

**REGULAR MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381
October 4, 2007
5:00 p.m.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Certification of the Posting of the Notice of the Meeting
- IV. Workshop

Community Assessment Survey Report

- V. Closed Session

The Board of Trustees, in accordance with Sections 551.001, et seq. of the Texas Government Code will move into Closed Session under the following provision(s) of the ACT:

Section 551.071 – Consultation With Attorney
Section 551.072 - Deliberation Regarding Real Property
Section 551.074 - Personnel Matters

- VI. Reconvene Regular Meeting
- VII. Introductions, Special Guests, Recognitions
- VIII. Approval of the Minutes of the September 6, 2007 Workshop and Regular Meeting and the September 20, 2007 Special Meeting
- IX. Citizens Desiring to Address the Board
- X. Special Reports and Announcements
 - 1. Chancellor
 - 2. College Presidents

3. Vice Chancellors
4. Faculty Senate Presidents
5. Other

Summary Report of Awards of Funding Proposals

XI. Institutional Effectiveness Report

1. Concurrent Credit Students, Fall 2007
2. International Students by College, Fall 2007
3. Credit Student Profile Comparing Fall 2006 and Fall 2007

XII. Consideration of Consent Agenda

(The purpose of the consent agenda is to allow the Board to identify and approve action items which require no additional information or discussion and for which there is unanimous approval. Trustees receive agenda materials one week in advance of the meeting to prepare for the business to be conducted.)

XIII. Policy Report and Consideration

Consideration of Approval for Board of Trustees Travel (**ACTION ITEM 1**)

XIV. Financial Reports and Considerations

1. Monthly Financial Statements
2. Quarterly Financial Statements
3. Financial Report of Fourth Quarter Technology Purchases
4. Consideration of Approval to Enter into Three Year Agreement for Loan of Test Scoring and Data Collection Machines for North Harris, Tomball and Cy-Fair Colleges (**ACTION ITEM 2**)
5. Consideration of Ratification of Emergency Repairs of Heating Ventilation Air Conditioning (HVAC) System at Parkway Center (**ACTION ITEM 3**)
6. Consideration of Ratification of Change Order Number One for Transformer Repairs at North Harris College (**ACTION ITEM 4**)

7. Consideration of Ratification of Emergency Repair, Sealing and Striping of Parking Lots and Drives at North Harris College (**ACTION ITEM 5**)
8. Consideration of Ratification of Change Order Number One to Repair Irrigation Lines Damaged During Installation of Sidewalk Lights at Cy-Fair College (**ACTION ITEM 6**)
9. Consideration of Acceptance of Gifts (**ACTION ITEM 7**)
10. Consideration of Approval to Enter into The Cooperative Purchasing Network (TCPN) Lease and Construction Contract for Temporary Modular Building at Cy-Fair College (**ACTION ITEM 8**)
11. Consideration of Approval to Upgrade Network Bandwidth for Dedicated Internet Access Service for the District (**ACTION ITEM 9**)
12. Consideration of Approval to Purchase Firewall Equipment for the District **ACTION ITEM 10**)
13. Consideration of Approval to Purchase Packateer Computer Hardware for the District(**ACTION ITEM 11**)
14. Consideration of Ratification to Renew Hardware Maintenance and Technical Support Services for IBM Computers for the District (**ACTION ITEM 12**)
15. Consideration of Approval to Purchase Annual Software Maintenance of Resource 25 and X25 Reporting Services for the District (**ACTION ITEM 13**)
16. Consideration of Approval to Enter into an Agreement for Purchase of Creative Marketing Services for the District and Authorize the Chancellor or Designee to Negotiate and Execute Future Contract Addendums (**ACTION ITEM 14**)
17. Consideration of Approval to Purchase Dell Computer Hardware Maintenance and Technical Support Services for the District (**ACTION ITEM 15**)
18. Consideration of Authorization for the Chancellor to Negotiate and Execute a Contract for the Purchase of Land for Cy-Fair College (**ACTION ITEM 16**)
19. Consideration of Approval to Amend Rack Distribution Service Agreement for the District (**ACTION ITEM 17**)
20. Consideration of Approval to Purchase Full Service Catering and Facility Rental for Annual Awards Banquet for the District (**ACTION ITEM 18**)
21. Consideration of Approval to Renew Paper and Microform Periodical Subscription Services for the District Libraries (**ACTION ITEM 19**)

22. Consideration of Authorization for the Chancellor to Negotiate and Execute a Contract for the Purchase of Land on West Lake Houston Parkway for a Kingwood College Center (**ACTION ITEM 20**)

23. Consideration of Approval of Proposed Settlement Agreement in *Patrick Jerome Ouzenne (Pro Se) versus North Harris Montgomery Community College District*; C.A. No. H-06-3576; In the United States District Court, Southern District of Texas, Houston Division (**ACTION ITEM 21**)

XV. Building and Grounds Report

Construction Projects Update

XVI. Personnel Reports and Considerations

1. Consideration of Ratification of Appointments (**ACTION ITEM 22**)
2. Consideration of Acceptance of Resignations (**ACTION ITEM 23**)
3. Consideration of Approval of Commissioning of Peace Officers (**ACTION ITEM 24**)

XVII. Special Consideration

Consideration of Acceptance of Resignation of Trustee (**ACTION ITEM 25**)

XVIII. Suggested Future Agenda Items

XIX. Adjournment

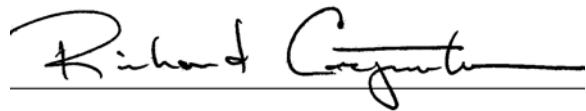
The Board of Trustees, may at any time prior to adjournment, in accordance with Sections 551.001, et seq. of the Texas Government Code, move into Closed Session under the following provision(s) of the ACT:

- Section 551.071 - Consultation With Attorney
- Section 551.072 - Deliberation Regarding Real Property
- Section 551.073 - Deliberation Regarding Prospective Gift
- Section 551.074 - Personnel Matters
- Section 551.076 - Deliberation Regarding Security Devices
- Section 551.086 - Economic Development Negotiations

**Certification of Posting of Notice to the October 4, 2007
Regular Meeting of the
North Harris Montgomery Community College District's
Board of Trustees**

I, Richard Carpenter, Chancellor of the North Harris Montgomery Community College District, do hereby certify that a notice of this meeting was posted on Monday, the 1st day of October, 2007, in a place convenient to the public in the Administration Office of the District Services and Training Center, on all college campuses and on the district website as required by Section 551.002 et seq., Texas Government Code. Special notice of the meeting was provided to the news media as required by Section 551.001 et seq., Texas Government Code.

Given under my hand this the 1st day of October, 2007.

A handwritten signature in black ink, reading "Richard Carpenter", written over a horizontal line.

Richard Carpenter,
Chancellor

**MINUTES OF THE
WORKSHOP AND REGULAR MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
September 6, 2007
5:00 p.m.**

PRESENT: Mr. David Vogt
Dr. Richard Campbell
Mr. Chris Daniel
Dr. David Holsey
Ms. Maria Flotte O'Neill

ABSENT: Mr. Randy Bates, Chair
Ms. Stephanie Marquard, Vice Chair
Mr. John Fox, Secretary
Ms. Priscilla Kelly, Assistant Secretary

- I. **CALL TO ORDER:** Board member David Vogt called the Workshop and Regular Meeting to order at 5:57 p.m. after determining a quorum was present.
- II. **PLEDGE OF ALLEGIANCE:** Dr. Holsey led the Board and guests in reciting the Pledge of Allegiance.
- III. **CERTIFICATION OF THE POSTING OF THE NOTICE OF THE MEETING:** Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit "A."
- IV. **WORKSHOP DISCUSSION:**

Name and Branding Process: Mr. Ray Laughter, vice chancellor of external affairs, provided an overview of the name and branding process. Preliminary data indicates that the community does not link North Harris Montgomery Community College District with the five colleges. The goal of a new name would be to link the five colleges into a single identity while preserving local identities, improve understanding of each college's relationship to the system and communicate the District's total capacities and the District's ability to attract students, partners and resources. Mr. Laughter noted that the process includes announcing that NHMCCD is conducting a name and branding process; appointing a Name Review Committee composed of faculty, administrators, staff, students, alumni and community leaders; creating a web site to provide information about the process, reviewing the process and timeline and submitting name recommendations; conducting a communications campaign; and reporting to the chancellor and Board of Trustees throughout the process. Recommendations will be presented to the Board of Trustees at the November 1, 2007 board meeting. If a name change is approved, the Marketing Council will meet in December 2007 to determine if a new logo is to be

developed. In January, 2008 a recommendation of the new logo will be presented to the Board for their consideration. After the logo has been approved, then the council will start branding the new name and logo.

- V. **CLOSED SESSION:** At 6:05 p.m. Mr. Vogt convened the Board in closed session, in accordance with Section 551.001 et. Seq. of the Texas Government Code under the following provision(s) of the Act:

Section 551.071 - Consultation with Attorney
Section 551.072 – Deliberation Regarding Real Property
Section 551.074 – Personnel Matters

- VI. **RECONVENE REGULAR MEETING:** Mr. Vogt reconvened the open meeting at 7:10 p.m.

- VII. **INTRODUCTIONS, SPECIAL GUESTS, RECOGNITIONS:** Dr. Carpenter welcomed Tiffany Williams of the Conroe Courier, Kimberly Stauffer of the Houston Chronicle and Al Christianson of the 1960 Sun Newspaper.

- VIII. **APPROVAL OF THE MINUTES OF THE JULY 18, 2007 BUDGET WORKSHOP, AUGUST 2, 2007 WORKSHOP AND REGULAR MEETING AND AUGUST 27, 2007 PUBLIC HEARING AND SPECIAL MEETING** upon a motion by Dr. Campbell and a second to the motion by Mr. Chris Daniel, the Board unanimously approved the minutes of the August 2, 2007 Workshop and Regular Meeting. Approval of the minutes of the July 18, 2007 Budget Workshop and August 27, 2007 Public Hearing and Special Meeting were deferred to the next called Board meeting.

- IX. **CITIZENS DESIRING TO ADDRESS THE BOARD:** none

- X. **SPECIAL REPORTS AND ANNOUNCEMENTS:**

1. **Chancellor:** Chancellor Carpenter noted that as of September 6 district-wide enrollments have increased by 6.9%, representing approximately 3000 more students than a year ago. Enrollment was up at all of the colleges. Dr. Carpenter indicated that the District expects to receive the Harris County certified tax rolls on September 15 and a special meeting of the Board would be held around September 20th to allow the Board to consider adopting the 2007-08 tax rate before October 1.

2. **College Presidents:** Dr. Steve Head, executive vice chancellor and interim president at North Harris College, reported that enrollments at North Harris College (NHC) are at an all time high with a 5% increase. Dr. Head indicated that Andre Perez, dean of institutional advancement, has been heading the outreach effort to inform the community about North Harris College through an aggressive marketing campaign. Dr. Head distributed the fine arts calendar and invited the Board to the events. Dr. Head introduced Mr. Gary Clark, dean of instructions. Mr. Clark presented the Board

with signed copies of his book, Texas Gulf Coast Impressions. Mr. Clark reported that his wife, Kathy, is the photographer of the book.

Dr. Linda Stegall, president of Kingwood College, distributed enrollment data showing enrollment has increased approximately 500 students, which is a 7% increase from last fall. Kingwood's goal was to reach 8000 students this fall, but will be short that number. A campaign has been started that enrollment will be "8000 in 08". The ethnicity report shows that the African American population has increased by 16% and the Hispanic population by 10%, being more reflective of the community served. Dr. Stegall reported that 4500 students registered on line compared to 3100 students last year. Distance education has increased by 3% with 25% of enrollment being distance learning. Developmental studies have decreased from 22% last year to 21% this year. Dr. Stegall spotlighted several campus activities shown in the *Kingwood Happenings* newsletter.

Dr. Ray Hawkins, president of Tomball College, distributed enrollment data showing a 5% increase in head count, which is within 5 students of the college's all time official enrollment. Dr. Hawkins reported course enrollments are down, indicating students are taking less courses and contact hours have increased 6.3%. Willow Chase center has leveled out at approximately 6700 students enrollment due to lack of space at the center. Concurrent credit enrollment increased from 965 to 1355 with 30% of the students from Klein, 23% from Cy Fair, 18% from Tomball and 9% from Magnolia. The ethnic breakdown shows one out of three students is a member of an ethnic minority. Tomball College students are 61% female and 39% male.

Dr. Tom Butler, president of Montgomery College, distributed the college's fall 2007 arts & culture calendar inviting the board to attend any or all of the events. Dr. Butler also distributed Montgomery College's student demographic report for the fall. Dr. Butler reported the data shows that in fall 2007 there are 8500 students, not including 565 dual credit students, which indicates an expectation of over 9000 students this fall for the first time. This represents about a 7% increase in students and approximately an 8% increase in contact hours. There is an increase in Black and Hispanic students of 2%. Approximately two-thirds of students registered on the web. Montgomery College has accommodated the increase in enrollment through increases in distance learning, dual credit students, the number of sections offered at The University Center and increases in the number of students per class.

Dr. Diane Troyer, president of Cy-Fair College (CFC), presented a power point presentation on enrollment: CFC experienced an increase of 11%-12% in credit students served, student ethnicity continues to diversify with 29% Hispanic population, 42% white and 2% increase in Black male students. Fifty-seven (57%) per cent of the students are 21 years of age or younger with 800-900 dual credit students in the high schools. Cy-Fair College is accommodating the growth with limited space by flexible scheduling and weekend college increases, and distance learning classes. Twenty-seven (27%) percent of students are taking developmental classes. Dr. Troyer introduced Patsy Brautigam, referenced librarian and Joey Nissen, library assistant at Cy-Fair College, who are in charge of the Bus Buddies

program. Ms. Brautigam reported there were 23 volunteers riding the buses during the first week of school assisting the students at one of the elementary schools close to CFC to get off the bus at the correct stop during the first week of school. The program has received very good responses from the school, the students and the volunteers.

3. Vice Chancellors: Mr. Ray Laughter, vice chancellor of external affairs, presented the results of a survey conducted by The Houston Business Journal publication of the largest Houston area colleges and universities of fall 2006 enrollment. North Harris Montgomery Community College District, for the third year in a row, is considered the largest institution of higher education in the Houston region. The results show that the college district is the fastest growing of the top ten institutions. Mr. Laughter distributed a brochure regarding the Foundation's annual golf tournament with approximately 200 golfers participating and raising close to \$100,000 for scholarships.
4. Faculty Senate Presidents: Dorothy Reade, faculty senate president of North Harris College, thanked the Board for the new pay rate and for remembering the adjunct faculty and the staff who were at the top of their pay grade with a stipend.

XI. CONSIDERATION OF CONSENT AGENDA: Mr. Vogt proceeded with the Consent Agenda. Action Item 2 was recommended to be considered separately. Mr. Daniel made a motion to approve Action Items 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22 and 23. Dr. Holsey seconded the motion, and the Board unanimously passed the Consent Agenda. A copy is attached as Exhibit "B."

XII. POLICY REPORTS AND CONSIDERATIONS:

Consideration of Approval for Board of Trustees Travel (ACTION ITEM 1): the Board authorized Richard Campbell, Chris Daniel and David Vogt to attend the Association of Community College Trustees Community Leadership Congress in San Diego, California on September 26-29, 2007. This item was passed in the Consent Agenda. A copy is attached as Exhibit "C."

XIII. FINANCIAL REPORTS AND CONSIDERATIONS

1. Monthly Financial Statements: Ms. Cindy Gilliam, vice chancellor of business affairs and chief financial officer, presented the monthly financial statements. A copy is attached as Exhibit "D."
2. Consideration of Approval of Renewal of the Appointment of Paul Bettencourt, Harris County Tax Assessor-Collector, and J.R. Moore, Jr., Montgomery County Tax Assessor-Collector, to Collect Taxes Levied on Behalf of the District) (ACTION ITEM 2): upon a motion by Mr. Daniel and a second to the motion by Dr. Holsey, the Board approved the appointments of Paul Bettencourt, Harris County Tax Assessor-Collector to collect District property taxes in Harris County, and J.R.

Moore, Jr., Montgomery County Tax Assessor-Collector, to collect District property taxes levied in Montgomery County, for the tax year 2007. A copy is of attached as Exhibit "E."

