950 students enrolled in 1,192 separate classes.
- North Harris College and Kingwood experienced the greatest increase in concurrent credit students: North Harris by 25% or 187 students and Kingwood by 37% or 175 students.

Data in the following table reflect enrollment for spring 2007 term classes.

Staff	Martha Oburn	832 813-6764
Resource:	Steve Head	832 813-6523

North Harris Montgomery Community College District
Concurrent Credit Students¹
Official Day
Spring 2007

College	ISD	Spring 2007 Enrollment ²			Students ³		
		High School ⁴	College ⁵	Total	Spring 2007	Spring 2006	% Change
NHMCCD Total (Unduplicated)		4,045	1,140	5,185	3,932	3,413	15%
Cy-Fair	Cy-Fair	1058	114	1,172	936	873	7%
	Aldine		1	1	1	2	-50%
	Klein		3	3	1	4	-75%
	Tomball	1	1	2	2	1	100%
	Katy	1	6	7	4	0	
	Other ⁶	6	1	7	6	9	-33%
Totals		1,066	126	1,192	950	889	7%
Kingwood	Humble	605	91	696	515	398	29%
	New Caney	81	14	95	66	34	94%
	Splendora		28	28	24	9	167%
	Tomball		1	1	1	7	-86%
	Klein		1	1	1		
	Cy-Fair		6	6	6	5	20%
	Willis	2		2	1		
	Huffman		9	9	6		
	Conroe	1	6	7	4		
	Aldine	2	4	6	4	1	300%
	Cleveland		3	3	2	0	
	Other ⁶	7	12	19	13	14	-7%
Totals		698	175	873	643	468	37%
Montgomery	Conroe	364	142	506	440	404	9%
	Cleveland		1	1	1	1	0%
	Cy-Fair		2	2	1	1	0%
	Willis	34	34	68	39	40	-3%
	Magnolia	1	17	18	15	12	25%
	Montgomery		26	26	14	15	-7%
	Klein		17	17	9	6	50%
	Splendora		1	1	1	1	0%
	Spring		13	13	8	8	0%
	Tomball		1	1	1	2	-50%
	Other ⁶	2	8	10	7	4	75%
Totals		401	262	663	536	494	9%

Concurrent Credit Students¹
Official Day
Spring 2007

College	ISD	Spring 2007 Enrollment ²			Students ³		
		High School ⁴	College ⁵	Total	Spring 2007	Spring 2006	% Change
North Harris	Klein	374	15	389	348	274	27%
	Spring	284	82	366	277	245	13%
	Aldine	261	134	395	272	185	47%
	Cy-Fair	10		10	10	14	-29%
	Humble	2	1	3	2	1	100%
	Magnolia	2		2	2	0	
	Conroe	3		3	2	4	-50%
	North Forest	1		1	1	0	
	Tomball	2		2	2	3	-33%
	Other ⁶	5		5	5	8	-38%
Totals		944	232	1,176	921	734	25%
Tomball	Tomball	383	36	419	276	265	4%
	Klein	155	166	321	289	240	20%
	Magnolia	235	81	316	206	210	-2%
	Waller	100	8	108	66	52	27%
	Cy-Fair	40	40	80	49	57	-14%
	Spring	4	5	9	9	7	29%
	Splendora		1	1	1	2	-50%
	Conroe	3	1	4	4	2	100%
	Aldine		1	1	1	0	
	Humble	1	1	2	2	2	0%
	Katy	2		2	1		
	Willis	2		2	2	0	
	Other ⁶	11	5	16	11	13	-15%
Totals		936	345	1,281	917	850	8%

¹Concurrent Credit Students: Concurrent credit students are those who have a dual credit tuition waiver in the Financial Aid file.

²Enrollment: Each student is counted once for each course taken.

³Students: Number of high school students taking at least one college-level course.

⁴High School: Enrollments in sections limited to high school students only.

⁵College: Enrollments in sections taught at colleges or centers.

⁶Other: Includes students whose ISD information is incomplete.

Report: Student Profile Comparing Spring 2006 and Spring 2007

Goal: Provide quality, accessible courses and programs of instruction which meet transfer, workforce development, and lifelong learning needs of students

Indicator: Semester credit hour student characteristics

Highlights of the report on the next page include:

- Overall the district continues to grow, with students served increasing by 5.3%, or about 2,268 students between Spring 2006 and Spring 2007 to over 45,000 students served.
- Hispanics continue to grow at higher rates than other groups, increasing by 15.8% compared to no growth for whites, 0.8% for blacks, and 11.3% for Asians.
- The numbers of out-of-district students increased by 8.4%, a higher rate than the 4.3% for in-district students.
- More students are taking distance learning courses, with course enrollments increasing from 14,926 to 16,296, an increase of 9.2%.
- Course enrollments increased 4.6% overall, fairly evenly distributed across the three types: academic, technical, and developmental.
- Contact hours increased by 5.0%.

Data in the following table reflect enrollment for all spring term credit classes.

Staff	Martha Oburn	832 813-6764
Resource:	Steve Head	832 813-6523

North Harris Montgomery Community College District
Credit Student Profile
 Comparing Spring 2006 to Spring 2007

	CY-FAIR		KINGWOOD		MONTGOMERY		NORTH HARRIS		TOMBALL		DISTRICT TOTALS		PERCENT CHANGE
	Spring 06	Spring 07	Spring 06	Spring 07	Spring 06	Spring 07	Spring 06	Spring 07	Spring 06	Spring 07	Spring 06	Spring 07	
ALL STUDENTS SERVED	9,993	11,071	6,688	7,212	7,775	8,248	10,650	10,585	7,648	7,906	42,754	45,022	5.3%
ETHNICITY													
White	4,646	4,768	4,282	4,415	5,706	5,728	3,576	3,280	5,031	5,043	23,241	23,234	0.0%
Black	1,026	1,092	698	787	536	604	2,527	2,309	653	692	5,440	5,484	0.8%
Hispanic	2,419	2,924	1,021	1,142	993	1,223	2,914	3,264	1,086	1,213	8,433	9,766	15.8%
Asian	963	1,100	213	272	243	238	775	819	434	495	2,628	2,924	11.3%
Other	939	1,187	474	596	297	455	858	913	444	463	3,012	3,614	20.0%
GENDER													
Male	5,871	4,595	2,308	2,558	2,923	3,198	3,820	3,874	2,889	2,971	17,811	17,196	-3.5%
Female	4,073	6,467	4,374	4,653	4,845	5,049	6,821	6,705	4,737	4,933	24,850	27,807	11.9%
Missing	49	9	6	1	7	1	9	6	22	2	93	19	
RESIDENCY													
In-District	8,658	9,397	5,953	6,386	6,958	7,344	9,896	9,794	7,130	7,330	38,595	40,251	4.3%
Out-of-District	1,013	1,224	580	624	640	646	463	428	348	378	3,044	3,300	8.4%
Out-of-State/Foreign	317	438	144	185	59	246	283	354	162	194	965	1,417	46.8%
Exemptions/Waivers	5	6	11	12	104	8	8	6	8	4	136	36	-73.5%
Missing		6	0	5	14	4	0	3	0	0	14	18	
CONCURRENT CREDIT ¹	889	950	468	643	494	536	734	921	850	917	3,435	3,967	15.5%
AVERAGE AGE	24.0	23.9	25.5	25.2	24.9	24.9	25.7	25.4	24.4	24.3	24.7	24.5	-0.8%
AVERAGE CREDIT HOURS	8.5	8.6	8.9	8.9	8.8	8.8	8.3	8.2	8.5	8.6	8.3	8.3	0.0%
ENROLLMENTS	24,691	27,779	16,330	17,168	19,231	20,331	24,538	23,705	16,885	17,351	101,675	106,334	4.6%
Workforce Education	2,464	2,893	3,001	2,987	2,019	2,197	5,512	5,411	2,036	2,033	15,032	15,521	3.3%
Academic	18,530	20,919	11,536	12,332	14,774	15,558	15,480	14,848	12,931	13,301	73,251	76,958	5.1%
Developmental	3,697	3,967	1,793	1,849	2,438	2,576	3,546	3,446	1,918	2,017	13,392	13,855	3.5%
ENROLLMENT PATTERNS ²													
Distance Education ³	2,066	2,306	4,144	4,706	3,102	3,327	3,051	3,079	2,563	2,878	14,926	16,296	9.2%
Day	16,614	18,404	10,214	10,134	12,267	12,718	15,335	14,120	11,543	11,743	65,973	67,119	1.7%
Evening	5,336	5,970	1,607	1,654	3,577	3,786	5,221	4,937	2,545	2,529	18,286	18,876	3.2%
Weekend	654	1,099	221	296	247	283	691	658	207	200	2,020	2,536	25.5%
Missing ⁴	21	0	144	378	38	217	240	911	27	1	470	1,507	220.6%
CONTACT HOURS	1,484,992	1,677,960	1,006,016	1,052,784	1,146,916	1,216,764	1,610,486	1,572,200	990,272	1,032,586	6,238,682	6,552,294	5.0%
Workforce Education	197,216	227,328	248,208	241,872	157,380	171,244	479,726	471,312	155,648	157,370	1,238,178	1,269,126	2.5%
Academic	1,050,128	1,194,088	655,824	706,720	834,480	881,456	888,248	864,136	712,768	747,408	4,141,448	4,393,808	6.1%
Developmental	237,648	256,544	101,984	104,192	155,056	164,064	242,512	236,752	121,856	127,808	859,056	889,360	3.5%

Source: Data are from data warehouse files and reflect enrollment for all Spring term classes, regardless of which CB reporting term they fall into.

¹ Concurrent credit students are defined as those who had a dual credit tuition waiver in the Financial Aid files.

