

**SPECIAL MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER BOARDROOM
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
September 20, 2007
4:30 p.m.**

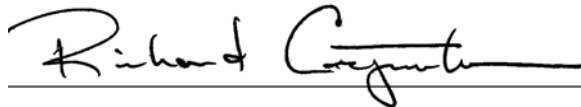
- I. Call to Order
- II. Certification of the Posting of the Notice of the Special Meeting
- III. Approval of the Minutes of the July 18, 2007 Budget Workshop Meeting and the August 27, 2007 Public Hearing and Special Meeting
- IV. Financial Report and Consideration

Consideration of Resolution and Ordinance Fixing and Levying Ad Valorem Taxes for the Year 2007 and Directing the Assessment and Collection Thereof
(ACTION ITEM 1)
- V. Adjournment

**Certification of Posting of Notice to the September 20, 2007
Special Meeting of the
North Harris Montgomery Community College District's
Board of Trustees**

I, Richard Carpenter, Chancellor of the North Harris Montgomery Community College District, do hereby certify that a notice of the Special Meeting was posted on Monday, the 17th day of September, 2007, in a place convenient to the public in the Administration Office of the District Services and Training Center and on all college campuses and on the district website. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 17th day of September, 2007.

A handwritten signature in cursive script, reading "Richard Carpenter", is written over a solid horizontal line.

Richard Carpenter
Chancellor

**MINUTES OF THE
BUDGET WORKSHOP MEETING OF
THE BOARD OF TRUSTEES OF THE
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER BOARDROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
July 18, 2007
12:00 p.m.**

PRESENT: Mr. Randy Bates, Chair
Ms. Stephanie Marquard, Vice Chair
Mr. John Fox, Secretary
Dr. Richard Campbell
Mr. David Vogt

ABSENT: Ms. Priscilla Kelly, Assistant Secretary
Mr. Chris Daniel
Dr. David Holsey
Ms. Maria Flotte O'Neill

- I. **CALL TO ORDER:** Mr. Bates called the budget workshop meeting of the Board of Trustees to order at 12:14 p.m. after determining a quorum was present.
- II. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:** Chancellor Pickelman confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit "A."
- III. **REVIEW OF PROPOSED 2007-08 BUDGET** Chancellor Pickelman indicated the purpose of the budget workshop was for the Board to receive information and allow the Board to express or object on the direction in which the administration is moving. Dr. Pickelman reviewed the normal budget process including the development of the budget in the fall, the preliminary overview in February, the Board workshop in July and the presentation of the proposed budget to the Board for adoption in late August. Dr. Pickelman recommended to the Board that it proceed with the proposed budget with the expectation that the Legislature and Governor will solve the \$153M veto issue. Cindy Gilliam, vice chancellor of business affairs and CFO, presented an overview of district wide revenue projections and proposed expenditures. The proposed budget requires no tax increase or additional tuition increase. The college presidents and district vice chancellors presented proposed budgets for their respective colleges and departments and answered board members questions. No action was taken.

V. **DISCUSSION:** Chancellor Pickelman indicated that a finalized proposed budget will be received by the Board in the second week of August and a public hearing and special meeting to adopt the proposed budget will be scheduled by the end of August. Board members expressed no objections to the proposed next steps.

VI. **ADJOURNMENT:** Mr. Bates adjourned the budget workshop at 2:58 p.m.

ATTEST:

Board Chair

Board Secretary

**MINUTES OF THE
PUBLIC HEARING
2007-2008 PROPOSED BUDGET
AND
SPECIAL MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER BOARDROOM
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
August 27, 2007
5:30 p.m.**

PRESENT: Mr. Randy Bates, Chair
Ms. Stephanie Marquard, Vice Chair
Mr. John Fox, Secretary
Ms. Priscilla Kelly, Assistant Secretary
Dr. Richard Campbell
Mr. Chris Daniel
Dr. David Holsey
Mr. David Vogt