3. Consideration of Acceptance of Gifts (ACTION ITEM 3): the Board accepted and acknowledged gifts donated to the North Harris Montgomery Community College District in accordance with the donors' wishes. This item was passed in the Consent Agenda. A copy is attached as Exhibit "F."
4. Consideration of Adoption of Resolutions Authorizing Signatories for the District's Accounts with the Local Government Investment Cooperative (LOGIC), Lone Star Investment Pool, and TexPool (ACTION ITEM 4): the Board adopted resolutions to designate Richard Carpenter, Chancellor; Cynthia Gilliam, Vice Chancellor for Business Affairs and CFO; Cynthia Hiza, Associate Vice Chancellor for Finance; and Kandra Richardson, Professional Analyst; as the authorized signatories to the District's accounts with the Local Government Investment Cooperative (LOGIC), Lone Star Investment Pool, and TexPool. This item was passed in the Consent Agenda. A copy is attached as Exhibit "G."
5. Consideration of Approval to Purchase Printing and Mailing Services for FY 2007-08 Spring, Summer and Fall Corporate and Continuing Education Schedules for the District (ACTION ITEM 5): the Board approved the purchase of printing and mailing services for the FY 2007-08 Spring, Summer and Fall Corporate and Continuing Education schedules for the District from Trend Offset Printing, National Mail Advertising and United States Postal Services, the lowest bidders for an estimated amount of \$358,668 annually. This item was passed in the Consent Agenda. A copy is attached as Exhibit "H."
6. Consideration of Approval to Purchase Veterinary Technology Supplies for Tomball College (ACTION ITEM 6): the Board approved the purchase of veterinary technology supplies for Tomball College from the following vendors for an estimated amount of \$50,000 annually for a total estimated amount of \$100,000 over 2 years: Butler Animal Health Supply, DVM Resources, Henry Schein, Inc., Miller Veterinary Supply and Webster Vet Supply. This item was passed in the Consent Agenda. A copy is attached as Exhibit "I."
7. Consideration of Approval to Enter into The Cooperative Purchasing Network (TCPN) Lease and Construction Contract for a Temporary Modular Building at Montgomery College (ACTION ITEM 7): the Board approved a two (2) year lease of a temporary modular building for Montgomery College from Williams Scotsman Corporation, 7915 FM 1960 West, Suite 115, Houston, Texas 77070, in the amount of \$269,925. This item was passed in the Consent Agenda. A copy is attached as Exhibit "J"
8. Consideration of Approval to Extend Four Multi-Year Agreements for One Year for the District (ACTION ITEM 8): the Board approved the extension of the following

- multi-year agreements for one year for an estimated amount of \$606,486 from the following vendors: Langham Creek YMCA, J.P. Morgan Chase, Bank of America, TimeCruiser, Cy-Fair College child care services, District bank depository services, District bankcard merchant services and CampusCruiser student e-mail solution. This item was passed in the Consent Agenda. A copy is attached as Exhibit “K.”
9. Consideration of Approval to Purchase Waste Disposal Services for the District (ACTION ITEM 9): the Board approved a five (5) year contract to provide waste disposal services for the District from the lowest bidder, Republic Waste Services, 10554 Tanner Road, Houston, TX 77041 for a total estimated amount of \$450,000 over five (5) years. This item was passed in the Consent Agenda. A copy is attached as Exhibit “L.”
 10. Consideration of Approval of Department of Information Resources (DIR) Purchase of Desktop and Laptop Computers for the District (ACTION ITEM 10): the Board approved the DIR purchase of desktop and laptop computers for the District from Dell Marketing LP, Gateway Companies, Inc. and Apple Computers Inc. for an estimated amount of \$1,945,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “M.”
 11. Consideration of Approval to Purchase Generator Maintenance Services for the District (ACTION ITEM 11): the Board approved the purchase of generator maintenance and repair services for the District from Cummins Southern Plains Ltd., 600 North Watson Road, Arlington, TX 76011, for a total estimated amount of \$95,000 over five (5) years. This item was passed in the Consent Agenda. A copy is attached as Exhibit “N.”
 12. Consideration of Approval to Renew AutoDesk Software Licenses for the District (ACTION ITEM 12): the Board approved the renewal of AutoDesk software licenses for the District from AutoDesk, Inc., 111 McInnis Parkway, San Rafeal, CA 94903 in the amount of \$33,795. This item was passed in the Consent Agenda. A copy is attached as Exhibit “O.”
 13. Consideration of Approval of FY 2007-08 Library Collection Expenditures for the District (ACTION ITEM 13): the Board approved FY 2007-08 expenditures for the collection of books and nonprint materials for the five District libraries and associated centers for an estimated amount of \$715,000. This item was passed in the Consent Agenda. A copy is attached as Exhibit “P.”
 14. Consideration of Approval to Purchase Online Core Reference Database Licenses for the District (ACTION ITEM 14): the Board approved the purchase of online core reference database licenses from multiple vendors for the five college libraries for an estimated amount of \$246,000 over one (1) year. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Q.”
 15. Consideration of Approval of Certified Information Systems Vendor (CISV) Purchase of CISCO Network Equipment, Annual Maintenance and Technical Support

- for the District (**ACTION ITEM 15**): the Board approved the CISV purchase of network equipment, annual maintenance and technical support from the lowest bidder, Calence, LLC, P O Box 64231, Phoenix, AZ 85052 in the amount of \$2,773,157. This item was passed in the Consent Agenda. A copy is attached as Exhibit "R."
16. Consideration of Ratification of Purchase of "Get A Jump 2008" Books for Tech Prep Grant Students (**ACTION ITEM 16**): the Board ratified the purchase of "Get A Jump 2008" books for Tech Prep Grant students from Thomson Learning, Inc., 2000 Lenox Drive, Lawrenceville, NJ 08648 in the amount of \$42,500. This item was passed in the Consent Agenda. A copy is attached as Exhibit "S."
 17. Consideration of Approval of Catalog Information System Vendor (CISV) Purchase of Storage Area Networks (SAN) for North Harris and Kingwood Colleges (**ACTION ITEM 17**): the Board approved the CISV purchase of SANs for North Harris and Kingwood Colleges from the lowest bidder, MPC-G, LLC, 906 East Karcher Road, Nampa, ID 83687 in the amount of \$129,800. This item was passed in the Consent Agenda. A copy is attached as Exhibit "T."
 18. Consideration of Authorization for the Chancellor or Designee to Negotiate and Execute a Grant of Utility Easement to CenterPoint Energy and a Related Letter Agreement with DR Horton (**ACTION ITEM 18**): the Board authorized the chancellor or his designee to negotiate and execute a Grant of Utility Easement to CenterPoint Energy and a related letter agreement with DR Horton. This item was passed in the Consent Agenda. A copy is attached at Exhibit "U."
 19. Consideration of Approval of a Land Lease Agreement with CW SCOA West, LP for the Lease of Property Located at the Southwest Corner of Barker Cypress at West Road (**ACTION ITEM 19**): the Board approved a land lease agreement with CW SCOA West, LP, 7904 N. Sam Houston Parkway W. 4th Floor, Houston, Texas 77064 for the lease of property located at the southwest corner of Barker Cypress at West Road. This item was passed in the Consent Agenda. A copy is attached as Exhibit "V."
 20. Consideration of Approval of an Interlocal Agreement between North Harris Montgomery Community College District (NHMCCD) and the City of Lake Jackson for Delivery of Breath Alcohol Testing Services (**ACTION ITEM 20**): the Board approved the interlocal agreement between NHMCCD and the City of Lake Jackson for the NHMCCD Law Enforcement Academy to provide breath alcohol testing services to the City of Lake Jackson. This item was passed in the Consent Agenda. A copy is attached as Exhibit "W."
 21. Consideration of Approval of Renewal of Interlocal Agreement between North Harris Montgomery Community College District (NHMCCD) and Harris County for Delivery of Breath Alcohol Testing Service (**ACTION ITEM 21**): the Board renewed the interlocal agreement between NHMCCD and Harris County for the

District to provide services for the Texas Department of Public Safety (DPS) Breath Alcohol Testing Program. This item was passed in the Consent Agenda. A copy is attached as Exhibit “X.”

XIV. BUILDING AND GROUNDS REPORT:

Construction Projects Update: the Board reviewed the report as presented. A copy is attached as Exhibit “Y.”

XV. PERSONNEL REPORTS AND CONSIDERATIONS:

1. Consideration of Ratification of Appointments (ACTION ITEM 22): the Board ratified the appointments as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “Z.”
2. Consideration of Acceptance of Resignations (ACTION ITEM 23): the Board accepted the resignations as presented. This item was passed in the Consent Agenda. A copy is attached as Exhibit “aa.”

XVI. SUGGESTED FUTURE AGENDA ITEMS: Dr. Holsey requested that the purchase of land at Cy-Fair College be added to the October agenda. Mr. Daniel suggested the administration and faculty research the issue of the cost of textbooks. Dr. Campbell suggested that there be a representative from the Board of Trustees on the faculty and administration committee for Achieving the Dream. Mr. Daniel expressed an interest in serving in that capacity.

XVII. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:55 p.m.

ATTEST:

Board of Trustees, Chair

Board of Trustees, Secretary

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
DISTRICT SERVICES AND TRAINING CENTER BOARDROOM
TRAINING AND DEVELOPMENT CENTER BOARD ROOM
5000 RESEARCH FOREST DRIVE
THE WOODLANDS, TEXAS 77381**

September 20, 2007

4:30 p.m.

PRESENT: Mr. Randy Bates, Chair
Ms. Stephanie Marquard, Vice Chair
Mr. John Fox, Secretary
Ms. Priscilla Kelly, Assistant Secretary
Dr. Richard Campbell
Mr. Chris Daniel
Dr. David Holsey
Mr. David Vogt

ABSENT: Ms. Maria Flotte O'Neill

I. CALL TO ORDER: Mr. Bates called the special meeting of the Board of Trustees to order at 4:53 p.m. after determining a quorum was present.

II. CERTIFICATION OF THE POSTING OF THE NOTICE OF THE REGULAR MEETING: Chancellor Carpenter confirmed that the Notice for the meeting had been properly posted. No action was required. A copy is attached as Exhibit "A."

III. APPROVAL OF THE MINUTES OF THE JULY 18, 2007 BUDGET WORKSHOP MEETING AND THE AUGUST 27, 2007 PUBLIC HEARING AND SPECIAL MEETING: upon a motion by Mr. Daniel and a second to the motion by Dr. Campbell, the Board unanimously approved the minutes of the July 18, 2007 Budget Workshop Meeting. Ms. Kelly, Mr. Daniel and Dr. Holsey abstained from the vote. Upon a motion by Ms. Kelly and a second to the motion by Mr. Vogt, the Board unanimously approved the minutes of the August 27, 2007 Public Hearing and Special Meeting.

IV. FINANCIAL REPORT AND CONSIDERATION:

Consideration of Resolution and Ordinance Fixing and Levying Ad Valorem Taxes for the Year 2007 and Directing the Assessment and Collection Thereof (ACTION ITEM 1): Ms. Cindy Gilliam, vice chancellor for business affairs and chief financial officer, presented to the Board a recommendation to decrease the tax rate of the I&S to \$0.0335/\$100 and the M&O to \$0.0809/\$100. The Montgomery County tax assessor-collector, J.R. Moore, Jr., has assured the District that the notices have been properly published in our two county newspapers. This results in a 2% decrease overall in the tax rate. This will be the second year in a row that the District has decreased the tax rate. Upon a motion by Mr. Fox and a second to the motion by Mr. Daniel, the Board unanimously adopted a resolution establishing the 2007 tax rate. A copy is attached as Exhibit "B."

V. **ADJOURNMENT**: there being no further business, Mr. Bates adjourned the meeting at 5:00 p.m.

ATTEST:

Board Chair

Board Secretary

Special Reports and Announcement**Board Meeting: 10-4-07****Report: Summary Report of Awards of Funding Proposals**

The following report includes a list of the funding proposals that have been awarded during the 4th quarter (June 2007, July 2007, August 2007). The first page of the report includes summary data for the fourth quarter.

<u>Awarded Grants</u>	<u>Quarter 4th</u>	<u>Cumulative Quarters 1-4</u>
Total Amount of Awards:	\$4,847,112	\$9,988,356
Total Number of Grants Awarded:	16	36
NHMCCD is Fiscal Agent	14	29

<u>2006-2007 Summary</u>	<u>Cumulative</u>
Number of Awards	36
Amount of Awards	\$9,988,356
Number of Pending Proposals	6
Amount of Pending Proposals	\$494,392
Number of Proposals Not Funded	8
Amount of Proposals Not Funded	\$1,526,263
Total Number of Proposals Submitted	50
Total Amount of Proposals Submitted	\$12,009,011
Success Rate (36 out of 44 grants)	82%

Grant Awards Received Between June 1, 2007 - August 31, 2007

NHMCCD Grants

1. Grant Title: **Adult Education – Temporary Assistance for Needy Families (TANF)**
Source: **Texas Education Agency**
Amount Awarded: **\$1,118,339**
Date Awarded: **6/14/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Vicki Stanfield, Ed.D.
College: North Harris College
Duration: 1 Year

Description and Outcomes:

The North Harris Montgomery Community College District (NHMCCD) continues to utilize state (Texas Education Agency) and federal funds (US Department of Education) through a variety of grants to provide educational programs to the adults in the service areas of Aldine Independent School District, Humble Independent School District, Spring Independent School District, and Tomball Independent School District. The services offered are basic skill instruction and secondary school instruction to GED and ESL (English as a Second Language) students. The GED program is designed to provide instruction to eligible students 17 years and older. The program has been in existence for twenty years.

2. Grant Title: **English Literacy and Civics Education Program**
Source: **Texas Education Agency**
Amount Awarded: **\$102,000**
Date Awarded: **6/14/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Vicki Stanfield, Ed.D.
College: North Harris College
Duration: 1 Year

Description and Outcomes:

This is a continuation grant. This grant provides funds for English Literacy and Civics Education students. The grant is expected to serve 800 students.

3. Grant Title: **Achieving the Dream**
Source: **Houston Endowment**
Amount Awarded: **\$400,000**
Date Awarded: **6/29/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Larry Rideaux, Jr., Ed.D.
College: North Harris Montgomery Community College District
Duration: 4 Years

Description and Outcomes:

The North Harris Montgomery Community College District (NHMCCD) has been selected as one of the ten higher education institutions in the Greater Houston area to join Achieving the Dream: Community Colleges Count, a national initiative to help more community college students succeed. The District will receive direct financial support from Houston Endowment, Inc. and assistance from national experts to help devise strategies to help more students, particularly students of color and low-income students, earn degrees, complete certificates or transfer to other institutions to continue their studies. In 2006, Houston Endowment, Inc. awarded NHMCCD a \$50,000 grant to plan and launch "Achieving the Dream" at its five colleges. The District will also receive \$100,000 annually for the next 4 years, worth up to \$400,000. Overall, Houston Endowment, Inc. has committed \$9 million toward a unified effort to increase college student success in the greater Houston area.

4. Grant Title: **Project Great**
Source: **Texas Education Agency**
Amount Awarded: **\$384,000**
Date Awarded: **8/21/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Earl Campa, Ph. D.
College: Cy-Fair College
Duration: 1 Year

Description and Outcomes:

This funded project is a third-year continuation of the Texas Education Agency and Texas LEARNS grant for the regional Project GREAT Centers of Excellence in Texas. These centers, located in each of the eight regions across Texas, are responsible for professionally training adult education teachers and creating and implementing a credential program that would add credibility to the field of adult education. The goals for the 2006-2007 grant include: 1) coordinating regional training activities for adult education and family literacy programs, 2) meeting the local professional development needs for technical assistance, technology assistance, and scientific research based

instruction, 3) Managing the regional Texas Adult Education Credential Model, and 4) integrating workforce skills into adult education.

5. Grant Title: **Calculated Success: Dosage and Solutions**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **\$100,996**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Tracie Wood
College: Tomball College
Duration: 1 Year
Partners: Austin Community College, Cy-Fair College, Del Mar College and Tarrant County College

Description and Outcomes:

Dosage calculation is an essential component of multiple healthcare courses. Students must master this skill to become proficient and safe practitioners in their chosen healthcare field. Failure to master this essential skill has significant consequences for the public as a result of medication errors in practice. This project allows educators to expand capacities to provide individualized instruction to foster student success. This is a continuation project and the modules will be field tested. The project has the potential to impact 12, 000 healthcare students statewide.

6. Grant Title: **Coming Around: Learning Communities for Program and Curriculum Development**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **\$116,976**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Christine Salmon, Ph.D.
College: Tomball College
Duration: 1 Year
External Partners: El Paso Community College and South Texas College

Description and Outcomes:

The project will develop a professional development model based on the Faculty Learning Community model to bring together faculty, administrators, advisors and community representatives to learn how to plan and evaluate workforce education programs. This project will also use the Faculty Learning Community model to develop a

comprehensive collaborative model for course design and development for workforce faculty from both credit and continuing education programs.

7. Grant Title: **Computer Programming Gateway Course Redesign**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **\$98,064**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Jim Derakhshandeh
College: Kingwood College
Duration: 1 Year
External Partners: Houston Community College System, Texas State Technical College (TSTC)-Harlingen, Del Mar College, El Paso Community College District-Valle Verde Campus, and Austin Community College District-Rio Grande Campus

Description and Outcomes:

The Computer Programming Gateway Course Redesign collaborative is a new project. The project will focus on redesigning ITSE 1402 - Introduction to Computer Programming, which is the gateway course for computer programming degrees and certificates. Computer programming is listed as a high demand, high skill job by the Department of Labor and the Texas Workforce Commission yet labor shortages for this career exist nationwide, including Texas. Outcomes for this project include utilizing the National Center for Academic Transformation model as a basis for the redesign through the innovative utilization of technology to promote active learning and critical thinking skills to increase student participation and retention.