² Time of Day or Type of Delivery (determined by schedule and meeting types)

³ Includes all types of flex and distance learning classes

⁴As of Spring 2006 coding for this section was changed. As a result, there are a number of sections with missing data.

Report: High School Penetration Comparing Numbers of High School Seniors in 2006 and Fall 2006 Credit Students

Goal: Provide quality, accessible courses and programs of instruction which meet transfer, workforce development, and lifelong learning needs of students

Indicator: Number of high school seniors enrolling at North Harris Montgomery Community College District (NHMCCD) the fall semester following anticipated graduation.

This report combines data on the number of high school seniors from the 2005-2006 school year with the number of recent high school graduates who enrolled in credit classes at any of our five colleges in Fall 2006. The penetration rate is calculated as the number of NHMCCD students who indicated on their application that they graduated from a specific high school, divided by the number of seniors reported by that high school to the Texas Education Agency. Students must have indicated the high school from which they graduated on their application to the District to be included in the fall student count.

Highlights of the report on the next page include:

- School districts with over 25% of their high school seniors taking credit courses at an NHMCCD college included Tomball and New Caney.
- In addition, five in-district ISDs had over 20% of their seniors attending at least one college in the District, including Humble (23.4%), Magnolia (23.2%), Splendora (21.8%), Spring (21.2%), and Klein (20.7%).
- Cy Fair ISD had the highest number of recent graduates attending an NHMCCD college, 984, but this represented 19.3% of their graduates.
- Students from specific high schools tend to attend the college located closest to their school district. However, Klein ISD students were the most dispersed, with significant numbers attending North Harris, Tomball, and Montgomery Colleges.
- Of ISDs within the services area but out of the taxing district, Montgomery ISD had the highest number, 48, or 15.2% of their recent high school graduates.

Data in the following table reflect enrollment in fall 2006 credit classes.

Staff	Martha Oburn	832 813-6764
Resource:	Steve Head	832 813-6522

North Harris Montgomery Community College District
Number and Percent of Service Area High School Seniors Who Enroll at any NHMCCD College
in the Fall Term after High School Graduation
Fall 2006

In Taxing District	HS Seniors	NHMCCD (unduplicated)		Cy-Fair		Kingwood		Montgomery		North Harris		Tomball	
		#	%	#	%	#	%	#	%	#	%	#	%
ALDINE ISD	2,481	451	18.2%	14	0.6%	21	0.8%	7	0.3%	401	16.2%	16	0.6%
Aldine HS	564	123	21.8%	1	0.2%			1	0.2%	119	21.1%	3	0.5%
Carver HS	135	29	21.5%			3	2.2%	1	0.7%	24	17.8%	1	0.7%
Eisenhower HS	558	91	16.3%	11	2.0%					72	12.9%	10	1.8%
MacArthur HS	535	102	19.1%			10	1.9%			93	17.4%	1	0.2%
Nimitz HS	578	102	17.6%	2	0.3%	8	1.4%	5	0.9%	89	15.4%	1	0.2%
W T Hall HS	111	4	3.6%							4	3.6%		
CONROE ISD	2,617	429	16.4%	4	0.2%	14	0.5%	405	15.5%	10	0.4%	7	0.3%
Caney Creek HS	361	49	13.6%	2	0.6%	10	2.8%	37	10.2%				
Conroe HS	522	107	20.5%	1	0.2%	2	0.4%	102	19.5%	4	0.8%	1	0.2%
Hauke Alternative Ed	49	1	2.0%					1	2.0%				
Oak Ridge HS	483	99	20.5%	1	0.2%	2	0.4%	94	19.5%	3	0.6%	2	0.4%
Woodlands HS	1,202	173	14.4%					171	14.2%	3	0.2%	4	0.3%
CYPRESS-FAIRBANKS ISD	5101	984	19.3%	839	16.4%	4	0.1%	8	0.2%	19	0.4%	180	3.5%
Cy-Creek HS	610	132	21.6%	47	7.7%			1	0.2%	3	0.5%	95	15.6%
Cy-Fall HS	739	172	23.3%	166	22.5%					2	0.3%	13	1.8%
Cy-Fair HS	730	168	23.0%	145	19.9%			2	0.3%	5	0.7%	34	4.7%
Cy-Springs HS	775	178	23.0%	176	22.7%	1	0.1%	1	0.1%			4	0.5%
Jersey Village HS	661	22	3.3%	19	2.9%					1	0.2%	3	0.5%
Langham Creek HS	702	153	21.8%	148	21.1%	1	0.1%			3	0.4%	6	0.9%
Windfern HS	169	2	1.2%	2	1.2%								
Cypress Ridge	715	157	22.0%	136	19.0%	2	0.3%	4	0.6%	5	0.7%	25	3.5%
HUMBLE ISD	1,883	440	23.4%	2	0.1%	420	22.3%	6	0.3%	28	1.5%	3	0.2%
Humble HS	899	224	24.9%	1	0.1%	207	23.0%	4	0.4%	20	2.2%	1	0.1%
Kingwood HS	949	210	22.1%	1	0.1%	207	21.8%	2	0.2%	8	0.8%	2	0.2%
Quest HS	35	6	17.1%			6	17.1%						
KLEIN ISD	2633	545	20.7%	21	0.8%	9	0.3%	108	4.1%	113	4.3%	328	12.5%
Klein HS	829	178	21.5%	7	0.8%	3	0.4%	8	1.0%	16	1.9%	153	18.5%
Klein Forest HS	730	145	19.9%	12	1.6%	2	0.3%	1	0.1%	78	10.7%	61	8.4%
Klein Oak HS	485	130	26.8%			3	0.6%	49	10.1%	7	1.4%	82	16.9%
Klein Collins HS	589	92	15.6%	2	0.3%	1	0.2%	50	8.5%	12	2.0%	32	5.4%

Note: Students are counted once at each college they attend. The unduplicated district total counts each student only one time. Current year dual credit students are not included in this report.

Source: Number of High School Seniors from TX Education Agency AEIS Report. All NHMCCD data from Fall 06 Students Served Files updated as of January 18, 2007. High School and Graduation Year are Self-Reported by Students.

**Number and Percent of Service Area High School Seniors Who Enroll at any NHMCCD College
in the Fall Term after High School Graduation
Fall 2006**

In Taxing District	HS Seniors	NHMCCD (unduplicated)		Cy-Fair		Kingwood		Montgomery		North Harris		Tomball	
		#	%	#	%	#	%	#	%	#	%	#	%
MAGNOLIA ISD	521	121	23.2%	1	0.2%			38	6.6%	3	0.5%	82	14.3%
Magnolia HS	521	121	23.2%	1	0.2%			38	7.3%	3	0.6%	82	15.7%
NEW CANEY ISD	325	119	36.6%			112	31.8%	4	1.1%	3	0.9%	2	0.6%
New Caney HS	325	119	36.6%	1	0.3%	112	34.5%	4	1.2%	3	0.9%	2	0.6%
SPLENDORA ISD	142	31	21.8%			27	19.0%	2	1.4%	2	1.4%		
Splendora HS	142	31	21.8%			27	19.0%	2	1.4%	2	1.4%		
SPRING ISD	1,749	370	21.2%	6	0.3%	18	1.0%	51	2.9%	289	16.4%	27	1.5%
Spring HS	719	154	21.4%	2	0.3%	8	1.1%	39	5.4%	109	15.2%	6	0.8%
Westfield HS	1030	216	21.0%	4	0.4%	10	1.0%	12	1.2%	180	17.5%	21	2.0%
TOMBALL ISD	587	147	25.0%	7	1.2%	0	0.0%	1	0.2%	5	0.9%	138	23.5%
Tomball HS	587	147	25.0%	7	1.2%			1	0.2%	5	0.9%	138	23.5%
WILLIS ISD	322	46	14.3%					45	13.9%				
Willis HS	322	46	14.3%					45	14.0%	1	0.3%		
Out of Taxing District													
CLEVELAND ISD	177	24	13.6%			21	11.8%	1	0.6%				
Cleveland HS	177	24	13.6%	1	0.3%	21	11.9%	1	0.6%	3	1.7%		
HUNTSVILLE ISD	402	16	4.0%			1	0.2%	13	3.2%	2	0.5%		
Huntsville HS	391	16	4.1%	0	0.0%	1	0.3%	13	3.3%	2	0.5%		
Westmoreland Learning Center	11												
MONTGOMERY ISD	315	48	15.2%					44	14.0%	1	0.3%	5	1.6%
Montgomery HS	315	48	15.2%	0	0.0%	0	0.0%	44	14.0%	1	0.3%	5	1.6%
TARKINGTON ISD	143	24	16.8%			20	14.0%	3	2.1%				
Tarkington HS	143	24	16.8%	0	0.0%	20	14.0%	3	2.1%	1	0.3%	5	1.6%
NEW WAVERLY ISD	69	3	4.3%					3	4.3%				
New Waverly HS	69	3	4.3%	0	0.0%	20	14.0%	3	4.3%	1	0.7%		

Note: Students are counted once at each college they attend. The unduplicated district total counts each student only one time. Current year dual credit students are not included in this report.

Source: Number of High School Seniors from TX Education Agency AEIS Report. All NHMCCD data from Fall 06 Students Served Files updated as of January 18, 2007. High School and Graduation Year are Self-Reported by Students.

Report: International Students by College, Spring 2007

Goal: Provide quality, accessible courses and programs of instruction which meet transfer, workforce development, and lifelong learning needs of students

Indicator: International students enrolled in credit classes

The district serves students who were born outside of the United States. These include not only those who are immigrants or permanent residents, but also students attending on foreign student visas.