ABSENT: Ms. Maria Flotte O'Neill

Public Hearing – 2007-2008 Proposed Budget

- I. **CALL TO ORDER:** Mr. Bates called the Public Hearing of the 2007-2008 Proposed Budget to order at 5:38 p.m. after determining a quorum was present.
- II. **PLEDGE OF ALLEGIANCE:** Mr. Fox led the Board and guests in reciting the Pledge of Allegiance.
- III. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE PUBLIC HEARING:** Chancellor Carpenter confirmed that the Notice for the Public Hearing had been properly posted. No action was required. A copy is attached as Exhibit "A."
- IV. **PRESENTATION OF THE 2007-2008 PROPOSED BUDGET:** the Chancellor reported that revenues consist primarily of State funding, property taxes and tuition and fees. No increase in the student tuition rate is proposed for the budget. Certified property values have not been received, but the proposed budget does not include an increase in the tax rate. Both student and tax revenues are estimated to increase due to volume increases, not rate increases. The proposed budget expenditures include 24 new full-time faculty positions, in an effort to respond to growth, as well as to improve the full-time/adjunct faculty ratio. Funds to support several district wide projects including Achieving the Dream and a marketing and branding campaign are included in the proposed budget. A 5% salary increase, with a minimum of \$1,200, is proposed for eligible full-time employees and part-time employees.
- V. **CITIZENS COMMENTS:** There were no citizen comments.

VI. **ADJOURNMENT OF PUBLIC HEARING:** Mr. Bates adjourned the Public Hearing at 5:43 p.m.

Special Meeting

I. **CALL TO ORDER:** Mr. Bates called the regular meeting of the Board of Trustees to order at 5:43 p.m. after determining a quorum was present.

II. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE REGULAR MEETING:** Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit "B."

III. **FINANCIAL REPORT AND CONSIDERATION:**

Consideration of Adoption of Proposed 2006-07 Budgets (ACTION ITEM 1): Ms. Cindy Gilliam, vice chancellor for business affairs and chief financial officer, presented an overview of the budget building process which begins in October of each year and ends with the adoption of the budget in August. Upon a motion by Mr. Vogt and a second to the motion by Ms. Kelly, the Board unanimously adopted the proposed 2007-08 Budgets.

V. **ADJOURNMENT:** there being no further business, Mr. Bates adjourned the meeting at 5:51 p.m.

ATTEST:

Board Chair

Board Secretary

Request: Consideration of Resolution and Ordinance Fixing and Levying Ad Valorem Taxes for the Year 2007 and Directing the Assessment and Collection Thereof

Chancellor's

Recommendation: That the Board of Trustees set the tax rate for the 2007 Maintenance and Operations (M&O) component of the ad valorem tax rate at \$0.0809/\$100 valuation and the Interest and Sinking (I&S) component for the 2007 tax rate at \$0.0335/\$100 valuation, for a total tax rate of \$0.1144/\$100 valuation.

Rationale: The chief tax appraisers from Harris and Montgomery Counties have submitted certified tax rolls. An effective tax rate of \$0.1144 and a rollback tax rate of \$0.1206 have been calculated and have been submitted for publication. The proposed tax rate of \$0.1144 represents a 2% decrease from the adopted 2006 rate. This rate is estimated to generate tax revenues sufficient to support the operations of the District as well as to pay bonded debt obligations for the 2007-08 fiscal year.

Fiscal Impact: A tax rate of \$0.1144 per \$100 of taxable valuation will result in an estimated \$114.8 million, which will support approximately 43% of the District's Operating Budget and approximately 87% of the District's Debt Service Requirements for fiscal year 2007-08. The remainder of the debt service requirements are funded from investment earnings and pledged operating revenues.

Staff Resource: Richard Carpenter 832-813-6515
Cindy Gilliam 832-813-6512

ORDER/RESOLUTION
SETTING THE 2007
AD VALOREM TAX RATES

On September 20, 2007, the Governing Body for North Harris Montgomery Community College District Adopted the Following Tax Rates for the 2007 Levy on Values.

Maintenance and Operating Rate (General Fund)	<u>\$0.0809</u> Per \$100
Interest and Sinking Rate (Debt Service Fund)	<u>\$0.0335</u> Per \$100
Total of Adopted Tax Rates	<u>\$0.1144</u> Per \$100

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$ N/A

Those Members Present Were:

- | | |
|----------|----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | |

Those Members Voting For:

- | | |
|----------|----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | |

Those Members Voting Against:

1. _____

2. _____

Those Members Present, but Not Voting:

1. _____

Those Members Absent:

1. _____

2. _____

ATTEST:

Board of Trustees, Chair

Board of Trustees, Secretary