8. Grant Title: **Contextual Learning and Integrated Curriculum (CLIC)**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **\$178,201**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Pamela Womack
College: Tomball College
Duration: 1 Year
External Partners: Amarillo College, Del Mar College, El Paso Community College, and South Texas College

Description and Outcomes:

The partnership of Amarillo College, Del Mar College, El Paso Community College, and South Texas College, and North Harris Montgomery Community College District will continue the work begun during the 2006-2007 year to develop a comprehensive model for Contextual Learning based on the integration of best practices in Workforce Education training, academic/general education, and human learning theory in year one of the grant. This instructional model provides systemic stimulus to improve student retention by (1) providing experiential professional development for workforce/academic collaborative faculty partnerships, (2) enhancing student success in workforce education/technical programs and courses, and (3) facilitating career goal identification of students in developmental/general education courses.

9. Grant Title: **Gulf Coast Tech Prep**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **\$880,397**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Bob Lucas
College: North Harris Montgomery Community College District
Duration: 1 Year

Description and Outcomes:

The Gulf Coast Tech Prep Consortium is a partnership of seventy-nine area independent school districts, the nine community colleges located in the Gulf Coast Region, representatives from major universities, business and industry, government agencies, and labor. This consortium serves over 900,000 K-14 students in the Gulf Coast Region. It is the goal of the Consortium to work together to develop new and innovative programs and to continually update Tech Prep programs utilizing the Texas Essential Knowledge and Skills (TEKS) and the Workforce Education Course Manual (WECM) guidelines. The primary focus will be to continue to identify and recruit Tech Prep students.

10. Grant Title: **Instructional Design Workshop for Hybrid Technical Instruction**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **\$95,000**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Karla Leach, Ed.D.
College: Cy-Fair College

Duration: 1 Year

External Partner: Texas State Technical College-Marshall, Texas State Technical College-Sweetwater and Dallas County Community College District

Description and Outcomes:

With the technical nature of community college education, faculty are sought who have content knowledge, technical expertise, workplace experience, and educational competencies. Although faculty often possess the first three items, it is rare to find new technical instructors who have educational experience, particularly in instructional design, course redesign and delivery. Professional development for these highly skilled technical instructors is needed to fill this void and is mandatory to insure that students in these programs receive a quality learning experience. The goal of this instructional training project is increase student retention and success using active learning and outcomes-based instruction.

11. Grant Title: **P-16 College Readiness Special Advisors Program**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **\$15,000**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Linda Luehrs-Wolfe, Ed.D.
College: North Harris Montgomery Community College District
Duration: 1 Year

Description and Outcomes:

The Texas Higher Education Coordinating Board (THECB) has implemented the “P-16 College Readiness Special Advisors Program.” The purpose of the program is in part to provide funding to Texas institutions of higher education or community college districts that have committed to support P-16 college readiness initiatives as referenced in Closing the Gaps and other college readiness initiatives through the efforts of their staff that will act as P-16 Special Advisors to THECB staff.

12. Grant Title: **Perkins Basic Annual**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **\$810,548**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Bonnie Longnion, Ph.D.
College: North Harris Montgomery Community College District

Duration: 1 Year

Description and Outcomes:

These annual funds are used to support workforce education programs and students. The funds are allocated to the colleges to upgrade workforce curriculum, update equipment and provide support to workforce education students and special populations enrolled in workforce education programs and courses.

13. Grant Title: **Prescriptions for ESL Student Success**
Source: **Texas Higher Education Coordinating Board**
Amount Awarded: **\$95,000**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Anne Albarelli
College: Cy-Fair College
Duration: 1 Year
Partners: Amarillo College and El Paso Community College

Description and Outcomes:

Trained health care workers are a critical need in Texas. In order to meet this need, it is imperative to reach out to the English as a Second Language (ESL) population. By 2008, Hispanics will account for more than 40% of the state's population. A primary factor reducing the success of ESL students in health science programs has been in the clinical experience portion of their programs. At this point, students face problems with patient communication as well as cultural differences. To address this problem, Cy-Fair College will redesign and develop a series of course modules that can be utilized as supplemental instruction or embedded modules in health occupation introductory courses. The modules will assist an ever increasing ESL special population in improving their communication skills with patients as well as address the cultural differences they face in the medical workplace.

14. Grant Title: **Skills Development Fund – Training for Ice Cream Plant
Dreyer’s Grand Ice Cream**
Source: **Texas Workforce Commission**
Amount Awarded: **\$311,783**
Date Awarded: **8/31/2007**
Fiscal Agent: North Harris Montgomery Community College District
Project Director: Abdul Tamimi
College: Cy-Fair College
Duration: 1 Year

Partner: Dreyer's Grand Ice Cream

Description and Outcomes:

The North Harris Montgomery Community College District (NHMCCD) will work in partnership to conduct customized training for Dreyer's Grand Ice Cream plant in Houston. The Houston plant manufactures ice cream for Texas and surrounding states marketed under the Dreyer's, Edy's, and Starbucks brands. The plant is launching a two-part program to standardize production and maintenance practices and improve productivity.

Partnership Grants

15. Grant Title: **Victory Early College High School**

Source: **Texas Education Agency**

Amount Awarded: **\$111,689**

Date Awarded: **8/31/2007**

Fiscal Agent: Aldine Independent School District

NHMCCD

Contact Person: Vicki Stanfield, Ph.D.

College: North Harris College

Duration: 2 Years

Description and Outcomes:

Aldine Independent School District and North Harris Montgomery Community College District are collaborating to create and operate a new four-year high school, Victory Early College High School (VECHS), located at North Harris College-Carver Center. One hundred fifteen ninth grade participants were chosen from over 500 interested students. VECHS will offer traditionally underserved students a cost-free opportunity to earn 60 credit hours towards an Associate's degree while earning a Distinguished high school diploma.

16. Grant Title: **Taking Technical Programs in Texas into the 21st Century**

Source: **Texas Higher Education Coordinating Board**

Amount Awarded: **\$29,119**

Date Awarded: **8/31/2007**

Fiscal Agent: Dallas County Community College District – North Lake College

NHMCCD

Contact Person: Christina Todd

College: North Harris Montgomery Community College District

Duration: 1 Year

Description and Outcomes:

The Dallas County Community College District (DCCCD) has partnered with North Harris Montgomery Community College District (NHMCCD) for a Perkins State Leadership Project titled Taking Technical Programs in Texas into the 21st Century. The first goal of this project is to align postsecondary technical programs (classified by CIP codes) with the Department of Education's 16 career clusters used already by K-12 school districts so that students see the multitude of program and occupational options from their high school career and technology courses. The second goal of the project is to revise postsecondary technical program classifications so that they accurately reflect groupings of similar awards as a program (revising the previous 4 and 6 digit levels to the new 2 or 4 digit levels of CIP codes). Updating these classification and cluster systems and aligning them with one another brings the state into the 21st century and makes the transition to postsecondary education more seamless for students.

Report: Concurrent Credit Students, Fall 2007

Goal: Provide quality, accessible courses and programs of instruction which meet transfer, workforce development, and lifelong learning needs of students

Indicator: High School students taking concurrent credit classes

High school students are provided the opportunity to take college credit classes prior to high school graduation. Students may enroll in classes that are either restricted to high school students or are regularly scheduled classes at one of the colleges.

In the fall 2007 term, partial tuition waivers for concurrent students are provided.

Highlights of the report on the next page include:

- The district continues to provide access to high school students by providing concurrent credit classes and partial tuition waivers to 5,047 individual students. This represents an increase of about 400 students or 8.7% compared to fall 2006.
- On average, concurrent credit students are taking 1.2 credit classes, some what lower than the 1.4 average in fall 2006.
- School districts with over 200 high school students taking credit classes include Aldine, Conroe, Cy-Fair, Humble, Klein, Magnolia, Spring, Willis, and Tomball.
- The college with the highest numbers of concurrent credit students is Kingwood College: their 1,157 students are taking 2,110 individual classes.
- All colleges except North Harris increased their numbers of concurrent students.

Data in the following table reflect students and enrollment for the fall 2007 term classes.

Staff Steve Head
Resource:

832 813-6523

North Harris Montgomery Community College District
Concurrent Credit Students¹
Fall 2007

College	ISD	Fall 2007 Enrollment ²			Students ³		
		High School ⁴	College ⁵	Total	Fall 2007	Fall 2006	% Change
NHMCCD Total (Unduplicated)		6,232	1,010	7,242	5,047	4,643	8.7%
Cy-Fair	Cy-Fair	1,117	97	1,214	1,042	947	10.0%
	Katy	0	9	9	4	5	
	Tomball	2	0	2	2	1	
	Aldine	1	1	2	2	5	
	Magnolia	2	0	2	2	0	
	Conroe	1	0	1	1	0	
	Houston	0	2	2	1	0	
	Huffman	0	1	1	1	0	
	Humble	0	1	1	1	1	
	Other ^b	15	8	23	17	13	30.8%
Totals		1,138	119	1,257	1,073	972	10.4%
Kingwood	Humble	1,683	106	1,789	947	725	30.6%
	New Caney	136	24	160	98	93	5.4%
	Splendora	83	36	119	87	72	20.8%
	Huffman	3	10	13	8	5	60.0%
	Conroe	3	4	7	4	3	
	Cleveland	1	2	3	2	3	
	Aldine	2	0	2	1		
	Other ^b	13	4	17	10	26	-61.5%
Totals		1,924	186	2,110	1,157	927	24.8%
Montgomery	Conroe	810	110	920	652	698	-6.6%
	Willis	246	21	267	127	79	60.8%
	Montgomery	16	17	33	26	15	73.3%
	Spring	9	16	25	14	6	133.3%
	Klein	1	9	10	5	8	
	Magnolia	3	3	6	4	11	
	Tomball	3	0	3	2	1	
	Humble	1	1	2	2	0	
	New Caney	1	2	3	2	0	
	Other ^b	9	4	13	8	13	-38.5%
Totals		1,099	183	1,282	842	831	1.3%

College	ISD	Fall 2007 Enrollment ²			Students ³		
		High School ⁴	College ⁵	Total	Fall 2007	Fall 2006	% Change
North Harris	Aldine	303	126	429	340	333	2.1%
	Spring	317	76	393	315	303	4.0%
	Klein	253	11	264	259	337	-23.1%
	Splendora	0	4	4	4	0	
	Humble	2	1	3	3	2	
	Cy-Fair	1	2	3	2	4	
	Tomball	1	1	2	2	1	
	North Forest	1	1	2	1	1	
	Other ⁶	17	4	21	19	14	35.7%
Totals		895	226	1,121	945	995	-5.0%
Tomball	Klein	260	163	423	380	310	22.6%
	Tomball	417	20	437	285	272	4.8%
	Magnolia	331	54	385	236	202	16.8%
	Cy-Fair	47	39	86	52	64	-18.8%
	Waller	73	3	76	49	70	-30.0%
	Conroe	2	3	5	5	1	
	Spring	2	1	3	3	10	
	Splendora	0	2	2	2	3	
	Katy	3	0	3	2	1	
	Willis	1	2	3	2	1	
	Houston	0	1	1	1	0	
	Aldine	0	3	3	1	4	
	Other ⁶	41	5	46	32	15	
Totals		1,177	296	1,473	1,050	953	10.2%

¹Concurrent Credit Students: Concurrent credit students are those who have a dual credit tuition waiver in the Financial Aid file.

²Enrollment: Each student is counted once for each course taken.

³Students: Number of high school students taking at least one college-level course.

⁴High School: Enrollments in sections limited to high school students only.

⁵College: Enrollments in sections taught at colleges or centers.

⁶Other: Includes students whose ISD information is incomplete.

Report: International Students by College, Fall 2007

Goal: Provide quality, accessible courses and programs of instruction which meet transfer, workforce development, and lifelong learning needs of students

Indicator: International students enrolled in credit classes

The district serves students who were born outside of the United States. These include not only those who are immigrants or permanent residents, but also students attending on foreign student visas.

Highlights of the report on the next page include:

- Overall, the fall 2007 number of international students in the district totals 1,867 students from 95 different countries. This represents an increase of 11.5% over fall 2006 and is 4.3% of the total number of students enrolled district wide.
- About 36.5% of all international students are from one country, Mexico (681 students). Significant numbers of students are also from Columbia (94 students), Vietnam (100 students), Venezuela (83 students), Republic of Korea (62 students), Nepal (55 students), Pakistan (55 students), India (50), and the Philippines (54 students)
- North Harris College has the highest number of international students, 699, or 6.1% of their total student population. Cy-Fair's 638 international students represent 5.2% of their total students served.

Data in the following table reflect enrollment for all fall term classes.

Staff Steve Head
Resource:

832 813-6523

North Harris Montgomery Community College District
International Students by College
Fall 2007

COUNTRY	NHMCCD (Unduplicated)	CY-FAIR	KINGWOOD	MONTGOMERY	NORTH HARRIS	TOMBALL
Angola	1			1		
Argentina	11	2		4	5	
Armenia	1		1			
Australia	2					2
Bahamas	6	3		2	3	
Bangladesh	6	3			2	1
Belize	1			1		
Bolivia	5	2	2		2	
Bosnia and Herzegovina	1			1		
Brazil	16	6	2	3	4	5
Bulgaria	3			1	2	
Burkina Faso	1	1				
Burma	2				2	
Cambodia	2				2	
Cameroon	6		1	2	3	
Canada	34	8	8	11	7	12
Chad	3				3	
Chile	2			1	1	
China, People's Rep	16	9	1	1	3	3
Colombia	94	42	9	21	25	7
Costa Rica	1				1	
Cuba	1	1				
Dominican Republic	1		1			
Ecuador	12	2	2	6	2	1
Egypt	2				2	
El Salvador	38	17	2	5	13	1
Finland	1			1		
France	5	2	1	1	2	1
Gambia	1	1				
Germany	7	1	2	2	2	3
Ghana	2	1	1			
Guatemala	22	6	3	7	6	4
Honduras	16	6	3	1	4	2
Hong Kong	8	5			1	3
India	50	19	11	8	9	13
Indonesia	3	1		1	1	
Iran	4	2			1	1
Israel	2	2				
Italy	1	1				
Jamaica	16	7			1	9
Japan	6	1	1	2	2	1
Jordan	6	3	1	1	2	
Kazakhstan	4	3				1
Kenya	46	21	9	2	19	13
Korea (North)	1	1				
Korea, Republic of	62	52	1	5	6	4
Kuwait	3	1			2	
Kyrgyzstan	2			2		
Lebanon	1	1				
Liberia	1					1
Libya	1				1	
Macau	1					1
Malaysia	6	2	1	2	2	2
Mali	2	1			1	
Mexico	681	179	64	94	332	64

COUNTRY	NHMCCD (Unduplicated)	CY-FAIR	KINGWOOD	MONTGOMERY	NORTH HARRIS	TOMBALL
Mongolia	1	1				
Montenegro	1					1
Nepal	55	1	4	6	45	
Netherlands	4		3			3
Nicaragua	3			1	2	
Nigeria	33	8	13	5	9	5
Norway	2		1	1		
Pakistan	55	19	7	7	28	5
Panama	2	1			1	
Peru	17	6	1	1	8	4
Phillippines	54	6	9	10	25	10
Poland	6	3	1	2	1	1
Romania	2	1	1			
Russia	5	2	1	2		1
Saint Kitts & Nevis	1				1	
Saudi Arabia	1	1				
Senegal	2	1			1	
Serbia	1			1		
Sierra Leone	1	1	1			
Singapore	9	6	2		1	1
South Africa	6	2		4	1	1
Spain	3	1		1	1	
Sri Lanka	1	1				
Sweden	1		1		1	
Syria	2			1		1
Taiwan	13	1	4	2	5	2
Tanzania	14	8	3		3	5
Thailand	9	2	3	4	2	1
Trinidad & Tobago	4	1	2		3	
Turkey	2		1	1		
Turkmenistan	1			1		
Uganda	1		1		1	
Ukraine	1	1				
United Kingdom	17	8	3	5	1	5
United States	30	19	1	4	5	4
Uruguay	4	2		2		
Venezuela	83	37	11	15	21	10
Vietnam	100	39	4	10	38	25
Zambia	5		1	4	3	2
Zimbabwe	2				2	
Other Foreign	4		2		3	
Missing	80	44	6	13	11	10
Total	1,867	638	214	292	699	252

Note: Students taking classes at more than one college are counted once at each college and counted only once in NHMCCD (Unduplicated).