Highlights of the report on the following pages include:

- Overall, the spring 2007 enrollment of international students district-wide totals 1,627 students who are from at least 100 different countries. This represents 4.1% of the total students enrolled, and is an increase of 7.6% over spring 2006, when there were 1,512 international students.
- About a third (31.8%) of all international students attending are from Mexico (517 students). Significant numbers of students are also from Venezuela (89 students), Columbia (88 students), and Vietnam ((78).
- North Harris College has the highest number of international students, 633, which represents 6.0% of their total student population. Cy-Fair also enrolled a high number of international students: 571 or 5.2% of their total student population.

Data in the following tables reflect enrollment for the spring 2007 term classes.

Staff	Martha Oburn	832 813-6764
Resource:	Steve Head	832 813-6522

North Harris Montgomery Community College District
International Students by College
Spring 2007

COUNTRY	NHMCCD (Unduplicated)	CY-FAIR	KINGWOOD	MONTGOMERY	NORTH HARRIS	TOMBALL
Argentina	11		1	4	8	1
Armenia	1		1			
Aruba	1		1	1		
Australia	2					2
Austria	1	1				
Bahamas	5	1		3	1	
Bangladesh	5	1			3	1
Belize	2			1		1
Bolivia	4	3	1	1		
Bosnia and Herzegovina	2	1		1		
Brazil	17	10	2	1	3	6
Bulgaria	3			1	2	
Burkina Faso	1		1		1	
Burma	3				3	
Cambodia	3	1			3	
Cameroon	8	1	1	1	6	1
Canada	32	6	7	9	3	10
Chad	3				3	
Chile	4	1		2	1	
China	20	9	3	3	7	1
Colombia	88	41	12	11	34	6
Costa Rica	4	1		1	2	1
Cote d'Ivoire	1	1				
Czech Republic	3		1			2
Dominica	2	1	1			1
Dominican Republic	1		1		1	
Ecuador	12	4	3	7	1	1
Egypt	2			1	1	
El Salvador	39	17	6	3	13	2
Eritrea	1	1				
Estonia	1		1			
Ethiopia	1	1				
Finland	1			1		
France	7	2		1	1	4
Gambia	2	2				
Germany	5		2	2		1
Ghana	2	1		1	2	
Guatemala	15	4	1	3	5	2
Guinea	1			1		
Honduras	19	6	5	3	4	2
Hong Kong	8	4	2	1		2
Hungary	1				1	
India	54	18	10	8	15	15
Indonesia	3	3			1	
Iran	5	4	1			1
Ireland	1	1				
Israel	1	1	1			
Italy	1	1				
Jamaica	17	10	1	1		9

COUNTRY	NHMCCD (Unduplicated)	CY-FAIR	KINGWOOD	MONTGOMERY	NORTH HARRIS	TOMBALL
Japan	7	1	1	2	1	2
Jordan	3	1	1		2	
Kazakhstan	6	5				1
Kenya	55	28	8	3	23	15
Korea, North	1	1				
Korea, South	60	46		2	8	9
Kuwait	2				2	
Kyrgyzstan	1			1		
Lebanon	2	1			1	
Liberia	1					1
Libya	1				1	
Macedonia	1				1	
Malaysia	5	3	1	3	1	1
Mali	2				2	
Mexico	517	157	43	59	256	51
Mongolia	1	1				
Montenegro	1					1
Morocco	1	1				
Nepal	37	2	1	5	31	
Netherlands	4	2	2			2
New Zealand	1			1		
Nicaragua	4	1	1	1	2	1
Nigeria	38	6	12	10	16	5
Norway	4		2	2		
Pakistan	39	11	6	10	21	7
Panama	1		1		1	
Peru	21	6	1	2	10	4
Philippines	47	5	6	15	25	11
Poland	8	4	1	2	2	2
Romania	2	2				
Russia	6	2	2	2	1	2
Saint Kitts and Nevis	1				1	
Saudi Arabia	2	1		1		
Serbia	1			1		
Sierra Leone	2	1	1	2		
Singapore	10	6	1		2	1
South Africa	4	1	1	1	1	1
Syria	5	3		1	1	2
Taiwan	12		5	2	7	1
Tanzania	13	9		1	6	5
Thailand	11	2	5	6	3	
Togo	1				1	
Trinidad and Tobago	5	2	3		2	
Turkey	3	1	1	1		
Turkmenistan	1			1		
Uganda	3	1	1		1	
United Kingdom	19	7	1	5	4	4
Uruguay	3	3				
Venezuela	89	32	14	16	19	14
Vietnam	78	26	5	7	39	14
Zambia	8	3	1	3	4	2
Zimbabwe	3		1		3	
Other	48	28	1	11	7	4
Total	1,627	571	196	252	633	235

Note: Students taking classes at more than one college are counted once at each college.

International students are those whose residency code is one of the following:

- 40 - International Student
- 60 - Resides Out of Country
- 1F - International In-District Pending INS
- 2F - International Out-of-District Pending INS
- 1H - International In-District HS/GED
- 2H - International Out-of-District HS/GED

**North Harris Montgomery Community College District
International Students District Wide Comparison
Spring 2006 and Spring 2007**

COUNTRY	NHMCCD (Unduplicated)	
	Spring 2006	Spring 2007
Angola	2	
Argentina	8	11
Armenia	1	1
Aruba	1	1
Australia	2	2
Austria		1
Bahamas	1	5
Bangladesh	2	5
Belize	2	2
Bolivia	2	4
Bosnia and Herzegovina	3	2
Brazil	17	17
British Virgin Islands	1	
Bulgaria	4	3
Burkina Faso	1	1
Burma	3	3
Cambodia	3	3
Cameroon	7	8
Canada	33	32
Chad	1	3
Chile	6	4
China	22	20
Colombia	91	88
Costa Rica	5	4
Cote d'Ivoire		1
Cuba	1	
Czech Republic	1	3
Denmark	1	
Dominica	2	2
Dominican Republic	1	1
Ecuador	11	12
Egypt	1	2
El Salvador	36	39
Eritrea		1
Estonia	1	1
Ethiopia	1	1
Finland		1
France	14	7
Gambia	2	2
Germany	6	5
Ghana	1	2
Grenada	1	
Guatemala	12	15
Guinea	1	1
Honduras	14	19
Hong Kong	5	8
Hungary	1	1
India	44	54
Indonesia	3	3
Iran	7	5
Ireland	2	1
Israel	3	1
Italy		1
Jamaica	22	17

COUNTRY	NHMCCD (Unduplicated)	
	Spring 2006	Spring 2007
Japan	12	7
Jordan	7	3
Kazakhstan	10	6
Kenya	50	55
Korea, North	2	1
Korea, South	60	60
Kuwait	1	2
Kyrgyzstan	3	1
Lebanon	2	2
Liberia	3	1
Libya	1	1
Macedonia		1
Malaysia	6	5
Mali	1	2
Mexico	393	517
Mongolia	1	1
Montenegro		1
Morocco	2	1
Nepal	20	37
Netherlands	5	4
New Zealand	1	1
Nicaragua	3	4
Nigeria	40	38
Norway	1	4
Pakistan	59	39
Panama	2	1
Peru	17	21
Philippines	54	47
Poland	7	8
Romania	1	2
Russia	3	6
Saint Kitts and Nevis		1
Saudi Arabia	1	2
Senegal	1	
Serbia	1	1
Sierra Leone	1	2
Singapore	5	10
Somalia	1	
South Africa	5	4
Spain	1	
Sudan	2	
Switzerland	1	
Syria	4	5
Taiwan	14	12
Tanzania	17	13
Thailand	13	11
Togo		1
Trinidad and Tobago	4	5
Turkey	9	3
Turkmenistan	5	1
Uganda	4	3
Ukraine	1	
United Kingdom	18	19
Uruguay		3
Venezuela	77	89
Vietnam	50	78
Zambia	11	8
Zimbabwe	1	3
Other	86	48
Total	1,512	1,627

Note: Students taking classes at more than one college are counted once at each college. International students are those whose residency code is one of the following:

40 - International Student

60 - Resides Out of Country

1F - International In-District Pending INS

2F - International Out-of-District Pending INS

1H - International In-District HS/GED

2H - International Out-of-District HS/GED

Consideration of Consent Agenda

Board Meeting 3-1-07

Consent

Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allow the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of
Action Items:

	<u>Consent</u> <u>Agenda</u>	<u>Chancellor</u> <u>Recommended</u> <u>Separate Action</u>	<u>Board</u> <u>Separate</u> <u>Action</u>
# 2 – Approve Board of Trustees Travel	_____	_____	_____
# 3 – Approve Exclusive Contract/Snack/Beverage Vending	_____	_____	_____
# 4 – Approve Purchase CNC Training Lathe/Machining/MC	_____	_____	_____
# 5 – Approve Purchase GPS/Land Survey/Mapping/MC	_____	_____	_____
# 6 – Approve Purchase Printing/Course Catalogs	_____	_____	_____
# 7 – Ratify Purchase Consulting/Chief Tech Officer	_____	_____	_____
# 8 – Approve Agreement for Purchase of Regalia	_____	_____	_____
# 9 – Approve Replacing/Bi-Fold Sliding Glass Doors/TC	_____	_____	_____
#10 – Approve Replacing Backup Generator/TC	_____	_____	_____
#11 – Approve Replacing Lighting Control Panel/NHC	_____	_____	_____
#12 – Approve Installing Water System Improvements/CFC	_____	_____	_____
#13 – Approve Community College Institutional Membership	_____	_____	_____
#14 – Accept Gift	_____	_____	_____
#15 – Ratify Appointments	_____	_____	_____
#16 – Accept Resignations	_____	_____	_____
#17 – Approve Commissioning of Peace Officers	_____	_____	_____

Request: Consideration of Approval for Board of Trustees Travel

Chancellor's

Recommendation: That the Board of Trustees authorize Richard Campbell and Priscilla Kelly to attend the 2007 Board of Trustees Achieving the Dream Institute in Santa Fe, New Mexico on March 28-30, 2007.

Rationale: Attendance at this meeting by two NHMCCD Board of Trustees is a requirement of the grant from the Houston Endowment for the Achieving the Dream initiative.

Fiscal Impact: None. Expenses for the delegates will be covered by the grant.

Resource: John Pickelman

832-813-6515

Curriculum Report

Board Meeting 3-1-07

Report: Articulation and Joint Admission Agreements

Goal: To continuously provide transfer opportunities for students from high school to NHMCCD and from NHMCCD to four year colleges and universities

Indicator: Number of articulation agreements, tech prep plans, joint admissions agreements
Number of independent school district, high school and university partners

Highlights of the report on the following pages include:

- NHMCCD has 244 high school articulation agreements with 29 ISDs.
- NHMCCD has 884 tech prep plans with 25 ISDs.
- The District has joint admissions agreements with five universities.
- The District has 139 university articulation agreements.

Resources:	Linda Luehrs-Wolfe	832-813-6504
	Penny Westerfeld	936-273-7505
	Steve Head	832-813-6522

New Articulation, New Joint Admissions and Affiliate Agreements

February 2007

New NHMCCD Articulation Agreements with High Schools

- Aldine ISD – Hospitality Management Courses HAMG 1308/1321 Introduction to the Hospitality Industry and HAMG 1380 Cooperative Education
- Spring ISD – Multimedia Course IMED 1301 Introduction to Multimedia
- Humble ISD – Hospitality Management Courses HAMG 1308/1321 Introduction to the Hospitality Industry and HAMG 1380 Cooperative Education

New NHMCCD Tech Prep Agreements with High Schools

- Hospitality Management Program at North Harris College – Aldine ISD
- Computer Information Technology-Integrated Technology at North Harris College - Aldine ISD

New Dual Credit Agreements

- Tomball College – Rosehill Christian School
- Cy-Fair College – Cy-Fair ISD (update to prior existing agreement)

NHMCCD currently has Joint Admissions (Concurrent Enrollment) Agreements with:

- Sam Houston State University
- University of Houston – Downtown
- University of Houston
- Texas Southern University
- Prairie View A&M University
- Stephen F. Austin University

New Articulation Agreements with Universities

University	Program
Texas Southern University	Business Administration
University of Houston-Downtown	Teacher Education <ul style="list-style-type: none">• Elementary Generalist (EC-4)
Prairie View A&M University	College of Business: <ul style="list-style-type: none">• Finance• MIS• Management• Accounting
University of Houston	College of Technology <ul style="list-style-type: none">• Leadership and Supervision

New NHMCCD Online Degree Articulation Agreements

NHMCCD has articulation agreements for online NHMCCD associate's degrees to online bachelor's degrees with eleven universities.

- The Art Institute of Houston
- Bellevue University
- Capella University
- DeVry University
- Franklin University
- Midwestern State University
- University of Phoenix
- University of Houston
- University of Houston – Downtown
- University of Texas at Brownsville and Texas Southmost College
- University of Texas at El Paso

New Transfer Agreements

- Cy-Fair College and Texas A&M University
- Cy-Fair College and Prairie View A&M University

Financial Report and Consideration No. 1

Board Meeting 3-1-07

Report: Monthly Financial Statements

The financial statements for the month ended January 31, 2007 are presented for Board review.

NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT

STATEMENT OF CURRENT OPERATING FUNDS, EXCLUDING THE TECHNOLOGY FUND
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL
 FOR THE FIVE MONTHS ENDED JANUARY 31, 2007

	<u>BUDGET</u>	<u>42% OF FISCAL YEAR ACTUAL</u>	<u>% ACTUAL TO BUDGET</u>	<u>PRIOR YEAR ACTUAL 1/31/2006</u>	<u>% OF 08/31/06 ACTUAL</u>
REVENUES:					
STATE APPROPRIATIONS	\$ 49,100,000	\$ 21,118,744	43.01%	\$ 21,134,586	43.03%
TUITION AND FEES	39,930,000	33,987,348	85.12%	31,095,185	82.13%
TAXES	75,900,000	47,076,141	62.02%	46,208,948	65.27%
INVESTMENTS	1,290,280	644,193	49.93%	303,116	21.42%
OTHER	<u>2,039,720</u>	<u>1,103,346</u>	<u>54.09%</u>	<u>848,231</u>	<u>35.01%</u>
TOTAL EDUCATIONAL AND GENERAL REVENUES	168,260,000	103,929,772	61.77%	99,590,066	61.63%
REPAIR, REPLACEMENT AND OTHER INTERNALLY DESIGNATED	<u>550,000</u>	<u>251,741</u>	<u>45.77%</u>	<u>195,486</u>	<u>35.50%</u>
TOTAL REVENUES	<u>168,810,000</u>	<u>104,181,513</u>	<u>61.72%</u>	<u>99,785,552</u>	<u>61.54%</u>
EXPENDITURES:					
GENERAL ADMINISTRATION & STUDENT SERVICES	24,034,955	8,880,697	36.95%	8,121,637	37.67%
GENERAL INSTITUTIONAL	15,799,929	5,231,182	33.11%	4,006,077	34.79%
STAFF BENEFITS	9,368,048	4,066,777	43.41%	4,240,988	51.07%
RESIDENT INSTRUCTION GENERAL ACADEMIC PROGRAMS	64,833,776	27,279,122	42.08%	25,596,068	42.87%
RESIDENT INSTRUCTION VOCATIONAL-TECHNICAL PROGRAMS	24,518,121	9,941,888	40.55%	9,172,488	40.83%
LIBRARY	7,368,863	2,850,114	38.68%	2,830,417	41.09%
EXTENSION AND PUBLIC SERVICE	836,615	284,062	33.95%	249,393	31.30%
PHYSICAL PLANT OPERATION AND MAINTENANCE	<u>21,371,693</u>	<u>9,651,652</u>	<u>45.16%</u>	<u>6,614,324</u>	<u>34.16%</u>
TOTAL EDUCATIONAL AND GENERAL EXPENDITURES	168,132,000	68,185,494	40.55%	60,831,392	40.39%
REPAIR, REPLACEMENT AND OTHER INTERNALLY DESIGNATED	<u>1,250,000</u>	<u>182,648</u>	<u>14.61%</u>	<u>632,273</u>	<u>40.28%</u>
TOTAL EXPENDITURES	169,382,000	68,368,142	40.36%	61,463,665	40.39%
OTHER CHANGES - DEBT SERVICE & FUND TRANSFERS	<u>2,528,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCREASE (DECREASE) IN FUND BALANCES	<u>\$ (3,100,000)</u>	<u>\$ 35,813,371</u>		<u>\$ 38,321,887</u>	

NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT

STATEMENT OF OPERATIONS - TECHNOLOGY FUND
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL
 FOR THE FIVE MONTHS ENDED JANUARY 31, 2007

	BUDGET	42 % OF FISCAL YEAR ACTUAL	% ACTUAL TO BUDGET	PRIOR YEAR ACTUAL 1/31/2006	% OF 08/31/06 ACTUAL
REVENUES:					
Technology fee	\$ 4,860,000	\$ 4,144,538	85.28%	\$ 4,009,378	84.02%
Investments	90,000	37,015	41.13%	37,241	41.83%
Miscellaneous	20,000	9,863	0	29,969	61.47%
Total revenues & additions	4,970,000	4,191,416	84.33%	4,076,588	83.03%
EXPENDITURES:					
<u>Automated Library System</u>					
Salaries and Benefits	1,648	1,657	100.55%	-	-
Services	244,012	178,659	73.22%	194,192	83.44%
Travel and Professional Development	5,300	-	-	1,533	29.43%
Supplies	15,000	1,810	12.07%	6,043	35.23%
Communications	24,050	10,000	41.58%	10,001	41.67%
Total Dynix Library System	290,010	192,126	66.25%	211,769	75.72%
<u>Datatel Services</u>					
Salaries and Benefits	-	-	-	3,209	51.59%
Services	789,554	708,731	89.76%	579,998	59.96%
Travel and Professional Development	17,500	1,275	7.29%	4,591	65.70%
Supplies	4,500	538	11.96%	1,948	31.34%
Communications	16,000	5,006	31.29%	5,783	41.64%
Equipment	96,355	212,000	2	1,103	10.46%
Total Datatel Services	923,909	927,550	100.39%	596,632	59.00%
<u>E-Mail Services & Telecommunications</u>					
Administrative Salaries and related benefits	-	-	-	-	-
Services	818,850	589,247	71.96%	477,323	54.64%
Travel and Professional Development	54,600	10,767	19.72%	5,035	18.66%
Supplies	111,491	15,425	13.84%	2,325	8.29%
Communications	168,833	53,890	31.92%	50,766	36.49%
Equipment	392,713	131,995	33.61%	32,567	3.97%
Total E-Mail Services & Telecommunications	1,546,487	801,324	51.82%	568,016	30.07%
<u>Campus Support</u>					
Salaries and Benefits	-	-	-	-	-
Services	90,793	16,921	18.64%	54,678	76.29%
Supplies	537,803	179,875	33.45%	50,849	7.56%
Travel	-	-	-	6,274	40.07%
Equipment	1,580,998	683,799	43.25%	735,535	57.42%
Total Campus Support	2,209,594	880,595	39.85%	847,336	41.51%
Total expenditures	4,970,000	2,801,595	56.37%	2,223,753	42.59%
NET INCREASE (DECREASE) IN FUND BALANCE	\$ -	\$ 1,389,821		\$ 1,852,835	

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
BALANCE SHEET
JANUARY 31, 2007**