International students are those whose residency code is one of the following:

40 - International Student

60 - Resides Out of Country

1F - International In-District Pending INS

2F - International Out-of-District Pending INS

1H - International In-District HS/GED

2H - International Out-of-District HS/GED

3F - International Out-State Pending INS

**North Harris Montgomery Community College District
International Students District Wide Comparison
Fall 2006 and Fall 2007**

COUNTRY	NHMCCD (Unduplicated)	
	Fall 2006	Fall 2007
Afghanistan	1	
Angola	3	1
Argentina	11	11
Armenia	1	1
Aruba	1	
Australia	1	2
Bahamas	5	6
Bangladesh	6	6
Belize	2	1
Bolivia	3	5
Bosnia and Herzegovina	3	1
Brazil	23	16
Bulgaria	3	3
Burkina Faso	1	1
Burma	1	2
Cambodia	2	2
Cameroon	8	6
Canada	34	34
Chad	3	3
Chile	4	2
China, People's Rep	23	16
Colombia	85	94
Costa Rica	5	1
Cote d'Ivoire	1	
Cuba		1
Czech Republic	1	
Dominica	3	
Dominican Republic	1	1
Ecuador	11	12
Egypt	2	2
El Salvador	39	38
Eritrea	1	
Ethiopia	1	
Finland	1	1
France	7	5
Gambia	1	1
Germany	5	7
Ghana	3	2
Guatemala	13	22
Guinea	1	
Honduras	16	16
Hong Kong	7	8
Hungary	1	
India	48	50
Indonesia	3	3
Iran	5	4
Iraq	1	
Israel	1	2
Italy	2	1
Jamaica	20	16
Japan	10	6
Jordan	7	6
Kazakhstan	3	4
Kenya	58	46
Korea (North)	1	1
Korea, Republic of	56	62

COUNTRY	NHMCCD (Unduplicated)	
	Fall 2006	Fall 2007
Kuwait	2	3
Kyrgyzstan	2	2
Lebanon	2	1
Liberia	2	1
Libya	1	1
Macau		1
Malaysia	3	6
Mali	1	2
Mexico	492	681
Mongolia	1	1
Montenegro	1	1
Morocco	2	
Nepal	32	55
Netherlands	4	4
New Zealand	1	
Nicaragua	5	3
Nigeria	33	33
Norway	5	2
Oman	1	
Pakistan	47	55
Panama	2	2
Peru	21	17
Phillippines	58	54
Poland	9	6
Romania	1	2
Russia	5	5
Saint Kitts & Nevis	1	1
Saudi Arabia	2	1
Senegal	1	2
Serbia		1
Sierra Leone	1	1
Singapore	7	9
South Africa	5	6
Spain	1	3
Sri Lanka		1
Sudan	1	
Sweden		1
Switzerland	1	
Syria	6	2
Taiwan	12	13
Tanzania	15	14
Thailand	12	9
Trinidad & Tobago	6	4
Turkey	6	2
Turkmenistan	1	1
Uganda	3	1
Ukraine		1
United Kingdom	18	17
Uruguay	2	4
Venezuela	84	83
Vietnam	62	100
Zambia	12	5
Zimbabwe	1	2
Other Foreign	3	4
Missing	119	110
Total	1,674	1,867

Note: Students taking classes at more than one college are counted once. International students are those whose residency code is one of the following:

- 40 - International Student
- 60 - Resides Out of Country
- 1F - International In-District Pending INS
- 2F - International Out-of-District Pending INS
- 1H - International In-District HS/GED
- 2H - International Out-of-District HS/GED
- 3F - International Out-State Pending INS

Report: Credit Student Profile Comparing Fall 2006 and Fall 2007

Goal: Provide quality, accessible courses and programs of instruction which meet transfer, workforce development, and lifelong learning needs of students

Indicator: Semester credit hour student characteristics

Highlights of the report on the next page include:

- Overall, the district continues to grow, with students served increasing by 7.0% between fall 2006 and fall 2007, for a total of 49,267 students served (43,816 unduplicated).
- Over 40% of all NHMCCD students indicate that they are black, Hispanic or Asian. The number of Hispanic students increased by 15.3% while the number of black students increased by 10.3% and Asians by 10.9%.
- Course enrollment increased by 6.0%. Of these, Workforce Education courses enrollment increased by 8.4%.
- Contact hours increased by 6.3% overall.
- More students are taking distance education courses, with course enrollments increasing by 20.8% to about 13.9% of all course enrollments.
- District-wide, the number of high school students taking courses for credit represents 10.3 of all course enrollments, increasing from 4,678 to 5,062, an increase of 8.3%.
- Course enrollment in developmental courses increased by 4.2% district wide, but decreased from 15.3% to 15.1% of all course enrollments..

Data in the following table reflect enrollment for all fall term classes.

Staff Steve Head
Resource:

832 813-6523

North Harris Montgomery Community College District
Credit Student Profile
 Comparing Fall 2006 to Fall 2007

	CY-FAIR		KINGWOOD		MONTGOMERY		NORTH HARRIS		TOMBALL		DISTRICT TOTALS		PERCENT CHANGE
	Fall 06	Fall 07	Fall 06	Fall 07	Fall 06	Fall 07	Fall 06	Fall 07	Fall 06	Fall 07	Fall 06	Fall 07	
ALL STUDENTS SERVED	11,216	12,251	7,413	7,918	8,470	9,256	10,943	11,388	8,016	8,454	46,058	49,267	7.0%
ETHNICITY													
White	4,975	5,132	4,719	4,727	5,989	6,346	3,391	3,252	5,154	5,219	24,228	24,676	1.8%
Black	1,045	1,181	701	804	516	674	2,337	2,402	634	713	5,233	5,774	10.3%
Hispanic	2,947	3,433	1,151	1,273	1,218	1,447	3,431	3,862	1,198	1,451	9,945	11,466	15.3%
Asian	1,080	1,208	249	305	216	274	827	796	476	575	2,848	3,158	10.9%
Other	1,169	1,297	593	809	531	515	957	1,076	554	496	3,804	4,193	10.2%
GENDER													
Male	4,671	5,149	2,684	2,838	3,314	3,512	4,139	4,405	3,123	3,302	17,931	19,206	7.1%
Female	6,490	7,060	4,718	5,079	5,147	5,742	6,796	6,981	4,872	5,152	28,023	30,014	7.1%
Missing	55	42	11	1	9	2	8	2	21	0	104	47	
RESIDENCY													
In-District	9,540	10,219	6,591	7,054	7,622	8,259	10,109	10,535	7,427	7,829	41,289	43,896	6.3%
Out-of-District	1,251	1,548	638	658	636	711	443	476	393	394	3,361	3,787	12.7%
Out-of-State/Foreign	410	452	171	194	205	264	377	355	185	224	1,348	1,489	10.5%
Exemptions/Waivers	6	14	8	8	3	16	4	8	4	6	25	52	108.0%
Missing	9	18	5	4	4	6	10	14	7	1	35	43	
CONCURRENT CREDIT ¹	972	1,073	927	1,157	831	842	995	945	953	1,050	4,678	5,067	8.3%
AVERAGE AGE	23.6	23.4	24.5	24.5	24.3	24.4	25.1	25.2	24.0	23.8	24.1	24.0	-0.4%
AVERAGE CREDIT HOURS	8.0	8.0	7.6	7.4	7.8	8.2	7.2	7.0	7.1	7.1	8.4	8.4	0.0%
ENROLLMENTS	29,243	31,807	18,252	19,046	21,574	23,592	25,272	25,736	18,384	19,312	112,725	119,493	6.0%
Workforce Education	3,201	3,758	2,737	2,873	2,069	2,403	5,510	5,725	2,183	2,257	15,700	17,016	8.4%
Academic	21,259	23,043	13,292	13,901	16,320	17,726	15,403	15,584	13,469	14,216	79,743	84,470	5.9%
Developmental	4,783	5,006	2,223	2,272	3,185	3,463	4,359	4,427	2,732	2,839	17,282	18,007	4.2%
ENROLLMENT PATTERNS ²													
Distance Education ³	2,033	2,868	3,911	4,727	2,899	3,661	2,479	2,924	2,435	2,437	13,757	16,617	20.8%
Day	19,324	20,272	11,007	11,387	14,015	15,650	16,785	15,776	11,783	13,746	72,914	76,831	5.4%
Evening	6,520	7,126	1,997	1,976	4,053	3,959	5,206	5,355	2,860	2,842	20,636	21,258	3.0%
Weekend	1,366	1,541	264	276	361	302	802	782	313	273	3,106	3,174	2.2%
Missing ⁴	0	0	1,073	680	246	20	0	899	993	14	2,312	1,613	
CONTACT HOURS	1,762,232	1,927,841	1,108,792	1,157,912	1,278,012	1,402,440	1,669,640	1,703,200	1,089,992	1,152,348	6,908,668	7,343,741	6.3%
Workforce Education	244,832	286,208	228,320	241,696	155,404	178,752	476,432	496,752	162,096	174,048	1,267,084	1,377,456	8.7%
Academic	1,210,536	1,316,472	755,608	788,072	919,472	1,003,592	895,944	903,280	755,512	799,152	4,537,072	4,810,568	6.0%
Developmental	306,864	325,161	124,864	128,144	203,136	220,096	297,264	303,168	172,384	179,148	1,104,512	1,155,717	4.6%

Source: Data are from data warehouse files and reflect enrollment for all Fall term classes, regardless of which CB reporting term they fall into.

¹ Concurrent credit students are defined as those who had a dual credit tuition waiver in the Financial Aid files.

² Time of Day or Type of Delivery (determined by schedule and meeting types)

³ Includes all types of flex and distance learning classes

⁴ As of Spring 2006 coding for this section was changed. As a result, there are a number of sections with missing data.

Consideration of Consent Agenda

Board Meeting 10-4-07

Consent

Agenda: A roll call of individual action items will determine the consent agenda. If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair by show of hand during the roll call: this action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

Rationale: The consent agenda format is an organization process for meetings that allow the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

Tally of
Action Items:

	<u>Consent</u>	<u>Chancellor</u>	<u>Board</u>
	<u>Agenda</u>	<u>Recommended</u>	<u>Separate</u>
		<u>Separate Action</u>	<u>Action</u>
# 1 – Approve Board Travel	_____	_____	_____
# 2 – Approve 3 Yr Agreement/Loan/Scantron NHC/TC/CFC	_____	_____	_____
# 3 – Ratify Emergency Repairs/HVAC/PWC	_____	_____	_____
# 4 – Ratify Change Order/Transformer Repairs/NHC	_____	_____	_____
# 5 – Ratify Emergency Repairs/Parking Lot/Drives/NHC	_____	_____	_____
# 6 – Ratify Change Order/Repair Irrigation Lines/CFC	_____	_____	_____
# 7 – Accept Gifts	_____	_____	_____
# 8 – Approve Lease/Contract/Temp Modular Buildings/CFC	_____	_____	_____
# 9 – Approve Upgrade Network Bandwidth	_____	_____	_____
#10 – Approve Purchase Firewall Equipment	_____	_____	_____
#11 – Approve Purchase/Packateer Computer Hardware	_____	_____	_____
#12 – Ratify Renewal IBM Hardware Maint/Tech Support	_____	_____	_____
#13 – Approve Purchase Software Maint/Reporting Services	_____	_____	_____
#14 – Approve Purch/Mktg Svcs/Authorz Chancellor Neg/Exec Add	_____	_____	_____
#15 – Approve Purchase Dell Hardware Maint/Tech Support	_____	_____	_____
#16 – Authorize Chancellor/Negotiate/Exec/Land Purch/CFC	_____	_____	_____
#17 – Approve Amend Rack Distribution Service Agreement	_____	_____	_____

Tally of
Action
Items
Continued:

<u>Consent</u>	<u>Chancellor</u>	<u>Board</u>
<u>Agenda</u>	<u>Recommended</u>	<u>Separate</u>
	<u>Separate Action</u>	<u>Action</u>

- | | | | |
|---|-------|-------|-------|
| #18 – Approve Purchase/Catering/Facility Rental/Awards Banq | _____ | _____ | _____ |
| #19 – Approve Renewal/Paper/Microform Periodical Svcs | _____ | _____ | _____ |
| #20 – Authorize Chancellor/Neg/Exec/Land Purchase/KC | _____ | _____ | _____ |
| #21 – Approve Proposed Settlement Agreement | _____ | _____ | _____ |
| #22 – Ratify Appointments | _____ | _____ | _____ |
| #23 – Accept Resignations | _____ | _____ | _____ |
| #24 – Approve Commissioning of Peace Officers | _____ | _____ | _____ |
| #25 – Accept Resignation of Trustee | _____ | _____ | _____ |

Request: Consideration of Approval for Board of Trustees Travel

Chancellor's

Recommendation: That the Board of Trustees authorize Randy Bates, Richard Campbell, Priscilla Kelly and Stephanie Marquard to attend the Texas Association of Community College Trustees and Administrators Annual Conference in Austin, Texas on October 29-30, 2007.

Rationale: The annual conference programs and activities provide an opportunity for trustee development.

Fiscal Impact: Funds have been approved for professional development in the 2007-2008 Budget.

Resource: Richard Carpenter

832-813-6515

Financial Report and Consideration No. 1

Board Meeting 10-4-07

Report: Monthly Financial Statements

The financial statements for the month ended August 31, 2007 are presented for Board review. These statements represent preliminary results for the fiscal year ended August 31, 2007. Final results will be presented in December accompanied by a report from our external auditors.

NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT

STATEMENT OF CURRENT OPERATING FUNDS, EXCLUDING THE TECHNOLOGY FUND
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL
 FOR THE TWELVE MONTHS ENDED AUGUST 31, 2007

	<u>BUDGET</u>	<u>100% OF FISCAL YEAR ACTUAL</u>	<u>% ACTUAL TO BUDGET</u>	<u>PRIOR YEAR ACTUAL 8/31/2006</u>	<u>% OF 08/31/06 ACTUAL</u>
REVENUES:					
STATE APPROPRIATIONS	\$ 49,100,000	\$ 49,113,362	100.03%	\$ 49,113,362	100.00%
TUITION AND FEES	39,930,000	40,891,315	102.41%	37,922,812	100.00%
TAXES	75,900,000	74,686,057	98.40%	70,793,809	100.00%
INVESTMENTS	1,290,280	2,303,682	178.54%	1,415,035	100.00%
OTHER	<u>2,039,720</u>	<u>1,748,819</u>	<u>85.74%</u>	<u>2,487,137</u>	<u>100.00%</u>
TOTAL EDUCATIONAL AND GENERAL REVENUES	168,260,000	168,743,235	100.29%	161,732,155	100.00%
REPAIR, REPLACEMENT AND OTHER INTERNALLY DESIGNATED	<u>550,000</u>	<u>704,215</u>	<u>128.04%</u>	<u>550,649</u>	<u>100.00%</u>
TOTAL REVENUES	<u>168,810,000</u>	<u>169,447,450</u>	<u>100.38%</u>	<u>162,282,804</u>	<u>100.00%</u>
EXPENDITURES:					
INSTRUCTION - ACADEMIC	43,864,250	43,509,469	99.19%	40,136,269	100.00%
INSTRUCTION - WORKFORCE	24,703,277	24,068,312	97.43%	24,202,357	100.00%
PUBLIC SERVICE	753,190	703,731	93.43%	680,514	100.00%
ACADEMIC SUPPORT	27,641,242	26,808,319	96.99%	24,774,429	100.00%
STUDENT SERVICES	13,034,668	12,432,147	95.38%	11,503,358	100.00%
INSTITUTIONAL SUPPORT	25,130,681	23,564,695	93.77%	21,237,352	100.00%
PLANT OPERATION AND MAINTENANCE	23,901,508	23,390,111	97.86%	19,397,346	100.00%
STAFF BENEFITS	<u>9,728,065</u>	<u>9,226,713</u>	<u>94.85%</u>	<u>8,440,445</u>	<u>100.00%</u>
TOTAL EDUCATIONAL AND GENERAL EXPENDITURES	168,756,881	163,703,497	97.01%	150,372,070	100.00%
REPAIR, REPLACEMENT AND OTHER INTERNALLY DESIGNATED	<u>1,250,000</u>	<u>1,186,988</u>	<u>94.96%</u>	<u>1,573,688</u>	<u>100.00%</u>
TOTAL EXPENDITURES	170,006,881	164,890,485	96.99%	151,945,758	100.00%
OTHER CHANGES - DEBT SERVICE & FUND TRANSFERS	<u>2,528,000</u>	<u>2,524,198</u>	<u>99.85%</u>	<u>2,675,285</u>	<u>100.00%</u>
NET INCREASE (DECREASE) IN FUND BALANCES	<u>\$ (3,724,881)</u>	<u>\$ 2,032,767</u>		<u>\$ 7,661,761</u>	

NOTE:

Subject to change pending completion of the August 31, 2007 audit.

NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT

STATEMENT OF OPERATIONS - TECHNOLOGY FUND
 REVENUES, EXPENDITURES AND OTHER CHANGES - BUDGET & ACTUAL
 FOR THE TWELVE MONTHS ENDED AUGUST 31, 2007

	BUDGET	100 % OF FISCAL YEAR ACTUAL	% ACTUAL TO BUDGET	PRIOR YEAR ACTUAL 8/31/2006	% OF 08/31/06 ACTUAL
REVENUES:					
Technology fee	\$ 4,860,000	\$ 4,966,005	102.18%	\$ 4,772,211	100.00%
Investments	90,000	120,067	133.41%	89,026	100.00%
Miscellaneous	20,000	17,964	89.82%	48,755	100.00%
Total revenues & additions	<u>4,970,000</u>	<u>5,104,036</u>	<u>102.70%</u>	<u>4,909,992</u>	<u>100.00%</u>
EXPENDITURES:					
<u>Automated Library System</u>					
Salaries and Benefits	1,648	1,657	100.55%	589	100.00%
Services	243,112	232,139	95.49%	232,730	100.00%
Travel and Professional Development	6,200	3,854	62.16%	5,209	100.00%
Supplies	15,000	12,873	85.82%	17,151	100.00%
Communications	24,050	24,000	99.79%	24,001	100.00%
Total Dynix Library System	<u>290,010</u>	<u>274,523</u>	<u>94.66%</u>	<u>279,680</u>	<u>100.00%</u>
<u>Datatel Services</u>					
Salaries and Benefits	-	-	-	6,220	100.00%
Services	829,724	745,202	89.81%	967,367	100.00%
Travel and Professional Development	17,500	18,078	103.30%	6,988	100.00%
Supplies	4,525	1,563	34.54%	6,216	100.00%
Communications	16,000	14,578	91.11%	13,887	100.00%
Equipment	268,160	259,335	96.71%	10,542	100.00%
Total Datatel Services	<u>1,135,909</u>	<u>1,038,756</u>	<u>91.45%</u>	<u>1,011,220</u>	<u>100.00%</u>
<u>E-Mail Services & Telecommunications</u>					
Administrative Salaries and related benefits	-	-	-	-	-
Services	827,990	759,899	91.78%	873,526	100.00%
Travel and Professional Development	54,600	40,746	74.63%	26,984	100.00%
Supplies	72,660	55,364	76.20%	28,039	100.00%
Communications	168,833	136,737	80.99%	139,121	100.00%
Equipment	422,404	410,427	97.16%	821,248	100.00%
Total E-Mail Services & Telecommunications	<u>1,546,487</u>	<u>1,403,173</u>	<u>90.73%</u>	<u>1,888,918</u>	<u>100.00%</u>
<u>Campus Support</u>					
Salaries and Benefits	-	-	-	-	-
Services	113,532	101,369	89.29%	71,669	100.00%
Supplies	893,207	880,482	98.58%	672,790	100.00%
Travel	-	-	-	15,659	100.00%
Equipment	1,202,855	1,193,361	99.21%	1,281,049	100.00%
Total Campus Support	<u>2,209,594</u>	<u>2,175,212</u>	<u>98.44%</u>	<u>2,041,167</u>	<u>100.00%</u>
Total expenditures	<u>5,182,000</u>	<u>4,891,664</u>	<u>94.40%</u>	<u>5,220,985</u>	<u>100.00%</u>
NET INCREASE (DECREASE) IN FUND BALANCE	<u>\$ (212,000)</u>	<u>\$ 212,372</u>		<u>\$ (310,993)</u>	

NOTE:
 Subject to change pending completion of the August 31, 2007 audit.

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
BALANCE SHEET
AUGUST 31, 2007**

ASSETS	Operating Funds			Loan Funds	Plant Funds		Debt Service		Agency Funds	Memorandum Totals Current Year
	Unrestricted	Auxiliary	Restricted		CIP	Investment in Fixed Assets	Interest and Sinking	Bond Payable		
Cash	\$ (16,444,329)	\$ 2,555,469	\$ 1,580,916	\$ 485,631	\$ 1,660,333	\$ -	\$ 390	\$ -	\$ 2,240,793	\$ (7,920,797)
Accounts receivable (net of allowance for doubtful accounts)	6,954,643	118,343	399,606	42,786	-	-	-	-	133,246	7,648,624
Taxes receivable (net of allowance for doubtful accounts of \$1,916,955 and \$898,333 in the Current Unrestricted and Plant Retirement of Indebtedness Funds, respectively)	4,319,565	-	-	-	-	-	1,957,370	-	-	6,276,935
Due from grantor agency	-	-	3,244,494	-	-	-	-	-	-	3,244,494
Due from other funds	25,289,070	372,677	8,091,851	-	15	-	-	-	1,807,934	35,561,547
Investments	65,674,330	-	-	-	30,018,495	-	5,131,718	-	-	100,824,543
Accrued interest receivable	392,146	-	-	-	-	-	-	-	-	392,146
Prepaid and deferred expenses	1,135,116	-	-	-	-	-	-	-	1,469	1,136,585
Deposits	87,883	-	-	-	-	-	-	-	-	87,883
Inventories, at cost	-	54,968	-	-	-	-	-	-	-	54,968
Land	-	-	-	-	-	42,882,319	-	-	-	42,882,319
Buildings	-	-	-	-	-	316,262,414	-	-	-	316,262,414
Leasehold Improvements	-	-	-	-	-	5,589,001	-	-	-	5,589,001
Library books	-	-	-	-	-	11,977,911	-	-	-	11,977,911
Furniture, Fixtures & Equipment	-	-	-	-	-	20,685,597	-	-	-	20,685,597
Capitalized Interest Costs	-	-	-	-	-	4,692,693	-	-	-	4,692,693
Construction In Progress	-	-	-	-	-	1,167,761	-	-	-	1,167,761
TOTAL ASSETS	\$ 87,408,424	\$ 3,101,457	\$ 13,316,867	\$ 528,417	\$ 31,678,843	\$ 403,257,696	\$ 7,089,478	\$ -	\$ 4,183,442	\$ 550,564,624
LIABILITIES AND FUND BALANCES										
LIABILITIES:										
Accounts payable	\$ 2,482,518	\$ 28,731	\$ 124,718	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,635,967
Accrued salaries	547,698	23,446	85,507	-	-	-	-	-	2,784	659,435
Due to other funds	19,760,439	1,831,164	11,853,678	42,786	344,157	-	32,090	-	1,697,233	35,561,547
Deferred revenues	25,712,363	1,938	1,252,964	-	-	-	1,957,370	-	-	28,924,635
Accrued compensable absences payable	3,863,327	-	-	-	-	-	-	-	-	3,863,327
Accrued Interest Payable	-	-	-	-	-	-	64,790	-	-	64,790
Bonds payable	-	-	-	-	-	-	-	243,407,320	-	243,407,320
Assets held in custody for others	-	-	-	-	-	-	-	-	2,483,425	2,483,425
TOTAL LIABILITIES	52,366,345	1,885,279	13,316,867	42,786	344,157	-	2,054,250	243,407,320	4,183,442	317,600,446
FUND BALANCES:										
Unrestricted	35,042,079	-	-	-	-	-	-	-	-	35,042,079
Auxiliary	-	1,216,178	-	-	-	-	-	-	-	1,216,178
Restricted	-	-	-	-	-	-	-	-	-	-
Loans	-	-	-	485,631	-	-	-	-	-	485,631
Restricted for construction	-	-	-	-	31,334,686	-	-	-	-	31,334,686
Investment in fixed assets	-	-	-	-	-	403,257,696	-	-	-	403,257,696
Debt service	-	-	-	-	-	-	5,035,228	-	-	5,035,228
To be provided for debt service	-	-	-	-	-	-	-	(243,407,320)	-	(243,407,320)
TOTAL FUND BALANCES	35,042,079	1,216,178	-	485,631	31,334,686	403,257,696	5,035,228	(243,407,320)	-	232,964,178
TOTAL LIABILITIES AND FUND BALANCES	\$ 87,408,424	\$ 3,101,457	\$ 13,316,867	\$ 528,417	\$ 31,678,843	\$ 403,257,696	\$ 7,089,478	\$ -	\$ 4,183,442	\$ 550,564,624

NOTE:
Subject to change pending completion of the August 31, 2007 audit.

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
STATEMENT OF CHANGES IN FUND BALANCES
FOR THE TWELVE MONTHS ENDED AUGUST 31, 2007**

	Operating Funds				Loan Funds	Plant Funds		Debt Service		Memorandum Totals Current Year
	Unrestricted	Auxiliary	Restricted	Total		CIP	Investment in Fixed Assets	Interest and Sinking	Bond Payable	
FUND BALANCES, September 1, 2006	\$ 32,796,940	\$ 1,350,237	\$ -	\$ 34,147,177	\$ 485,631	\$ 1,818,135	\$ 403,394,935	\$ 1,933,316	\$ (230,444,829)	\$ 211,334,365
REVENUES AND OTHER ADDITIONS:										
Current Funds revenue	96,737,465	5,121,684	-	101,859,149	-	-	-	-	-	#####
Taxes	74,686,057	-	-	74,686,057	-	-	-	31,765,043	-	#####
Federal grants and contracts	-	-	23,708,860	23,708,860	-	-	-	-	-	23,708,860
State grants and contracts	-	-	887,749	887,749	-	-	-	-	-	887,749
Local gifts, grants and contracts	-	-	2,306,881	2,306,881	-	-	-	-	-	2,306,881
Interest income	3,127,964	-	-	3,127,964	-	428,495	-	598,406	-	4,154,865
Revenue Bond debt service transfer from Operating	-	-	-	-	-	-	-	2,524,198	-	2,524,198
Proceeds from Sale of Assets	-	-	-	-	-	266,300	-	-	-	266,300
Bond proceeds	-	-	-	-	-	30,108,593	-	-	-	30,108,593
Bonds issued	-	-	-	-	-	-	-	-	29,900,000	29,900,000
Total revenues and other additions	<u>174,551,486</u>	<u>5,121,684</u>	<u>26,903,490</u>	<u>206,576,660</u>	-	<u>30,803,388</u>	-	<u>34,887,647</u>	<u>29,900,000</u>	<u>302,167,695</u>
EXPENDITURES AND OTHER DEDUCTIONS:										
Current Funds expenditures	172,306,347	5,255,743	26,903,490	204,465,580	-	-	-	-	-	#####
Expended for plant facilities	-	-	-	-	-	772,501	-	-	-	772,501
Disposal of plant assets	-	-	-	-	-	-	-	-	-	-
Administrative and collection costs	-	-	-	-	-	-	-	483,366	-	483,366
Revenue Bond debt service transfer to Interest & Sinking	-	-	-	-	-	-	-	-	-	-
Bond Issuance cost	-	-	-	-	-	514,336	-	-	-	514,336
Bond principal payments	-	-	-	-	-	-	-	20,362,888	16,937,509	37,300,397
Cost of Assets Sold	-	-	-	-	-	-	137,239	-	-	137,239
Bond interest expense	-	-	-	-	-	-	-	10,918,791	-	10,918,791
Bond agency fees	-	-	-	-	-	-	-	20,690	-	20,690
Total expenditures and other deductions	<u>172,306,347</u>	<u>5,255,743</u>	<u>26,903,490</u>	<u>204,465,580</u>	-	<u>1,286,837</u>	<u>137,239</u>	<u>31,785,735</u>	<u>16,937,509</u>	<u>254,612,900</u>
(NON)MANDATORY TRANSFERS	-	-	-	-	-	-	-	-	-	-
CHANGES IN FUND BALANCE	<u>2,245,139</u>	<u>(134,059)</u>	<u>-</u>	<u>2,111,080</u>	-	<u>29,516,551</u>	<u>(137,239)</u>	<u>3,101,912</u>	<u>(12,962,491)</u>	<u>21,629,813</u>
FUND BALANCE, AUGUST 31, 2007	<u>\$ 35,042,079</u>	<u>\$ 1,216,178</u>	<u>\$ -</u>	<u>\$ 36,258,257</u>	<u>\$ 485,631</u>	<u>\$ 31,334,686</u>	<u>\$ 403,257,696</u>	<u>\$ 5,035,228</u>	<u>\$ (243,407,320)</u>	<u>\$ 232,964,178</u>

NOTE:
Subject to change pending completion of the August 31, 2007 audit.

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
SUMMARY OF INVESTMENTS
AS OF AUGUST 31, 2007**

	Book Value	Market Value	Weighted Avg. Days To Maturity	Weighted Avg. Purchase Yield
OPERATING UNRESTRICTED				
(Includes Renewal and Replacement Funds)				
US Government Agencies	\$ 33,826,646	\$ 33,826,969		5.28%
Commercial Paper	-	-		
Logic	2,269	2,269		5.34%
Lone Star	3,570,987	3,570,987		5.23%
TexPool	26,399,487	26,399,487		5.37%
Overnight Sweep	1,874,941	1,874,941		4.65%
TOTAL	<u>65,674,330</u>	<u>65,674,653</u>	<u>83</u>	<u>5.30%</u>
OPERATING RESTRICTED				
Lone Star	-	-		
TexPool	-	-		
TOTAL	<u>-</u>	<u>-</u>		
CONSTRUCTION IN PROGRESS				
TexPool	30,018,495	30,018,495		5.37%
TOTAL	<u>30,018,495</u>	<u>30,018,495</u>	<u>1</u>	<u>5.37%</u>
INTEREST & SINKING				
U. S. Government Agencies	-	-		
Logic	1,134	1,134		5.34%
Lone Star	2,003,156	2,003,156		5.23%
TexPool	3,127,428	3,127,428		5.37%
TOTAL	<u>5,131,718</u>	<u>5,131,718</u>	<u>1</u>	<u>5.31%</u>
TOTAL INVESTMENTS	<u>\$ 100,824,543</u>	<u>\$ 100,824,866</u>	<u>54</u>	<u>5.32%</u>

Benchmark: 90 day U. S. Treasury Bill for Current Unrestricted and Restricted Funds 4.16%

Benchmark: 1 year U. S. Global Agency for Construction in Progress and Interest
& Sinking Funds 5.29%

Weighted Average pool funds use the daily average yield

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
INVESTMENT ACTIVITY REPORT
FOR THE MONTH ENDED AUGUST 31, 2007**

	Operating Unrestricted*	Avg Buy Yield	Operating Restricted	Avg Buy Yield	Construction In Progress	Avg Buy Yield	Interest & Sinking	Avg Buy Yield	Total	Avg Buy Yield
BEGINNING BOOK VALUE	\$ 62,525,940	5.26%	\$ -		\$ 29,901,319	5.29%	\$ 13,780,846	5.24%	\$ 106,208,105	5.27%
PURCHASES:										
U.S. Government Agencies	-		-		-		-		-	
Commercial Paper	-		-		-		-		-	
Logic	10	5.34%	-		-		5	5.34%	15	5.34%
Lone Star	177,382	5.23%	-		-		431,225	5.23%	608,607	5.23%
TexPool	20,864,684	5.37%	-		117,176	5.37%	1,594,206	5.37%	22,576,066	5.37%
Overnight Sweep	88,191,669	4.65%	-		-		-		88,191,669	4.65%
TOTAL PURCHASES	<u>109,233,745</u>	5.30%	<u>-</u>		<u>117,176</u>	5.37%	<u>2,025,436</u>	5.31%	<u>111,376,357</u>	5.30%
MATURITIES										
U.S. Government Agencies	10,000,000	5.26%	-		-		10,700,000	5.24%	20,700,000	5.25%
Commercial Paper	8,000,000	5.30%	-		-		-		8,000,000	5.30%
Logic	-		-		-		-		-	
Lone Star	-		-		-		-		-	
Texpool	-		-		-		-		-	
Overnight Sweep	88,199,538	4.65%	-		-		-		88,199,538	4.65%
TOTAL MATURITIES	<u>106,199,538</u>	5.22%	<u>-</u>		<u>-</u>		<u>10,700,000</u>	5.24%	<u>116,899,538</u>	4.80%
Premium / (Discount)	114,183		-		-		25,436		139,619	
Unrealized Gains (Losses)	-		-		-		-		-	
ENDING BOOK VALUE	<u>65,674,330</u>	5.30%	<u>-</u>		<u>30,018,495</u>	5.37%	<u>5,131,718</u>	5.31%	<u>100,824,543</u>	5.32%
Beg. Unrealized Gains (Losses)	(309,020)		-		-		12,597		(296,423)	
Unrealized Gains (Losses) Chg.	309,343		-		-		(12,597)		296,746	
ENDING MARKET VALUE	<u>\$ 65,674,653</u>		<u>\$ -</u>		<u>\$ 30,018,495</u>		<u>\$ 5,131,718</u>		<u>\$ 100,824,866</u>	

*Includes Renewal & Replacement Fund

Financial Report and Consideration No. 2

Board Meeting 10-4-07

Report: Quarterly Investment Report

The quarterly investment report for the quarter ended August 31, 2007 is presented for Board review.