ASSETS	Operating Funds			Loan Funds	Plant Funds		Debt Service		Agency Funds	Memorandum Totals Current Year
	Unrestricted	Auxiliary	Restricted		CIP	Investment in Fixed Assets	Interest and Sinking	Bond Payable		
Cash	\$ (10,147,426)	\$ 1,380,737	\$ 411,440	\$ 485,631	\$ 1,970,002	\$ -	\$ 44,485	\$ -	\$ 1,354,775	\$ (4,500,356)
Accounts receivable (net of allowance for doubtful accounts)	4,024,426	56,231	8,919,447	-	-	-	-	-	479,370	13,479,474
Taxes receivable (net of allowance for doubtful accounts of \$1,916,955 and \$898,333 in the Current Unrestricted and Plant Retirement of Indebtedness Funds, respectively)	21,223,122	-	-	-	-	-	9,130,380	-	-	-
Due from grantor agency	-	-	-	-	-	-	-	-	-	30,353,502
Due from other funds	20,290,234	159,692	6,649,901	276	15	-	103,061	-	148,561	27,351,740
Investments	78,192,340	-	-	-	-	-	21,911,467	-	-	100,103,807
Accrued interest receivable	210,361	-	-	-	-	-	-	-	-	210,361
Prepaid and deferred expenses	288,080	-	-	-	-	-	-	-	757	288,837
Deposits	87,883	-	-	-	-	-	-	-	-	87,883
Inventories, at cost	-	58,463	-	-	-	-	-	-	-	58,463
Land	-	-	-	-	-	42,882,319	-	-	-	42,882,319
Buildings	-	-	-	-	-	316,262,414	-	-	-	316,262,414
Leasehold Improvements	-	-	-	-	-	5,589,001	-	-	-	5,589,001
Library books	-	-	-	-	-	11,977,911	-	-	-	11,977,911
Furniture, Fixtures & Equipment	-	-	-	-	-	20,707,284	-	-	-	20,707,284
Capitalized Interest Costs	-	-	-	-	-	4,692,693	-	-	-	4,692,693
Construction In Progress	-	-	-	-	-	1,167,761	-	-	-	1,167,761
TOTAL ASSETS	\$ 114,169,020	\$ 1,655,123	\$ 15,980,788	\$ 485,907	\$ 1,970,017	\$ 403,279,383	\$ 31,189,393	\$ -	\$ 1,983,463	\$ 570,713,094
LIABILITIES AND FUND BALANCES										
LIABILITIES:										
Accounts payable	\$ 4,441,978	\$ 27,190	\$ 93,016	\$ 276	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,562,460
Accrued salaries	2,272,876	-	-	-	-	-	-	-	-	2,272,876
Due to other funds	12,201,118	457,903	13,898,642	-	36,496	-	-	-	757,581	27,351,740
Deferred revenues	21,163,212	-	1,469,944	-	-	-	9,130,380	-	-	31,763,536
Accrued compensable absences payable	4,089,704	-	-	-	-	-	-	-	-	4,089,704
Accrued Interest Payable	-	-	-	-	-	-	5,089,599	-	-	5,089,599
Bonds payable	-	-	-	-	-	-	-	230,116,221	-	230,116,221
Assets held in custody for others	-	-	519,186	-	-	-	-	-	1,225,882	1,745,068
TOTAL LIABILITIES	44,168,888	485,093	15,980,788	276	36,496	-	14,219,979	230,116,221	1,983,463	306,991,204
FUND BALANCES:										
Unrestricted	70,000,132	-	-	-	-	-	-	-	-	70,000,132
Auxiliary	-	1,170,030	-	-	-	-	-	-	-	1,170,030
Restricted	-	-	-	-	-	-	-	-	-	-
Loans	-	-	-	485,631	-	-	-	-	-	485,631
Restricted for construction	-	-	-	-	1,933,521	-	-	-	-	1,933,521
Investment in fixed assets	-	-	-	-	-	403,279,383	-	-	-	403,279,383
Debt service	-	-	-	-	-	-	16,969,414	-	-	16,969,414
To be provided for debt service	-	-	-	-	-	-	-	(230,116,221)	-	(230,116,221)
TOTAL FUND BALANCES	70,000,132	1,170,030	-	485,631	1,933,521	403,279,383	16,969,414	(230,116,221)	-	263,721,890
TOTAL LIABILITIES AND FUND BALANCES	\$ 114,169,020	\$ 1,655,123	\$ 15,980,788	\$ 485,907	\$ 1,970,017	\$ 403,279,383	\$ 31,189,393	\$ -	\$ 1,983,463	\$ 570,713,094

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
STATEMENT OF CHANGES IN FUND BALANCES
FOR THE FIVE MONTHS ENDED JANUARY 31, 2007**

	Operating Funds				Loan Funds	Plant Funds		Debt Service		Memorandum Totals Current Year
	Unrestricted	Auxiliary	Restricted	Total		CIP	Investment in Fixed Assets	Interest and Sinking	Bond Payable	
FUND BALANCES, September 1, 2006	\$ 32,796,940	\$ 1,350,237	\$ -	\$ 34,147,177	\$ 485,631	\$ 1,818,135	\$ 403,394,935	\$ 1,933,316	\$ (230,131,049)	\$ 211,648,145
REVENUES AND OTHER ADDITIONS:										
Current Funds revenue	60,363,839	1,993,484	-	62,357,323	-	-	-	-	-	62,357,323
Taxes	47,076,141	-	-	47,076,141	-	-	-	19,915,379	-	66,991,520
Federal grants and contracts	-	-	16,887,551	16,887,551	-	-	-	-	-	16,887,551
State grants and contracts	-	-	631,311	631,311	-	-	-	-	-	631,311
Local gifts, grants and contracts	-	-	414,837	414,837	-	-	-	-	-	414,837
Interest income	932,949	-	-	932,949	-	-	-	121,464	-	1,054,413
Revenue Bond debt service transfer from Operating	-	-	-	-	-	-	-	-	-	-
Proceeds from Sale of Assets	-	-	-	-	-	266,300	-	-	-	266,300
Bond proceeds	-	-	-	-	-	-	-	-	-	-
Total revenues and other additions	108,372,929	1,993,484	17,933,699	128,300,112	-	266,300	-	20,036,843	-	148,603,255
EXPENDITURES AND OTHER DEDUCTIONS:										
Current Funds expenditures	71,169,737	2,173,691	17,933,699	91,277,127	-	-	-	-	-	91,277,127
Expended for plant facilities	-	-	-	-	-	150,914	-	-	-	150,914
Disposal of plant assets	-	-	-	-	-	-	-	-	-	-
Administrative and collection costs	-	-	-	-	-	-	-	235,411	-	235,411
Revenue Bond debt service transfer to Interest & Sinking	-	-	-	-	-	-	-	-	-	-
Bond Issuance cost	-	-	-	-	-	-	-	-	-	-
Bond principal payments	-	-	-	-	-	-	115,552	(328,608)	14,828	(198,228)
Cost of Assets Sold	-	-	-	-	-	-	-	-	-	-
Bond interest expense	-	-	-	-	-	-	-	5,081,275	-	5,081,275
Bond agency fees	-	-	-	-	-	-	-	12,667	-	12,667
Total expenditures and other deductions	71,169,737	2,173,691	17,933,699	91,277,127	-	150,914	115,552	5,000,745	14,828	96,559,166
(NON)MANDATORY TRANSFERS	-	-	-	-	-	-	-	-	-	-
CHANGES IN FUND BALANCE	37,203,192	(180,207)	-	37,022,985	-	115,386	(115,552)	15,036,098	14,828	52,073,745
FUND BALANCE, JANUARY 31, 2007	\$ 70,000,132	\$ 1,170,030	\$ -	\$ 71,170,162	\$ 485,631	\$ 1,933,521	\$ 403,279,383	\$ 16,969,414	\$ (230,116,221)	\$ 263,721,890

NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
SUMMARY OF INVESTMENTS
AS OF JANUARY 31, 2007

	<u>Book Value</u>	<u>Market Value</u>	<u>Weighted Avg. Days To Maturity</u>	<u>Weighted Avg. Purchase Yield</u>
OPERATING UNRESTRICTED				
(Includes Renewal and Replacement Funds)				
US Government Agencies	\$ 20,723,968	\$ 20,645,415		3.07%
Commercial Paper	9,870,950	9,869,200		5.32%
Logic	2,201	2,201		5.28%
Lone Star	13,615,772	13,615,772		5.14%
TexPool	31,201,503	31,201,503		5.27%
Overnight Sweep	2,777,946	2,777,946		4.87%
TOTAL	<u>78,192,340</u>	<u>78,112,037</u>	<u>24</u>	<u>4.53%</u>
OPERATING RESTRICTED				
Lone Star	-	-		
TOTAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CONSTRUCTION IN PROGRESS				
Lone Star	-	-		
TexPool	-	-		
TOTAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INTEREST & SINKING				
Commercial Paper	2,032,348	2,034,695		5.40%
Logic	1,100	1,100		5.28%
Lone Star	4,851,941	4,851,941		5.14%
TexPool	15,026,078	15,026,078		5.27%
TOTAL	<u>21,911,467</u>	<u>21,913,814</u>	<u>5</u>	<u>5.25%</u>
TOTAL INVESTMENTS	<u>\$ 100,103,807</u>	<u>\$ 100,025,851</u>	<u>20</u>	<u>4.69%</u>

Benchmark: 90 day U. S. Treasury Bill for Current Unrestricted and Restricted Funds 5.15%
Benchmark: 1 year U. S. Global Agency for Construction in Progress and Interest
& Sinking Funds 5.32%

Weighted Average pool funds use the daily average yield

NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT

INVESTMENT ACTIVITY REPORT

FOR THE MONTH ENDED JANUARY 31, 2007

	Operating Unrestricted*	Avg Buy Yield	Operating Restricted	Avg Buy Yield	Construction In Progress	Avg Buy Yield	Interest & Sinking	Avg Buy Yield	Total	Avg Buy Yield
BEGINNING BOOK VALUE	\$ 44,172,750	4.18%	\$ -		\$ -		\$ 5,075,017	5.27%	\$ 49,247,767	4.29%
PURCHASES:										
Commercial Paper	10,000,000	5.32%							10,000,000	5.32%
Lone Star	-		-		-		2,360,189	5.14%	2,360,189	5.14%
Logic	10	5.28%	-		-		4	5.28%	14	5.28%
TexPool	25,758,422	5.27%	-		-		15,021,690	5.27%	40,780,112	5.27%
Overnight Sweep	74,238,652	4.61%	-		-		-		74,238,652	4.88%
TOTAL PURCHASES	<u>109,997,084</u>	5.25%	<u>-</u>		<u>-</u>		<u>17,381,883</u>	5.25%	<u>127,378,967</u>	5.25%
MATURITIES										
Commercial Paper							557,000	5.32%	557,000	5.32%
Lone Star	2,160,941	5.14%					-		2,160,941	5.14%
Overnight Sweep	73,690,371	4.62%	-		-		-		73,690,371	4.88%
TOTAL MATURITIES	<u>75,851,312</u>	4.89%	<u>-</u>		<u>-</u>		<u>557,000</u>	5.32%	<u>76,408,312</u>	4.93%
Premium / (Discount)	(126,182)		-		-		11,567		(114,615)	
Unrealized Gains (Losses)										
ENDING BOOK VALUE	<u>78,192,340</u>	4.53%	<u>-</u>		<u>-</u>		<u>21,911,467</u>	5.33%	<u>100,103,807</u>	4.69%
Beg. Unrealized Gains (Losses)	(106,141)		-		-		(5,951)		(112,092)	
Unrealized Gains (Losses) Chg.	25,838		-		-		8,297		34,135	
ENDING MARKET VALUE	<u>\$ 78,112,037</u>		<u>\$ -</u>		<u>\$ -</u>		<u>\$ 21,913,813</u>		<u>\$ 100,025,850</u>	

*Includes Renewal & Replacement Fund

Financial Report and Consideration No. 2 (ACTION ITEM 3) Board Meeting 3-1-07

Request: Consideration of Approval to Enter into an Exclusive Contract for Snack and Beverage Vending Services for the District

Chancellor's

Recommendation: That the Board of Trustees approve a five (5) year exclusive contract to provide snack and beverage vending services for the District and authorize the Chancellor or designee to negotiate and execute modifications to the vending or commission rates with Custom Food Group LP, 1903 Anson Road, Dallas, Texas 75235.

Rationale: Snack and beverage vending services are offered as a convenience to students, faculty and staff across the District and represent the only food service option at the Satellite Centers. The vendor will provide various brands of snacks and a full menu of beverage products including Coke, Pepsi and Dr. Pepper.

Request for Proposals (RFP) were sent to fifteen (15) snack and vending services companies and ten (10) responses were received. The District's evaluation committee interviewed five (5) respondents. See attached Bid Tabulation.

Respondents were requested to submit proposals for full service vending in conjunction with beverage and snack partners. All respondents, except the major national bottling companies, submitted full vending service proposals and several offered value added incentives.

Based on a thorough review of the proposals and presentations, the evaluation committee concluded that the proposal from Custom Food Group completely satisfies the District's quality and service needs while producing an above average return. Based upon projected annual gross sales of \$1,185,200, it is estimated that the District will receive a return of \$405,155 in commissions. In addition, Custom Food Group offers annual contributions to student scholarships in the amount of \$5000, annual product contributions in the amount of \$1000, and annual food service consulting services in the amount of \$15,500. The District's estimated annual return is \$426,655 for a total estimated value of \$2,133,275 over five (5) years. The term of the agreement will be for a period of five (5) years beginning March 2007. Board Policy CFA (local) requires Board approval of all contracts with a term exceeding one year.

Fiscal Impact: Vending commissions are included in the projected FY 2006-07 revenue for the Auxiliary Fund. Future commissions will be included in proposed budgets for the Auxiliary Fund.

Staff Resource: Steve Garner 832-813-6680
Kerri Duhon 832-813-6564

**Snack and Beverage Vending Service
for the District**

BID TABULATION

Respondents	Proposed Annual Guarantee	NHMCCD Projected 2007 Annual Sales	NHMCCD Blended Commission Rate	Proposed Annual Value Add	NHMCCD Estimated Annual Return	NHMCCD Estimated 5 Year Return
Custom Food Group, LP	\$200,000	\$1,185,200	34.2%	\$21,500	\$426,655	\$2,133,275
Mcliff Vending Service	\$50,000	\$1,185,200	34.3%	None	\$405,932	\$2,029,600
Coca-Cola Enterprises *	\$200,000	\$1,185,200	34.3%	None	\$405,932	\$2,029,660
Executive Vending & Distribution	\$175,000	\$1,185,200	33.7%	\$4,200	\$404,200	\$2,021,000
American Vending and Assoc.	None	\$1,185,200	31.7%	\$1,500	\$377,738	\$1,888,690
Canteen Vending Services	\$186,570	\$1,185,200	29.2%	\$5,000	\$350,566	\$1,752,830
Fresh Brew Group, USA	\$180,000	\$1,185,200	27.8%	None	\$329,355	\$1,646,775
Cadbury Schweppes Bottling Group/ Dr Pepper *	None	\$1,185,200	27.5%	None	\$325,672	\$1,628,360
The Pepsi Bottling Group*	None	\$1,185,200	25.0%	12,000	\$307,962	\$1,539,810
Sodexho Vending Services, LLC				Withdrew proposal		

* National bottlers require a separate agreement with a snack vendor.

Financial Report and Consideration No. 4 (ACTION ITEM 5) Board Meeting 3-1-07

Request: Consideration of Approval to Purchase Global Positioning System (GPS) for Land Surveying and Mapping Program at Montgomery College

Chancellor's Recommendation: That the Board of Trustees approve the purchase of GPS surveying equipment for Montgomery College from Western Data Systems, 14722 Regnal, Houston, TX 77039, in the amount of \$43,636.

Rationale: This GPS equipment will be used to train students in the land surveying and mapping program at Montgomery College. The equipment is essential for the instruction of two classes, GPS Techniques for Surveying, and Mapping and Control Surveying. These courses are part of the one-year certificate and two-year Associate in Applied Science degree in Land Surveying and Mapping Technology. The objectives and outcomes of these two courses cannot be met without this GPS equipment.

Bid proposals were sent to eleven (11) GPS equipment suppliers and four (4) responses were received. It is recommended to award this purchase to the lowest bidder based on meeting the required specifications. See attached Bid Tabulation.

Proposals from two (2) respondents did not provide sufficient information on the proposed equipment and did not state if all the necessary peripherals to operate the equipment were included. Based upon industry standards, the proposed prices do not represent a complete surveying system.

Fiscal Impact: Funds for this purchase are available from the approved FY 2006-07 operating budget and Carl D. Perkins Grant for Montgomery College.

Staff Resource: Jim Taylor 936-273-7225
Kerri Duhon 832-813-6564

GPS Surveying Equipment
for Land Surveying and Mapping Program
at Montgomery College

BID TABULATION

<u>Vendor</u>	<u>Bid Amount</u>
Western Data Systems	\$43,636
Martin Instrument	\$49,000
Cornerstone Measure Solutions	Incomplete Bid
Eagle Point	Incomplete Bid

Printing Services
for District Course Catalogs

BID TABULATION

<u>Vendor</u>	<u>Bid Amount</u>
Phillips Brothers Printers	\$112,935
Von Hoffman Corporation	\$123,314
Liberty Press, LLC	\$152,693
Trend Offset Printing	\$161,546
Tristar Web Graphics	\$186,118
Cockrell Printing Company	\$187,292

Financial Report and Consideration No. 7 (ACTION ITEM 8) Board Meeting 3-1-07

Request: Consideration of Approval to Extend Agreement for Purchase of Regalia for the District

Chancellor's Recommendation: That the Board of Trustees approve the extension of the purchase agreement for the District's faculty academic regalia with Willsie Company, 6132 Bluff Point Drive, Dallas, Texas 75248 in the amount of \$16,500.

Rationale: On December 2, 2004, the Board of Trustees approved the purchase of faculty academic regalia for the District from the lowest bidder, Willsie Company. The regalia are purchased for new faculty members and administrators. The term for this purchase agreement was for a period of one year beginning February 1, 2005 through January 31, 2006, with an option to renew for two (2) additional one-year terms based upon mutual consent between the District and supplier.

Willsie Company has provided regalia that is durable, comfortable and excellent in appearance. They have a 78-year reputation of providing quality academic regalia. Based upon satisfactory vendor performance, the District is requesting approval to extend this agreement for an additional year. If approved, the final renewal option will extend the current pricing through January 31, 2008. Purchases will be made via the District's standard process of utilizing purchase orders and blanket purchase orders.

Board Policy CFA (local) requires Board approval of all contracts with a term exceeding one year.

Fiscal Impact: Funds for this purchase are available from the approved FY 2006-07 operating budgets for the respective colleges and the District Services and Training Center.

Staff Resource: Judy Stubblefield 832-813-6514
Kerri Duhon 832-813-6564

Replace Bi-fold Sliding Glass Doors
at Tomball College

BID TABULATION

<u>Contractor</u>	Award Amount (Includes Owner's Allowance and Payment and Performance Bond)
Accompany Services	\$52,500
Berger Construction Co.	\$52,838

Financial Report and Consideration No. 9 (ACTION ITEM 10) Board Meeting 3-1-07

Request: Consideration of Approval to Replace Backup Generator at Tomball College

Chancellor's Recommendation: That the Board of Trustees approve the replacement of the backup generator at Tomball College from the lowest bidder, C. F. McDonald Electric, Inc., 5044 Timber Creek, Houston, TX 77017 in the amount of \$123,469.