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
INVESTMENT PORTFOLIO REPORT
FOR THE QUARTER ENDED AUGUST 31, 2007**

FUND: PORTFOLIO

	Purchase Date	Maturity Date	Face Amount	Buy Yield	Beginning	Beginning	Period Book / Market Transactions			Ending	Period	Ending
					Market Value 5/31/2007	Book Value 5/31/2007	Securities Purchased	Securities Matured	Disc. / Prem. Amortization	Book Value 8/31/2007	Unrealized Gain / (Loss)	Market Value 8/31/2007
MONEY MARKET SWEEP / INVESTMENT POOLS												
TexPool	9/23/1993	N/A	N/A	(1)	\$ 7,619,943	\$ 7,619,943	\$ 39,708,261	\$ 29,479,218	\$ -	\$ 17,848,986	\$ -	\$ 17,848,986
TexPool	9/23/1993	N/A	N/A	(1)	34,424	34,424	444	-	-	34,868	-	34,868
TexPool	5/24/1994	N/A	N/A	(1)	8,403,503	8,403,503	112,129	-	-	8,515,632	-	8,515,632
Logic	9/3/1996	N/A	N/A	(2)	2,240	2,240	30	-	-	2,270	-	2,270
Lone Star	3/29/2001	N/A	N/A	(5)	317,261	317,261	4,133	-	-	321,394	-	321,394
Lone Star	3/29/2001	N/A	N/A	(5)	3,863	3,863	56	-	-	3,919	-	3,919
Lone Star	1/26/2001	N/A	N/A	(5)	2,460,959	2,460,959	2,872,341	2,087,626	-	3,245,674	-	3,245,674
Sweep	8/31/2006	N/A	N/A		2,083,186	2,083,186	213,127,981	213,336,226	-	1,874,941	-	1,874,941
TexPool	7/6/2001	N/A	N/A	(1)	29,636,025	29,636,025	382,470	-	-	30,018,495	-	30,018,495
TexPool	5/26/1994	N/A	N/A	(1)	1,519,777	1,519,777	11,312,875	9,705,223	-	3,127,429	-	3,127,429
Logic	2/5/1997	N/A	N/A	(2)	1,119	1,119	15	-	-	1,134	-	1,134
Lone Star	3/29/2001	N/A	N/A	(5)	1,266,673	1,266,673	807,782	71,300	-	2,003,155	-	2,003,155
TOTAL		N/A	N/A		<u>53,348,973</u>	<u>53,348,973</u>	<u>268,328,517</u>	<u>254,679,593</u>	<u>-</u>	<u>66,997,897</u>	<u>-</u>	<u>66,997,897</u>

COMMERCIAL PAPER

2443	5/8/2007	8/1/2007	4,000,000	5.30%	3,954,933	3,954,760	-	4,000,000	45,240	-	(173)	-
2444	5/8/2007	8/30/2007	4,000,000	5.29%	3,947,422	3,948,961	-	4,000,000	51,039	-	1,539	-
			<u>8,000,000</u>		<u>7,902,355</u>	<u>7,903,721</u>	<u>-</u>	<u>8,000,000</u>	<u>96,279</u>	<u>-</u>	<u>1,366</u>	<u>-</u>

Agency Coupon Securities

FNDN	2/28/2007	8/22/2007	10,000,000	5.26%	9,883,000	9,883,293	-	10,000,000	116,707	-	293	-
FNMA	4/3/2007	9/7/2007	3,000,000	5.26%	2,992,500	2,992,860	-	-	6,634	2,999,494	566	2,999,700
FNDN	4/11/2007	10/3/2007	5,125,000	5.27%	5,034,800	5,034,778	-	-	66,403	5,101,181	1,481	5,102,684
FHLB	3/30/2007	10/19/2007	3,645,000	5.21%	3,630,201	3,629,737	-	-	9,958	3,639,695	(262)	3,639,897
FHLMC	3/30/2007	11/2/2007	6,095,000	5.44%	6,044,412	6,045,164	-	-	29,579	6,074,743	1,505	6,075,496
FHLB	10/31/2006	12/3/2007	2,000,000	5.16%	1,982,500	1,984,348	-	-	7,742	1,992,090	1,558	1,991,800
FMCDN	3/9/2007	3/8/2008	5,150,000	5.14%	4,951,210	4,956,227	-	-	63,216	5,019,443	6,466	5,020,892
FHLB	3/26/2007	3/26/2008	5,000,000	5.20%	4,992,200	5,000,000	-	-	-	5,000,000	4,300	4,996,500
FNMA	4/20/2007	3/5/2009	4,000,000	5.41%	3,997,520	4,000,000	-	-	-	4,000,000	2,480	4,000,000
	3/2/2007	8/8/2007	10,700,000	5.24%	10,596,210	10,588,362	-	10,700,000	111,638	-	(7,848)	-
TOTAL			<u>54,715,000</u>		<u>54,104,553</u>	<u>54,114,769</u>	<u>-</u>	<u>20,700,000</u>	<u>411,877</u>	<u>33,826,646</u>	<u>10,539</u>	<u>33,826,969</u>

SUMMARY

MONEY MKT FUNDS / POOLS					53,348,973	53,348,973	268,328,517	254,679,593	-	66,997,897	-	66,997,897
COMMERCIAL PAPER					7,902,355	7,903,721	-	8,000,000	96,279	-	1,366	-
AGENCY SECURITIES (Note 3, 4)					54,104,553	54,114,769	-	20,700,000	411,877	33,826,646	10,539	33,826,969
PORTFOLIO TOTAL					<u>\$ 115,355,881</u>	<u>\$ 115,367,463</u>	<u>\$ 268,328,517</u>	<u>\$ 283,379,593</u>	<u>508,156</u>	<u>\$ 100,824,543</u>	<u>\$ 11,905</u>	<u>\$ 100,824,866</u>

Portfolio

FUND: PORTFOLIO

Purchase Date	Maturity Date	Face Amount	Buy Yield	Beginning	Beginning	Period Book / Market Transactions			Ending	Period	Ending
				Market Value 5/31/2007	Book Value 5/31/2007	Securities Purchased	Securities Matured	Disc. / Prem. Amortization	Book Value 8/31/2007	Unrealized Gain / (Loss)	Market Value 8/31/2007

NOTES:

- (1) The TexPool yield varies daily. The average yield as of May 31, 2007 was 5.26 % and the August 31, 2007 average yield was 5.37%.
- (2) The Logic yield varies daily. The average yield for May 31, 2007 was 5.25% and the August 31, 2007 average yield was 5.34%.
- (3) The benchmark for the Unrestricted and Restricted Funds is the 90 day U.S. Treasury Bill. As of August 31, 2007 the rate was 4.16%.
- (4) The benchmark for the Construction in Progress and Interest & Sinking Funds is a 1 year Global Agency. As of August 31, 2007 the rate was 5.29%.
- (5) The Lone Star yield varies daily. The average yield as of May 31, 2007 was 5.14% and the August 31, 2007 average yield was 5.23%.

Statements of Compliance:

This report is presented in accordance with Generally Accepted Accounting Principles and will be reviewed by the District's Independent Auditors, McConnell & Jones LLP. This report reflects compliance with the investment strategy expressed in the Investment Policy of the Board of Trustees and the Public Funds Investment Act as amended by HB 2459.

Dr. Richard Carpenter
Chancellor

Cynthia F. Gilliam
Vice Chancellor of Business Affairs and Chief Financial Officer

Cynthia K. Hiza
Associate Vice Chancellor for Finance

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
INVESTMENT PORTFOLIO REPORT
FOR THE QUARTER ENDED AUGUST 31, 2007**

FUND: OPERATING (UNRESTRICTED)

	Purchase Date	Maturity Date	Face Amount	Buy Yield	Beginning Market Value 5/31/2007	Beginning Book Value 5/31/2007	Securities Purchased	Securities Matured	Disc. / Prem. Amortization	Ending Book Value 8/31/2007	Period Unrealized Gain / (Loss)	Ending Market Value 8/31/2007
MONEY MARKET SWEEP / INVESTMENT POOLS												
TexPool	9/23/1993	N/A	N/A	(1)	\$ 7,619,943	\$ 7,619,943	\$ 39,708,261	\$ 29,479,218	\$ -	\$ 17,848,986	\$ -	\$ 17,848,986
TexPool	9/23/1993	N/A	N/A	(1)	34,424	34,424	444	-	-	34,868	-	34,868
TexPool	5/24/1994	N/A	N/A	(1)	8,403,503	8,403,503	112,129	-	-	8,515,632	-	8,515,632
Logic	9/3/1996	N/A	N/A	(2)	2,240	2,240	30	-	-	2,270	-	2,270
Lone Star	3/29/2001	N/A	N/A	(5)	317,261	317,261	4,133	-	-	321,394	-	321,394
Lone Star	3/29/2001	N/A	N/A	(5)	3,863	3,863	56	-	-	3,919	-	3,919
Lone Star	1/26/2001	N/A	N/A	(5)	2,460,959	2,460,959	2,872,341	2,087,626	-	3,245,674	-	3,245,674
Sweep	8/31/2006	N/A	N/A		2,083,186	2,083,186	213,127,981	213,336,226	-	1,874,941	-	1,874,941
					<u>20,925,379</u>	<u>20,925,379</u>	<u>255,825,375</u>	<u>244,903,070</u>	<u>-</u>	<u>31,847,684</u>	<u>-</u>	<u>31,847,684</u>
Commercial Paper												
2443	5/8/2007	8/1/2007	4,000,000	5.30%	3,954,933	3,954,760	-	4,000,000	45,240	-	(173)	-
2444	5/8/2007	8/30/2007	4,000,000	5.29%	3,947,422	3,948,961	-	4,000,000	51,039	-	1,539	-
			<u>8,000,000</u>		<u>7,902,355</u>	<u>7,903,721</u>	<u>-</u>	<u>8,000,000</u>	<u>96,279</u>	<u>-</u>	<u>1,366</u>	<u>-</u>
AGENCY SECURITIES												
Agency Coupon Securities												
FNDN	2/28/2007	8/22/2007	10,000,000	5.26%	9,883,000	9,883,293	-	10,000,000	116,707	-	293	-
FNMA	4/3/2007	9/7/2007	3,000,000	5.26%	2,992,500	2,992,860	-	-	6,634	2,999,494	566	2,999,700
FNDN	4/11/2007	10/3/2007	5,125,000	5.27%	5,034,800	5,034,778	-	-	66,403	5,101,181	1,481	5,102,684
FHLB	3/30/2007	10/19/2007	3,645,000	5.21%	3,630,201	3,629,737	-	-	9,958	3,639,695	(262)	3,639,897
FHLMC	3/30/2007	11/2/2007	6,095,000	5.44%	6,044,412	6,045,164	-	-	29,579	6,074,743	1,505	6,075,496
FHLB	10/31/2006	12/3/2007	2,000,000	5.16%	1,982,500	1,984,348	-	-	7,742	1,992,090	1,558	1,991,800
FMCDN	3/9/2007	3/8/2008	5,150,000	5.14%	4,951,210	4,956,227	-	-	63,216	5,019,443	6,466	5,020,892
FHLB	3/26/2007	3/26/2008	5,000,000	5.20%	4,992,200	5,000,000	-	-	-	5,000,000	4,300	4,996,500
FNMA	4/20/2007	3/5/2009	4,000,000	5.41%	3,997,520	4,000,000	-	-	-	4,000,000	2,480	4,000,000
TOTAL			<u>44,015,000</u>		<u>43,508,343</u>	<u>43,526,407</u>	<u>-</u>	<u>10,000,000</u>	<u>300,239</u>	<u>33,826,646</u>	<u>18,387</u>	<u>33,826,969</u>
SUMMARY:												
MONEY MKT SWEEP / POOLS					20,925,379	20,925,379	255,825,375	244,903,070	-	31,847,684	-	31,847,684
COMMERCIAL PAPER					7,902,355	7,903,721	-	8,000,000	96,279	-	1,366	-
AGENCY SECURITIES (Note 3)					43,508,343	43,526,407	-	10,000,000	300,239	33,826,646	18,387	33,826,969
PORTFOLIO TOTAL					<u>\$ 72,336,077</u>	<u>\$ 72,355,507</u>	<u>\$ 255,825,375</u>	<u>\$ 262,903,070</u>	<u>\$ 396,518</u>	<u>\$ 65,674,330</u>	<u>\$ 19,753</u>	<u>\$ 65,674,653</u>

NOTES:

- (1) The TexPool yield varies daily. The average yield as of May 31, 2007 was 5.26 % and the August 31, 2007 average yield was 5.37%.
- (2) The Logic yield varies daily. The average yield for May 31, 2007 was 5.25% and the August 31, 2007 average yield was 5.34%.
- (3) The benchmark for the Unrestricted is the 90 day U.S. Treasury Bill. As of August 31, 2007 the rate was 4.16%.
- (5) The Lone Star yield varies daily. The average yield as of May 31, 2007 was 5.14% and the August 31, 2007 average yield was 5.23%.

The benchmark for the Construction in Progress and Interest & Sinking Funds is a 1 year Global Agency. As of August 31, 2007 the rate was 5.29%.

Statements of Compliance:

This report is presented in accordance with Generally Accepted Accounting Principles and will be reviewed by the District's Independent Auditors, McConnell & Jones LLP.

This report reflects compliance with the investment strategy expressed in the Investment Policy of the Board of Trustees and the Public Funds Investment Act as amended by HB 2459.

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
INVESTMENT PORTFOLIO REPORT
FOR THE QUARTER ENDED AUGUST 31, 2007**

FUND: OPERATING (RESTRICTED)

	Purchase Date	Maturity Date	Face Amount	Buy Yield	Period Book / Market Transactions			Ending Book Value 8/31/2007	Period Unrealized Gain / (Loss)	Ending Market Value 8/31/2007
					Beginning Market Value 5/31/2007	Beginning Book Value 5/31/2007	Securities Purchased			
MONEY MARKET SWEEP / INVESTMENT POOLS										
					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL					<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
SUMMARY:										
MONEY MKT FUNDS / POOLS					-	-	-	-	-	-
PORTFOLIO TOTAL					<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

NOTES:

- (1) The TexPool yield varies daily. The average yield as of May 31, 2007 was 5.26 % and the August 31, 2007 average yield was 5.37%.
- (3) The benchmark for the Unrestricted and Restricted Funds is the 90 day U.S. Treasury Bill. As of August 31, 2007 the rate was 4.16%.
- (5) The Lone Star yield varies daily. The average yield as of May 31, 2007 was 5.14% and the August 31, 2007 average yield was 5.23%.

Statements of Compliance:

This report is presented in accordance with Generally Accepted Accounting Principles and will be reviewed by the District's Independent Auditors, McConnell & Jones LLP.
This report reflects compliance with the investment strategy expressed in the Investment Policy of the Board of Trustees and the Public Funds Investment Act as amended by HB 2459.

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
INVESTMENT PORTFOLIO REPORT
FOR THE QUARTER ENDED AUGUST 31, 2007**

FUND: CONSTRUCTION IN PROGRESS

	Purchase Date	Maturity Date	Face Amount	Buy Yield	Beginning	Beginning	Period Book / Market Transactions			Ending	Period	Ending
					Market Value 5/31/2007	Book Value 5/31/2007	Securities Purchased	Securities Matured	Disc. / Prem. Amortization	Book Value 8/31/2007	Unrealized Gain / (Loss)	Market Value 8/31/2007
MONEY MARKET SWEEP / INVESTMENT POOLS												
TexPool	7/6/2001	N/A	N/A	(1)	\$ 29,636,025	\$ 29,636,025	\$ 382,470	\$ -	\$ -	\$ 30,018,495	\$ -	\$ 30,018,495
TOTAL					<u>29,636,025</u>	<u>29,636,025</u>	<u>382,470</u>	<u>-</u>	<u>-</u>	<u>30,018,495</u>	<u>-</u>	<u>30,018,495</u>

SUMMARY:

MONEY MKT FUNDS / POOLS	29,636,025	29,636,025	382,470	-	-	30,018,495	-	30,018,495
AGENCY SECURITIES								
PORTFOLIO TOTAL	<u>\$ 29,636,025</u>	<u>\$ 29,636,025</u>	<u>\$ 382,470</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,018,495</u>	<u>\$ -</u>	<u>\$ 30,018,495</u>

NOTES:

- (1) The TexPool yield varies daily. The average yield as of May 31, 2007 was 5.26 % and the August 31, 2007 average yield was 5.37%.
- (4) The benchmark for the Construction in Progress and Interest & Sinking Funds is a 1 year Global Agency. As of August 31, 2007 the rate was 5.29%.
- (5) The Lone Star yield varies daily. The average yield as of May 31, 2007 was 5.14% and the August 31, 2007 average yield was 5.23%.

Statements of Compliance:

This report is presented in accordance with Generally Accepted Accounting Principles and will be reviewed by the District's Independent Auditors, McConnell & Jones LLP.
This report reflects compliance with the investment strategy expressed in the Investment Policy of the Board of Trustees and the Public Funds Investment Act as amended by HB 2459.