Rationale: A backup generator at Tomball College is necessary to provide power to the facilities upon the loss of electricity. The existing backup generator has exceeded its life expectancy. The equipment does not meet the college's current capacity needs and is unable to support any additional electrical capacity. The proposed generator will provide sufficient power to support the walk-in refrigerators and freezer, emergency lighting, elevators, and other critical functions at Tomball College.

Bid proposals were sent to twenty-three (23) electrical contractors, sixteen (16) general contractors, and two (2) construction contractor brokerage firms. Three (3) responses were received. See attached Bid Tabulation.

Fiscal Impact: Funds for this purchase are available from the approved FY 2006-07 operating and repair and replacement budgets for Tomball College.

Staff Resource:

John Fishero	281-357-3747
Steve Garner	832-813-6680
Kerri Duhon	832-813-6564

**Replace Backup Generator
at Tomball College**

BID TABULATION

<u>Contractor</u>	<u>Award Amount (Includes Owner's Allowance and Payment and Performance Bonds)</u>
C.F. McDonald Electric, Inc.	\$123,469
Colwell Electric Company, Inc.	\$137,446
Berger Construction	\$184,522

Financial Report and Consideration No. 10 (ACTION ITEM 11) Board Meeting 3-1-07

Request: Consideration of Approval to Replace Lighting Control Panel System for Lecture Hall at North Harris College

Chancellor's Recommendation: That the Board of Trustees approve the replacement of the lighting control panel system for the Lecture Hall at North Harris College from W.P. Electric, 650 N. Sam Houston Pkwy. E., Ste. 220, Houston, TX 77060 in the amount of \$67,500.

Rationale: The existing lighting system in the Lecture Hall, CE-101, at North Harris College is more than fourteen years old. The dimming controls of the system are no longer functioning as intended. This project will consist of the replacement of the fluorescent light fixtures and light controllers. The proposed lighting control panel system will provide the necessary dimming and scene control capabilities for optimal lighting of the space.

Bid proposals were sent to twenty-five (25) electrical contractors, fifteen (15) general contractors, and two (2) construction contractor brokerage firms. Two (2) responses were received. See attached Bid and Evaluation Tabulation.

This project will not be awarded based upon low bid alone. Bid proposals were evaluated based upon the respondent's total project cost, references, and attendance at the pre-bid meeting. The reference check confirmed W.P. Electric's capabilities specific to electrical projects. The references provide by Berger Construction were not specific to electrical work and references for the electrical contractor performing the job were not provided.

Fiscal Impact: Funds for this purchase are available from the approved FY 2006-07 repair and replacement budget for North Harris College.

Staff Resource:	Johanna Boley	281-618-5443
	Steve Garner	832-813-6680
	Kerri Duhon	832-813-6564

Replace Lighting Control Panel System
in Lecture Hall
at North Harris College

BID TABULATION

<u>Contractor</u>	<u>Total Evaluation Points</u>	<u>Award Amount (Includes Owner's Allowance and Payment and Performance Bonds)</u>
W.P. Electric	95	\$67,500
Berger Construction Company	92	\$62,525

Financial Report and Consideration No. 11 (ACTION ITEM 12) Board Meeting 3-1-07

Request: Consideration of Approval to Install Water System Improvements at Cy-Fair College

Chancellor's Recommendation: That the Board of Trustees approve the installation of water system improvements at Cy-Fair College from the lowest bidder, Jimerson Underground, Inc., P.O. Box 1399, Stafford, TX 77497, in the amount of \$162,227.

Rationale: The project includes the installation of a new, dedicated domestic and fire protection water line for the Emergency Services Education Center (ESEC) at Cy-Fair College. The fire protection loop is currently pressurized by the main fire pump that protects the Cy-Fair campus facilities in the event of an emergency. In addition, the exterior fire hydrants and interior sprinkler system located at the ESEC are pressurized by the main fire pump. These fire hydrants are used for educational training purposes at the ESEC, which causes the fire pump to start and maintain water pressure in the fire protection system. The fire pump is designed for "stand-by" usage in the event of an emergency and not for frequent starts, stops and extended usage.

This project also provides a filter system to remove the debris from the source of water so that the water pumps and irrigation system will function more effectively and efficiently. Adding this filter system will resolve the periodic problems with the water feature and irrigation water supply system. Water is collected in the storm water detention/lake system and then supplied to the irrigation system and water feature pumps. The water supply often contains mulch, grass clippings and trash that enter the system from the storm water inlets in the parking areas. This debris impedes the pumping capability of the irrigation system and reduces the water flow to the fountain and lake water circulation system.

Bid proposals were sent to fifteen (15) water system contractors, fourteen (14) general contractors, and two (2) construction contractor brokerage firms. Four (4) responses were received. The scope of the water line extension was reduced due to budget constraints and revised prices were received from three (3) of the four (4) respondents. See attached Bid Tabulations.

Fiscal Impact: Funds for this purchase are available from the 2000 Referendum General Obligation Bonds, Series 2003.

Staff Resource:

Bob Williams	281-290-3936
Steve Garner	832-813-6680
Kerri Duhon	832-813-6564

**Install Water System Improvements
at Cy-Fair College**

**BID TABULATION
Water Line Extension**

<u>Contractor</u>	Bid Amount (Includes Owner's Allowance and Payment and Performance Bond)
Jimerson Underground, Inc.	\$88,522
Kingsley Constructors, Inc.	\$89,073
M. Marlon Ivy & Associates	\$89,000
Clearwater Utilities, Inc.	No Response

**BID TABULATION
Filter System**

<u>Contractor</u>	Bid Amount (Includes Owner's Allowance and Payment and Performance Bond)
Jimerson Underground, Inc.	\$73,705
Kingsley Constructors, Inc.	\$107,880
M. Marlon Ivy & Associates	No Bid
Clearwater Utilities, Inc.	No Bid

**COMPLETE PROJECT
SUMMARY**

<u>Contractor</u>	Bid Amount (Includes Owner's Allowance and Payment and Performance Bond)
Jimerson Underground, Inc.	\$162,227
Kingsley Constructors, Inc.**	\$194,132
M. Marlon Ivy & Associates	Incomplete
Clearwater Utilities, Inc.	Incomplete

** Kingsley Constructors, Inc. offered a 1% reduction in the cost, if the project was awarded to one qualified bidder.

Financial Report and Consideration No. 12 (ACTION ITEM 13) Board Meeting 3-1-07

Request: Consideration of Approval to Expand Community College Survey of Student Engagement (CCSSE) Institutional Memberships to All Five Colleges

Chancellor's

Recommendation: That the Board of Trustees approve CCSSE institutional memberships for all five colleges in the amount of \$26,400, in addition to the District's existing membership, which is offered through the Community College Leadership Program at The University of Texas System (UTS), 1 University Station, D5600, Austin, TX 78712-0378 in the amount of \$11,500, for a total cost of \$37,900.

Rationale: CCSSE is led and staffed by a team in the Community College Leadership Program at The University of Texas at Austin. The CCSSE membership provides a tool for assessing quality in community college education. CCSSE has surveyed over 185,000 community college students in 37 states and Canada on behalf of its members. The consortium members share reports and can add up to 15 additional questions to the survey. The survey results are classified by five benchmarks: active and collaborative learning; student effort; academic challenge; student-faculty interaction; and support for learners. In addition, the results focus on the practices that promote a high level of student learning and retention and identify areas in which the colleges can improve their student programs and services. CCSSE uses a stratified random sample methodology to administer the survey and analyzes the student and faculty responses.

The District administered the CCSSE district-wide in 2003 and 2005. On November 1, 2006, the District administration approved the district-wide institutional membership in the amount of \$11,500. This membership fee will provide the District with a survey that will be administered during Spring 2007. The trend data that results from this survey will allow the District to continue to track what our students are experiencing district-wide. This survey will only focus on the District as a whole and not the individual colleges.

As the District focuses on data analysis in conjunction with the Achieving the Dream (AtD) initiative, the individual colleges need to determine what students at each college are experiencing. Adding memberships for each individual college will provide independent surveys for each college to access information about their own students. The surveys will enable the colleges to benchmark their student and faculty responses with comparable colleges nationwide. AtD has encouraged participating schools to use this program. In addition, UTS

has offered a 10% discount for expanding the membership to include all the colleges.

Fiscal Impact: Funds for this purchase are available from the approved FY 2006-07 operating budget for the District.

Staff Resource:	Virginia Zizelmann	832-813-6597
	Steve Head	832-813-6522
	Kerri Duhon	832-813-6564

Financial Report and Consideration No. 13 (ACTION ITEM 14) Board Meeting 3-1-07

Request: Consideration of Acceptance of Gift

Chancellor's

Recommendation: That the Board of Trustees formally accept and acknowledge the following gift donated to the North Harris Montgomery Community College District in accordance with the donor's wishes:

Automotive parts donated by Cowboy Kia of Conroe to Montgomery College.

Rationale: In accordance with NHMCCD Board Policy BAA - Bequests and Gifts, the authority to accept gifts is vested solely with the Board of Trustees.

Fiscal Impact: None

Staff Resource: John Hooker

832-813-6636

Building and Grounds Report

Board Meeting 3-1-07

Report: Construction Projects Update

The District's plant operations and facilities department has provided a summary report of the District's construction projects. See attached report, which also includes a project construction and design phase schedule.