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
INVESTMENT PORTFOLIO REPORT
FOR THE QUARTER ENDED AUGUST 31, 2007**

FUND: INTEREST & SINKING

	Purchase Date	Maturity Date	Face Amount	Buy Yield	Beginning	Beginning	Period Book / Market Transactions			Ending	Period	Ending
					Market Value 5/31/07	Book Value 5/31/07	Securities Purchased	Securities Matured	Disc. / Prem. Amortization	Book Value 8/31/07	Unrealized Gain / (Loss)	Market Value 8/31/07
MONEY MARKET SWEEP / INVESTMENT POOLS												
TexPool	5/26/1994	N/A	N/A	(1)	\$ 1,519,777	\$ 1,519,777	\$ 11,312,875	\$ 9,705,223	\$ -	\$ 3,127,429	\$ -	\$ 3,127,429
Logic	2/5/1997	N/A	N/A	(2)	1,119	1,119	15	-	-	1,134	-	1,134
Lone Star	3/29/2001	N/A	N/A	(5)	1,266,673	1,266,673	807,782	71,300	-	2,003,155	-	2,003,155
TOTAL					<u>2,787,569</u>	<u>2,787,569</u>	<u>12,120,672</u>	<u>9,776,523</u>	<u>-</u>	<u>5,131,718</u>	<u>-</u>	<u>5,131,718</u>
AGENCY COUPON SECURITIES												
	3/2/2007	8/8/2007	10,700,000	5.24%	10,596,210	10,588,362	-	10,700,000	111,638	-	(7,848)	-
			<u>10,700,000</u>		<u>10,596,210</u>	<u>10,588,362</u>	<u>-</u>	<u>10,700,000</u>	<u>111,638</u>	<u>-</u>	<u>(7,848)</u>	<u>-</u>
SUMMARY:												
MONEY MKT FUNDS / POOLS					2,787,569	2,787,569	12,120,672	9,776,523	-	5,131,718	-	5,131,718
AGENCY SECURITIES					10,596,210	10,588,362	-	10,700,000	111,638	-	(7,848)	-
PORTFOLIO TOTAL					<u>\$ 13,383,779</u>	<u>\$ 13,375,931</u>	<u>\$ 12,120,672</u>	<u>\$ 20,476,523</u>	<u>\$ 111,638</u>	<u>\$ 5,131,718</u>	<u>\$ (7,848)</u>	<u>\$ 5,131,718</u>

NOTES:

- (1) The TexPool yield varies daily. The average yield as of May 31, 2007 was 5.26 % and the August 31, 2007 average yield was 5.36%.
- (2) The Logic yield varies daily. The average yield for May 31, 2007 was 5.25% and the August 31, 2007 average yield was 5.34%.
- (4) The benchmark for the Construction in Progress and Interest & Sinking Funds is a 1 year Global Agency. As of May 31, 2007 the rate was 5.28%.
- (5) The Lone Star yield varies daily. The average yield as of May 31, 2007 was 5.14% and the August 31, 2007 average yield was 5.23%.

Statements of Compliance:

This report is presented in accordance with Generally Accepted Accounting Principles and will be reviewed by the District's Independent Auditors, McConnell & Jones LLP.
This report reflects compliance with the investment strategy expressed in the Investment Policy of the Board of Trustees and the Public Funds Investment Act as amended by HB 2459.

The benchmark for the Construction in Progress and Interest & Sinking Funds is a 1 year Global Agency. As of August 31, 2007 the rate was 5.29%.

**NORTH HARRIS MONTGOMERY COMMUNITY COLLEGE DISTRICT
INVESTMENT PORTFOLIO REPORT
AS OF AUGUST 31, 2007**

Type of Security	Portfolio %	Book Value 8/31/2007	Unrealized Gains / (Losses)	Market Value 8/31/2007
Money Market Sweep and Investment Pools	66.4%	\$ 66,997,897	\$ -	\$ 66,997,897
Commercial Paper	0.0%	0	0	0
Agency Securities	33.6%	33,826,646	323	33,826,969
Portfolio Total	100.0%	\$ 100,824,543	\$ 323	\$ 100,824,866

Financial Report and Consideration No. 3

Board Meeting 10-4-07

Report: Pre-approved Purchases of Technology Items for Period of June 2007 through August 2007

Represents: Final report for purchases utilizing pre-approved technology allotments for FY 2006-07.

Indicator: Highlights from the attached report include:

- Fourth Quarter purchases of \$1,376,103 were made during the period of June 2007 through August 2007 from the maximum authorized amount of \$3,900,000.
- Total allotment purchases of \$3,725,753 were made during the period of September 2006 through August 2007 from the maximum authorized amount of \$3,900,000.
- Unused amount from the maximum authorized allotment is \$174,247.

Revised Process: The first phase of the revised process for the purchase of technology items was implemented with the September 1, 2007 approval of the purchase of computers and laptops in the amount of \$1,945,000 for the period of September 2007 through December 2007.

The District has begun the implementation of the second phase which includes a formal procurement process for the District's computer infrastructure and related service requirements. A formal Request for Proposal (RFP) is under development, after which a district-wide committee will be established to evaluate responses to this RFP. A selection recommendation will be presented to the Board of Trustees for approval prior to FY 2008-09.

Resource: Tom Hill

832-813-6847

Technology Purchases FY 2006-07

June, July, August

Vendor	Description	Total	Vendor Total	Cooperative	Location
Calence LLC	3 ethernet switchs and accessories	\$30,168		DIR	CFC
Calence LLC	6 switches and assessories	\$58,403		Three CISV Quotes	CFC
Calence LLC	6 manager base SW license, 2 cisco video portal, 1gb ram and 80 gb hd, 2 SW app supp, 1 app engine 512 1gb mem, 4 cisco encoder and accessories	\$160,664		Three CISV Quotes	CFC
	Total Calence LLC		\$249,236		
Coleman Technologies Inc.	40 camera axis, 36 videoalarm, 95 iPhone, 98 licenses, 145 speaker audio adapters, 145 ceiling speakers, installation and accessories	\$144,846		DIR	CFC
	Total Coleman Technologies Inc		\$144,846		
Dell Marketing	62 monitors	\$49,538		DIR	KC
Dell Marketing	2 disk expansion, 21 processors and assecories	\$39,188		DIR	NHC
Dell Marketing	100 mini towers, GB ram, 16x DVD-ROM, keyboard and mouse	\$68,000		DIR	CFC
Dell Marketing	25 monitors, 1- 32-port dominion switch, 10 kvm IP switches	\$26,581		DIR	CFC
Dell Marketing	1 advance software upgrade for 3yrs, 6 4gb module, 1 quad core processor and accessories	\$27,486		DIR	CFC
Dell Marketing	270 desktop computers, 3 yr warranty	\$169,830		DIR	TC
Dell Marketing	50 desktop computers, 3 yr warranty	\$40,350		DIR	TC
Dell Marketing	11 dual xeon processor GIGABYTE Motherboard GA-7VCSV	\$49,951		DIR	DSTC
Dell Marketing	5 apreso licenses, 5 AV cards, 5 data patch vision, 1 course caster	\$30,126		DIR	NHC
Dell Marketing	20 40-inch digital LCD TV, 6 26-inch HDTV w/speaker stand	\$32,119		DIR	CFC
Dell Marketing	60 mini towers, 36 duo core ram, 36 hd caddy drivers, 26 mini tower base, 10 adapters and accessories	\$123,306		DIR	NHC
Dell Marketing	130 computers	\$81,770		DIR	TC
Dell Marketing	50 mini tower base	\$49,240		DIR	DSTC
	Total Dell Marketing LP		\$787,485		

Vendor	Description	Total	Vendor Total	Cooperative	Location
Gateway	75 desktop computers, 2DVDRW carry case, 2USB wireless KB& mouse	\$90,737		DIR	MC
	Total Gateway Companies Inc		\$90,737		
Sirius Computer	6 Quad core processor, 12 memory upgrade, 3 fibre channel expansion	\$38,422		DIR	DSTC
	Total Sirius Computer Solutions Inc		\$38,422		
Security Integrators and Consultants	Access control replace Diamond I with AMAG	\$38,811		DIR	CFC
	Total Security Integrators and Consultants		\$38,811		
Troxell Communications	64 CP-X lamps and 10 EzPro 610H lamps	\$26,566		Three CISV Quotes	MC
	Total Troxell Communications		\$26,566		
	Grand Total - 4th Quarter	\$1,376,103			
	Grand Total- 1st, 2nd, 3rd, 4th Quarter	\$3,725,753			
	Total Maximum Allotment	\$3,900,000			

Financial Report and Consideration No.4 (ACTION ITEM 2) Board Meeting 10-4-07

Request: Consideration of Approval to Enter into Three Year Agreement for Loan of Test Scoring and Data Collection Machines for North Harris, Tomball and Cy-Fair Colleges

Chancellor's Recommendation: That the Board of Trustees approve a three (3) year agreement for the loan of seventeen (17) scantron machines for North Harris, Tomball and Cy-Fair Colleges from Pearson Assessments, a business of NCS Pearson, Inc., 5601 Green Valley Dr, Bloomington, MN, 55473, in exchange for the District's commitment to make a minimum annual purchase of Pearson scantron forms of \$11,265 annually for a total of \$33,795 over three (3) years.

Rationale: The instructional divisions at all the campuses use test scoring and data collection machines and forms for testing, evaluations, and surveys. Students complete the forms and these machines automatically collect the data.

The District currently owns fifteen (15) Pearson scantron machines that were selected, following an evaluation of alternate equipment, because the equipment best met the required specifications including the ability to scan customized course evaluations for credit and continuing education. The District needs additional machines to support student growth and increasing demands for automated grading and statistical analysis of test results.

The scantron forms must be purchased from Pearson whether the equipment is owned or loaned since the scantron machines can only read the Pearson scantron forms.

Under this loan agreement, NCS Pearson will provide the colleges with seventeen (17) additional scantron machines and maintenance at no cost, and the District agrees to make a minimum annual purchase of Pearson scantron forms in the amount of \$11,265. Purchases made by the District and the campus bookstore (Follett) will be applied to our minimum annual purchase requirements.

This agreement will save the District purchase and maintenance costs of approximately \$5,000 for each loaned machine, and free up staff resources that are currently manually grading tests. In addition, the loan of the equipment from Pearson will support the consistency of forms used district-wide. Students will be able to use the same forms at all the campuses.

The term of the agreement will be for a period of three (3) years and shall commence upon delivery of the equipment. Board Policy CFA (local) requires Board approval of all contracts with a term exceeding one year.

Fiscal Impact: Funds for the purchase of the scantron forms are included in the approved FY 2007-08 operating budgets for North Harris, Tomball and Cy-Fair Colleges. Funds for subsequent fiscal years will be included in future proposed budgets.

Staff Resource:	Steve Head	832-813-6522
	Ray Hawkins	281-351-3360
	Diane Troyer	281-290-3942

Financial Report and Consideration No. 7 (ACTION ITEM 5) Board Meeting 10-4-07

Request: Consideration of Ratification of Emergency Repair, Sealing and Striping of Parking Lots and Drives at North Harris College

Chancellor's

Recommendation: That the Board of Trustees ratify the emergency repair, sealing and striping of the parking lots and drives at North Harris College from SouthTex Asphalt Services, 5618 East Houston Road, Houston, TX 77028, in the amount of \$208,393.

Rationale: This project consisted of the repair and seal coating of the asphalt parking lots and drives at North Harris College. The parking lots and drives were re-striped and the markings, wheel stops, and curbs were re-painted. Repairing and seal coating of the asphalt extends the life of the asphalt, prevents more costly repairs, and improves the look and texture of the existing asphalt surfaces.

There were concerns about the condition of the parking lot at North Harris College during the Spring 07 semester. It was essential to proceed with the repairs prior to the meeting of the Board of Trustees due to the possibility of accidents. The existing cracks, uneven pavement and missing pavement in the parking lots and drives had created hazards. The pavement markings and stripes were no longer clearly visible, so parking within designated spaces was difficult.

Bid proposals were sent to eleven (11) contractors and three (3) construction contractor brokerage firms. Three (3) responses were received. The project was awarded based on total project cost, number of calendar days to complete the job, attendance at the pre-proposal conference, and references. The lowest cost proposal from Accompany Services was not selected because the company notified the District that it could not obtain the required payment and performance bonds.

See attached Evaluation and Bid Tabulations.

As the project progressed, it became evident that more extensive asphalt and base repairs were necessary than were included in the initial scope of the project. Additional striping was also required to improve the safety of the drivers and pedestrians. The original cost of \$166,720 was revised to include the additional work for a cost of \$41,673, resulting in a total contract price of \$208,393.

Fiscal Impact: This purchase was paid from the approved FY 2006-07 repair and replacement and operating budgets for North Harris College.

Staff Resource: Steve Head 281-618-5444
Cindy Gilliam 832-813-6512

**Repair, Sealing and Striping
of Parking Lots and Drives
at North Harris College**

EVALUATION AND BID TABULATION

<u>Contractor</u>	<u>Awarded Evaluation Points</u>	<u>Award Amount (Includes Owner's Allowance and Payment and Performance Bonds)</u>
Accompany Services	78	\$163,170
SouthTex Asphalt Services	89.5	\$166,720*
Striping Unlimited/Rocktek Paving	75	\$209,021

* After the award of the contract, change orders were necessary to cover additional repairs to the sub-surface and striping modifications.

Financial Report and Consideration No. 8 **(ACTION ITEM 6)** **Board Meeting 10-4-07**

Request: Consideration of Ratification of Change Order Number One to Repair Irrigation Lines Damaged During Installation of Sidewalk Lights at Cy-Fair College

Chancellor's Recommendation: That the Board of Trustees ratify change order number one to repair irrigation lines damaged during the installation of sidewalk lights at Cy-Fair College from the Texas Cooperative Purchasing Network Area Job Order Contractor, Kellogg Brown & Root Services, 1854 E Beltway 8 S Pasadena, TX 77503, in the amount of \$8,500 for a total project cost of \$292,481.

Rationale: On August 2, 2007 the Board of Trustees ratified the installation of sidewalk lights at Cy-Fair College in the amount of \$283,981. Forty-five (45) site lights and poles were installed along the sidewalks between the main campus and the parking lots to improve the level of safety at the campus.

Prior to the installation of the sidewalk lights, Cy-Fair College was not able to provide the contractor with the exact location of the underground water lines and control wires for the irrigation system. As a result, some of the irrigation lines and control wires were damaged during the installation of the sidewalk lights and change order number one was issued to repair the damage so there would not be an interruption to irrigating the landscape adjacent to the campus buildings.

Fiscal Impact: This purchase was paid from the approved FY 2006-07 operating budget for Cy-Fair College.

Staff Resource: Diane Troyer 281-290-3940
Cindy Gilliam 832-813-6512

Financial Report and Consideration No. 9 (ACTION ITEM 7) Board Meeting 10-4-07

Request: Consideration of Acceptance of Gifts

Chancellor's

Recommendation: That the Board of Trustees formally accept and acknowledge the following gifts donated to the North Harris Montgomery Community College District in accordance with the donors' wishes:

One (1) book donated by Steve Prewitt to Tomball College.

Three hundred and thirty (330) books donated by Arlene Schultz to North Harris College.

Rationale: In accordance with NHMCCD Board Policy BAA - Bequests and Gifts, the authority to accept gifts is vested solely with the Board of Trustees.

Fiscal Impact: None

Staff Resource: Ray Laughter

832-813-6620

Financial Report and Consideration No. 10 (ACTION ITEM 8) Board Meeting 10-4-07

Request: Consideration of Approval to Enter into The Cooperative Purchasing Network (TCPN) Lease and Construction Contract for Temporary Modular Building at Cy-Fair College

Chancellor's

Recommendation: That the Board of Trustees approve a two (2) year lease of a temporary modular building for Cy-Fair College from Williams Scotsman Corporation, 7915 FM 1960 West, Suite 115, Houston, Texas 77070, in the amount of \$488,991.

Rationale: An additional modular building is required at Cy-Fair College to accommodate student enrollment growth. Enrollment for Spring 2008 is expected to increase approximately 7 to 10 percent, and existing facilities are utilized to capacity.

The modular building will include seven (7) instructional classrooms bringing the total number of classrooms in temporary facilities to sixteen (16). This modular building will also provide an additional conference room, storage room and full restroom amenities.

The term of the lease agreement will be for a period of two (2) years commencing January 2008 through December 2009. The District maintains the option to renew the lease for an additional year. At the end of the initial two year term, either party may terminate the lease agreement upon thirty (30) days written notice. The lease includes delivery, building installation and skirting, site preparation, electrical service, plumbing services, fire alarms, data and communications, entry wooden decks, ramps and canopies, dismantling and return of the modular building complex.

At the May 2001 Board of Trustees meeting, the Board approved an interlocal agreement and resolution with TCPN, which is sponsored by the Region IV Education Service Center. Under Title Intergovernmental Relations Chapter 791 of the Texas Government Code, a local government may agree with another local government or with the state or a state agency to purchase goods and services. The local government that purchases goods and services under such an agreement satisfies the requirement of the local government to seek competitive bids.

The prices offered by William Scotsman are consistent with previous modular building leases that included a market analysis with two other modular building manufacturers. Prices offered by William Scotsman were determined to be favorable for the District.

Fiscal Impact:

Funds for this purchase are included in the approved FY 2007-08 operating budget for the District. Funds for subsequent years will be included in future proposed budgets.