Monthly Facilities Planning and Construction Report

March 1, 2007

Bond Funded Projects

Projects funded from remaining bond funds include:

- ❖ Tomball College – Construction drawings for the column entry project are complete and have been reviewed. A request for proposals should be completed by the end of February.
- ❖ Cy-Fair College
 - Road Entrance Gates – Project details, locations and options are being reviewed.
 - Way-Finding Signage – The college is in the process of renewing the design effort.
- ❖ District Services and Training Center
Pre-construction meetings, coordination, and scheduling of the projects are in progress. Projects should commence in February or March.

Donation Agreement of Property-The Woodlands Land Development Company (TWLDC).

Meeting held with the The Woodlands Joint Powers Agency (JPA), LJA Engineers, and the District to discuss the connection of the two tracts of land. The JPA stated that TWLDC is now dedicating the forest reserve tract as a drainage easement to the MUD District. A separate agreement would be executed between the MUD District and NHMCCD for access to the 55 acre land tract. The JPA has indicated approval for a road as long as there will be no impact to the wetlands, flood plain, or conveyance capacity in the ditch or the forest preserve. LJA Engineering will provide an engineering proposal to NHMCCD outlining the scope and fees. An analysis of the proposed options and related impacts (if any) and required mitigation to offset these impacts will also be provided.

Kingwood College – Atascocita Property

It is possible that there may be a delay in platting the parcel, which would impact the owner's ability to provide utilities to the site. Without the site being fully entitled (platted with Will-Serve letters for utilities) the current asking price is not realistic. The seller has requested that we table the negotiations until April as the entitlement process continues. The District's realtor acknowledges that it will be difficult to acquire the site within the next 60 days since any appraisal will in all probability not support the current asking price. Negotiations will continue in an effort to reach a price that is at or below an appraised value.

Cy-Fair College – Purchase of Fairbanks Center

The District has a contract with Caldwell Watson so that Cy-Fair College can lease a facility to provide classes in the Fairbanks area. The contract includes an option to purchase, as long as the District exercises its option between February 1st and July 31st.

North Harris College Electrical Infrastructure

The District-wide facilities condition assessment identified several infrastructure projects including operating problems and equipment failures at the NHC chiller plant. The installation of energy meters will be used to evaluate the quantity and quality of the incoming power consumed at NHC.

Subsurface Moisture Surveys of Building Roofs

Specifications are being developed for the purchase of a subsurface moisture survey of all the building roofs in the District. This evaluation will allow the colleges to identify the location of any water infiltration and determine the exact size of the problem. This could result in roof repairs as opposed to roof replacements based on need instead of age or leaking.

All data will be gathered twice; once in the daytime with photographs and once at night through the use of infrared imagery. The infrared method delineates the areas indicative of moisture, and produces a baseline survey of the condition of all roofs.

If this evaluation is performed on a consistent basis, reports can be trended by overlaying the surveys showing where moisture is growing most rapidly, thus ensuring that previously repaired infiltration points have been properly repaired. Prioritization of repairs can then be established to optimize the life of the roof. For new construction this report can be required of the contractor in the latter part of the warranty period to ensure that the integrity of the new roof is still intact. This type of report would also provide documentation of our roofs in the event of an insurance claim.

Personnel Report and Consideration No. 1 (ACTION ITEM 15) Board Meeting 3-1-07

Request: Consideration of Ratification of Appointments

Chancellor's Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of administrators and faculty from Montgomery College, Cy-Fair College, Kingwood College, Tomball College and North Harris College.

Fiscal Impact: Positions and salaries have been budgeted for 2006-2007.

Staff Resource: Ray Laughter 832-813-6621
Jean Grove 832-813-6698

a. Montgomery College

Roger McDonald, Program Director, Land Surveying

Effective: Twelve-month contracted employee at an annual salary of \$62,000 beginning January 22, 2007.

Education: B.A.A.S., Southwest Texas State University, Major: Occupational Education.

Experience: Survey Manager & Project Surveyor, Survcon Inc., Vice President, Tejas Surveying, Inc.

Lisa A. Gregory, Temporary Full-Time Instructor, Developmental Studies

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary \$19,783 beginning January 16, 2007.

Education: M.A. & B.F.A., Sam Houston State University, Majors: English.

Experience: Instructor, Sam Houston State University and Lee College-Huntsville Center.

Robert Reichle, Temporary Full-Time Instructor, Developmental Studies

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary \$19,783 beginning January 16, 2007.

Education: M.A., University of Southern California, Major: Rhetoric, Linguistics & literature; B.A., Loyola University of Los Angeles, Major: English & Philosophy.

Experience: Instructor, Cy-Fair College, NHMCCD, El Camino College, Santa Monica College, Fullerton College, Loyola Marymount University, University of Southern California; Los Angeles City College.

b. Cy-Fair College

Erik Schmidt, Temporary Full-Time Instructor, Philosophy

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$18,276 beginning January 8, 2007.

Education: M.A., Christian Theological Seminary, Major: Theological Studies, B.A., Carthage College, Major: Religion.

Experience: Adjunct Professor, NHMCCD; Department Tutor/Supplemental Instructor, Carthage College; Youth Minister/Director of Christian Education, Otterbein United Methodist Church; Assistant Store Manager, Lowe's Home Improvement Warehouse.

Lawrence Paye, Temporary Full-Time Instructor, Economics

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$19,015 beginning January 8, 2007.

Education: M.S., Prairie View A&M University, Major: Agricultural Economics.

Experience: Professor, Economics, Houston Community College; Owner, Paye's Customized Termite and Pest Control Inc.; Adjunct Professor, NHMCCD.

c. Kingwood College

Yvonne Young, Temporary Full-Time Instructor, English

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$18,276 beginning January 8, 2007.

Education: M.A., University of Houston-Clear Lake, Major: Humanities; B.A., Stephen F. Austin State University, Major: English; A.A., Blinn College.

Experience: Adjunct Professor, NHMCCD; Teacher, Kingwood High School; Secretary, Shell Oil Company.

Anne Amis, Assistant Professor, ESL

Effective: Nine-month contracted employee at an annual salary of \$36,046 beginning January 1, 2007.

Education: B.A., Hendrix College, Major: Spanish.

Experience: English Professor, Universidad del Mar; English Teacher, Gabriela Mistral Educa Institute; Director of Latin American Programs and Training Director, Amigos de las Americas.

Diane Langton, Associate Professor, Associate Degree Nursing

Effective: Ten and one-half month contracted employee at an annual salary of \$48,006 beginning February 12, 2007.

Education: M.S.N. & B.S.N., Syracuse University, Major: Nursing; B.A., State University of New York at Binghamton, Major: Anthropology; A.A.S., Guilford Technical Community College, Major: Nursing.

Experience: Pediatric Nurse Practitioner, WeeKare Pediatrics, Texas Children's Hospital & Pediatric Associates of Watertown; Associate Professor Nursing, North Harris College, NHMCCD; Adjunct Instructor, A.D.N., Jefferson Community College; Staff RN, Pediatric Associates of Watertown.

d. Tomball College

Tracy Goodwin, Temporary Full-Time Instructor, Speech

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$19,783 beginning January 16, 2007.

Education: M.A., Southwest Texas State University, Major: Child Drama/Playwriting Emphasis; B.F.A., Baylor University, Major: Directing/Design Classical Studies Emphasis.

Experience: Instructor, Houston Academy of Dramatic Arts; Artistic Director, The Theatre Place; Instructor of English, Katherine Gibbs College; Instructor of Business Communications, Montgomery College, NHMCCD; Instructor/Director, KD Studios.

Betty Burdett, Temporary Full-Time Instructor, DS English/English

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$18,383 beginning January 16, 2007.

Education: B.A., Sam Houston State University, Major: English.

Experience: Instructor and Adjunct Faculty, Tomball College, NHMCCD; Executive Director and Assistant Director, Petroleum Industry Security Council.

e. North Harris College

Karen S. Parker, Reference Librarian, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$19,804 beginning January 16, 2007.

Education: M.L.S., Texas Woman's University, Major: English; M.A. & M.M., Eastman School of Music, Major: Piano Performance and Literature; B.M., Brigham Young University, Major: Piano Performance and Pedagogy.

Experience: Adjunct Faculty, ELC Coordinator and Academic Support Specialist, North Harris College and Montgomery College, NHMCCD; Teacher, Klein I.S.D. and Jefferson County Schools, Lakewood, Colorado.

Personnel Report and Consideration No. 2 (ACTION ITEM 16) Board Meeting 3-1-07

Request: Consideration of Resignations

Chancellor's

Recommendation: That the resignations listed below be accepted and acknowledged.

North Harris College

David A. Sam, President

Effective February 7, 2007

Oya A. McDaniel, Professor, Chemistry

Effective May 31, 2007

Arlene Eliane Schultz, Professor, English

Effective August 31, 2007

District Services and Training Center

Ronald L. Stauss, Associate Vice Chancellor, Information Technology

Effective March 31, 2007

Staff Resource: Ray Laughter 832-813-6621
Jean Grove 832-813-6698

Personnel Report and Consideration No. 3 (ACTION ITEM 17) Board Meeting 3-1-07

Request: Consideration of Approval of Commissioning of Peace Officers

Chancellor's Recommendation: That the Board of Trustees approves the commissioning of the following peace officers for the North Harris Montgomery Community College District.

Kingwood College
Edward D. Hunt, Sr.
Keith Alan Wied

Cy-Fair College
David A. Meeler
Leonard A. Woodard, III

Rationale: These officers are eligible to be commissioned by this Board because they:

1. Have current licenses from the Texas Commission on Law Enforcement Officer Standards and Education;
2. Have taken and filed the oath required of peace officers;
3. Have executed good and sufficient bonds in the sum of \$1,000 in accordance with the law; and
4. Possess a sufficient number of college credit hours to meet the minimum standard for an NHMCCD peace officer.

Fiscal Impact: None

Staff Resource: Steve Head 832-813-6522