Staff Resource:

Diane Troyer
Cindy Gilliam

281-290-3940
832-813-6512

Financial Report and Consideration No. 11 (ACTION ITEM 9) Board Meeting 10-4-07

Request: Consideration of Approval to Upgrade Network Bandwidth for Dedicated Internet Access Service for the District

Chancellor's Recommendation: That the Board of Trustees approve an amendment to the current contract for the upgrade of network bandwidth for dedicated Internet access service for the District from SBC Global Services, Inc., d/b/a AT&T Global Services, Inc., 6500 West Loop South, Zone 5.2, Bellaire, TX 77401 in the amount of \$18,000 monthly for a total amount of \$648,000 over the contract term.

Rationale: On May 4, 2006, the Board of Trustees approved a three-year dedicated internet access service agreement with AT&T for the District. This agreement was replaced with a new three-year agreement in June 2007 that provided the District with 100 megabytes (MB) of internet connectivity and a new transport technology, GigaMAN circuit that has the capacity to support the delivery of up to 1000 MB.

Under the current agreement, AT&T provides 100 MB internet connection to students, faculty, and support staff for all purposes. This connection is utilized over 95% during sessions when classes are most active, Monday through Saturday from 6 a.m. to 11 p.m. The internet connection is fully utilized before classes and during lunch. To accommodate the rising demand for internet content including streaming media for faculty and students, an amendment to the agreement with AT&T to increase the internet connection to 500 MB is recommended.

Local Board policy requires contract renewals and amendments to be approved and executed at the same level of authority as the underlying contract. The new three year agreement will replace the previous agreement signed in June 2007 and will become effective upon implementation.

Fiscal Impact: Costs under the current agreement are \$3,970 per month. This amendment increases the monthly cost to \$18,000 per month. Funds for this purchase are included in the approved FY 2007-08 technology fund budget for the District. Funds for monthly payments for subsequent fiscal years will be included in future proposed budgets.

Staff Resource: Tom Hill 832-813-6847

Financial Report and Consideration No. 12 (ACTION ITEM 10) Board Meeting 10-4-07

Request: Consideration of Approval to Purchase Firewall Equipment for the District

Chancellor's Recommendation: That the Board of Trustees approve the purchase of firewall equipment from INX, Inc. 6401 Southwest Freeway, Suite 208, Houston, TX 77074 in the amount of \$25,753.

Rationale: With increasing utilization of the internet, measures should be taken to prevent security breaches. The firewall equipment is hardened security appliances that defend networks from internet intrusion. This equipment supports up to 1.2 gigabyte of traffic and over 300,000 simultaneous connections. The firewall allows users to safely connect to internet resources while allowing users from the internet to access resources hosted at district facilities through the use of custom access control lists. In addition, it serves as an intrusion prevention sensor that notifies information technology support staff when a breach of security is attempted from the internet.

The firewall equipment is available through the Department of Information Resources (DIR) contract. Local Government Code Section 2157.006 states that a local government satisfies the requirement to seek competitive bids if an information technology commodity or service is purchased through a DIR contract. The District's participation in the DIR cooperative was approved by the Board on October 15, 1992. Quotes were obtained from three (3) computer vendors and the best price is through the DIR contract. See attached Bid Tabulation.

According to District legal policy and Local Government Code 271.901, if the District receives two or more bids from responsible bidders that are identical in nature and amount, it shall select from the identical bids the bidder that is a resident of the District. INX is a local bidder in the Houston area, while AT&T is not.

Fiscal Impact: Funds for this purchase are included in the approved FY 2007-08 technology fund budget for the District.

Staff Resource: Tom Hill 832-813-6847

Firewall Equipment
for the District

BID TABULATION

Vendor	Amount
AT&T	\$25,753
INX Inc.	\$25,753
IT Outlet	\$29,790

Financial Report and Consideration No. 13 (ACTION ITEM 11) Board Meeting 10-4-07

Request: Consideration of Approval to Purchase Packateer Computer Hardware for the District

Chancellor's Recommendation: That the Board of Trustees approve the purchase of Packeteer PacketShaper computer hardware for the District from Solid Border, Inc., 1806 Turnmill, San Antonio, TX 78248, in the amount of \$54,263.

Rationale: District employees rely on the internet to conduct normal business, including the development of instructional curriculum. Controlling the District's internet traffic is essential to accommodate the rising demand of internet content such as streaming media for faculty and students. The Packeteer Packetshaper is a hardware appliance that allows the information technology (IT) support staff to manipulate the traffic to and from the internet through the use of rules and policies that can be applied to groups of users defined by a variety of criteria including campus location, internet protocol address, media access control address, computer name, and destination of traffic. This appliance will ensure that internet connection is divided and managed according to District guidelines. In addition, it will support up to 1000 megabytes of traffic and adapt to internet bandwidth upgrades as needed. This purchase will also include three days of training for District IT staff.

The PacketShaper hardware appliance is available through the Department of Information Resources (DIR) contract. Local Government Code Section 2157.006 states that a local government satisfies the requirement to seek competitive bids if an information technology commodity or service is purchased through a DIR contract. The District's participation in the DIR cooperative was approved by the Board on October 15, 1992. Quotes were obtained from four (4) computer vendors and the best price is through the DIR contract. See attached Bid Tabulation.

Fiscal Impact: Funds for this purchase are available from the approved FY 2007-08 technology fund budget for the District.

Staff Resource: Tom Hill 832-813-6847

PacketShaper Hardware
for the District

Vendor	Total Cost
Solid Border, Inc.*	\$54,263
Set Solutions, Inc.	\$58,316
Network Access	\$61,567
Stratacache	\$69,492

*HUB vendor

Financial Report and Consideration No. 14 (ACTION ITEM 12) Board Meeting 10-4-07

Request: Consideration of Ratification to Renew Hardware Maintenance and Technical Support Services for IBM Computers for the District

Chancellor's Recommendation: That the Board of Trustees ratify the renewal of hardware maintenance and technical support services for IBM computers from Sirius Computer Solutions, Inc., 613 NW Loop 410, Suite 1000, San Antonio, TX 78216 in the amount of \$100,428.

Rationale: On October 12, 2004, the Board of Trustees ratified the purchase of computer equipment from Sirius Computer Solutions in the amount of \$448,610. The purchase included two (2) new IBM p570 series computers including equipment maintenance and technical support. The systems were installed at the District Services and Training Center and the disaster recovery site at Cy-Fair College. The services included on-site, 365-day maintenance, technical support and repair of equipment within designated response times. The systems have not exceeded their end of life; and it is essential to continue providing equipment maintenance and technical support to reduce potential downtime.

The initial maintenance agreement was scheduled to expire on September 1, 2007. It was essential therefore to renew the annual maintenance prior to the October meeting of the Board of Trustees to ensure that coverage did not lapse. This purchase extended the maintenance agreement for an additional one (1) year.

The initial purchase of the computer equipment and maintenance was in accordance with the District's Board policies and Texas Education Code 44.031 through a formal competitive bid process. Sirius was selected based upon the best value to the District. In addition, IBM only offers hardware maintenance through specific partners. Sirius is the partner that IBM has selected to offer maintenance on the IBM P570 series computers.

Fiscal Impact: Funds for this purchase are available from the approved FY 2007-08 technology fund budget for the District.

Staff Resource: Tom Hill 832-813-6847

Financial Report and Consideration No. 15 (ACTION ITEM 13) Board Meeting 10-4-07

Request: Consideration of Approval to Purchase Annual Software Maintenance of Resource 25 and X25 Reporting Services for the District

Chancellor's Recommendation: That the Board of Trustees approve the purchase of annual software maintenance of Resource 25 and X25 reporting services for the District from CollegeNet, Inc., 805 Southwest Broadway, Suite 1600, Portland, OR 97205 in the amount of \$31,784.

Rationale: On August 1, 2002, the Board of Trustees ratified the purchase of Resource 25 scheduling software for the District from CollegeNet. This software is an automated solution for classroom and event scheduling and is fully integrated with the District's student system, Datatel's Colleague. In addition, the District purchased X25 reporting services, which provides a graphical interface with R25 for space utilization reports.

The purchase of this software maintenance will be for a period of one-year and enable the District to continue to use this software and to ensure that the software products remain current.

Pursuant to Texas Education Code Subchapter B Sec. 44.031 A(i), a sole source purchase is justified for an item for which competition is precluded because of the existence of a patent, copyright, secret process or monopoly. Resource 25 and X25 software are protected by copyright.

Fiscal Impact: Funds for this purchase are included in the approved FY 2007-08 technology fund budget for the District.

Staff Resource: Tom Hill 832-813-6847

Financial Report and Consideration No. 16 (ACTION ITEM 14) Board Meeting 10-4-07

Request: Consideration of Approval to Enter into an Agreement for Purchase of Creative Marketing Services for the District and Authorize the Chancellor or Designee to Negotiate and Execute Future Contract Addendums

Chancellor's Recommendation: That the Board of Trustees approve an agreement for the purchase of creative marketing services for the District from Richards/Carlberg, 3900 Essex Lane, Suite 350, Houston, TX 77027-5133 and authorize the Chancellor or designee to negotiate and execute future contract addendums for a total contract price not to exceed \$1,500,000.

Rationale: Creative marketing services are needed to assist the District with the roll-out of the prospective name change and development of a new brand identity system and enrollment campaign. The marketing services will include design of a new district logo, name-change transition, public awareness campaign, design of a "family look" for major college publications, development of a new style guide for a brand identity system, development and placement of an integrated marketing/branding campaign that may include radio, television, billboards and other forms of media, and development of a new look for the District website. These services will assist the District Marketing Council with the development of creative solutions that effectively address the advertising and marketing goals of the Council.

Request for Qualifications (RFQ) were sent to eighteen (18) marketing/design agencies and nine (9) responses were received. A two step process was performed for the selection of a creative marketing partner. Each respondent's qualifications were evaluated based on responsiveness and ability to provide the services required, experience, references and product examples. The top two (2) qualified agencies, Richards/Carlberg and BQR Advertising, were interviewed by the Public Information Council to further explore the agencies' qualifications. Richards/Carlberg was selected on the basis of outstanding creativity (as demonstrated through the firm's recent campaigns), experience (including successful implementation of campaigns for both corporate and higher education clients), and effectiveness for developing and launching integrated marketing campaigns.

The cost of each individual project will be negotiated with Richards/Carlberg based upon defined criteria. The Board of Trustees is requested to authorize the Chancellor or designee to negotiate and execute contract addendums for each specific project, for a total amount over the life of the contract not to exceed \$1,500,000.

Fiscal Impact: Funds for these services are included in the approved FY 2007-08 operating budget for the District Services and Training Center.

Staff Resource: Ray Laughter 832-813-6621

Financial Report and Consideration No. 17 (ACTION ITEM 15) Board Meeting 10-4-07

Request: Consideration of Approval to Purchase Dell Computer Hardware Maintenance and Technical Support Services for the District

Chancellor's Recommendation: That the Board of Trustees approve the purchase of computer hardware maintenance and technical support services from Dell, Inc. One Dell Way, Round Rock, Texas 78682 in the amount of \$40,640.

Rationale: Dell provides on-site, 365-day maintenance, technical support and repair of computer hardware within designated response times. The existing warranty on seven (7) servers will expire prior to the end of the equipment's expected life. This purchase will extend the equipment's maintenance to cover the expected life.

It is recommended that the Board of Trustees approve the purchase via the State of Texas Department of Information Resources (DIR) contract from the original equipment manufacturer. Local Government Code Section 2157.006 states that a local government satisfies the requirement to seek competitive bids if information technology commodities or services are purchased through a DIR contract. The District's participation in the DIR cooperative was approved by the Board on October 15, 1992.

Fiscal Impact: Funds for this purchase are available in the approved FY 2007-08 technology fund budget for the District.

Staff Resource: Tom Hill 832-813-6847

Financial Report and Consideration No. 18 (ACTION ITEM 16) Board Meeting 10-4-07

Request: Consideration of Authorization for the Chancellor to Negotiate and Execute a Contract for the Purchase of Land for Cy-Fair College

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or his designee to negotiate and execute a contract with CW SCOA West, LP to purchase approximately 40 acres of land north of Cy-Fair College in an amount not to exceed the fair market value.

Rationale: Cy-Fair College continues to experience significant growth due to aggressive development within the service area. This land purchase will consist of approximately 40 acres in two parcels located north of Cy-fair College. These are the last parcels of land adjacent to the campus that are available for purchase. The land will provide additional flexibility in updating the long-range master facility plan for Cy-Fair College, specifically to meet the unprecedented student enrollment increases.

The first parcel of land (Tract A) consists of approximately 27 acres and the second parcel of land (Tract B) consists of approximately 13 acres. These parcels will be utilized for classroom facilities and parking. Tract B will provide prominent exposure along Barker Cypress Road.

The purchase of these parcels will relieve traffic congestion on the campus and at the main entrances. The parcels will also allow for a future north entrance to the campus through the future Towne Lake Development. In addition to supplementary parking, the land will provide sports/recreational facilities and connection to fitness trails.

A waste water treatment plant was planned to be constructed on the land proposed for purchase. For the best utilization of the land parcels, the District will sell approximately 3.6 acres of the northwest corner of the existing campus to CW SCOA West for the development of the water treatment plant. This land sale will be included in the purchase transaction.

Fiscal Impact: Funds for this purchase are available from 2007 Revenue Bond. The net cost of the purchase is estimated to be \$3,119,000.

Staff Resource: Diane Troyer 281-290-3940
Cindy Gilliam 832-813-6512

Full Service Catering and Facility Rental
For Annual Awards Banquet
for the District

BID TABULATION

<u>Vendor</u>	<u>Total Estimated Cost</u>
The Woodlands Waterway Marriott	\$40,260
Humble Civic Center	\$52,599

Financial Report and Consideration No. 21 (ACTION ITEM 19) Board Meeting 10-4-07

Request: Consideration of Approval to Renew Paper and Microform Periodical Subscription Services for the District Libraries

Chancellor's

Recommendation: That the Board of Trustees approve the renewal of paper periodical subscription services for the District libraries with Ebsco Subscription Services, 5339 Alpha Road, Suite 400, Dallas, Texas, 75240-7308, for an estimated amount of \$167,000 annually; and the purchase of microform periodical services from National Archive Publishing Company, 300 North Zeeb Road, Ann Arbor, Michigan, 48106-0998, for an estimated amount of \$22,000 annually.

Rationale:

On September 4, 2003, the Board of Trustees approved the purchase of periodical subscription services from Ebsco Subscription Services for the five college libraries. The term of the agreement was for a period of two (2) years beginning January 1, 2004 through December 31, 2006, with an option to renew for three (3) additional one (1) year periods at the District's discretion and by mutual consent. Ebsco's performance has consistently met the District's expectations and the extension of this agreement is recommended. This extension will exercise the second one year renewal option and will be in effect from January 1, 2008 through December 31, 2008.

Due to the short life of paper periodicals, which are continuously used for research, the District libraries purchase back issues of periodicals in microform format. This format increases the life expectancy of heavy periodical usage and provides a mechanism for archival.

Journal subscriptions in microform are copyrighted by their individual publishers. The microforms used by the District are licensed by the publisher to National Archive Publishing Company (formerly ProQuest) in order to provide subscribers the copyrighted material in microform format. Board Policy CFB states that an item for which competition is based on a patent, copyright, secret process or monopoly does not require a competitive bid process prior to purchase.

Fiscal Impact: Funds for this purchase are included in the approved FY 2007-08 operating budgets for the respective college libraries.

Staff Resource: Steve Head

832-813-6522

Financial Report and Consideration No. 22 (ACTION ITEM 20) Board Meeting 10-4-07

Request: Consideration of Authorization for the Chancellor to Negotiate and Execute a Contract for the Purchase of Land on West Lake Houston Parkway for a Kingwood College Center

Chancellor's Recommendation: That the Board of Trustees authorize the Chancellor or his designee to negotiate and execute a contract with Perry Homes to purchase approximately 13.1 acres of land on West Lake Houston Parkway in Atascocita, Harris County, Texas in an amount not to exceed the fair market value.

Rationale: The approximate 13.1 acre land parcel is located approximately three miles south of FM 1960 East on West Lake Houston Parkway. The land parcel is located within the master planned Lakeshore residential community. More than 6,000 acres of single-family land is under development and approximately 13,000 homes are proposed within two miles of the site.

The availability of developable acreage in the corridor, defined between FM 1960 and Beltway 8, is disappearing at an accelerated pace. Several parcels that had been previously identified as potential sites for a college center were eliminated as investors and developers purchased the land parcels.

The District's growth pattern is anticipated to mirror the substantial growth in resident population rate as well as that acclaimed by the Humble Independent School District. Demographic studies put the population increase in this area at 60 percent within the next five years, from 37,000 to 60,000. Humble Independent School District is anticipating increasing from 31,000 students in 2006 to 45,000 students by 2015. The acquisition of this land parcel will have advantageous visibility from West Lake Houston and will be in a prominent location at the entry to the subdivision. The land parcel is located between Atascocita and Summerwood high schools. Preliminary plans suggest that a 50,000 - 75,000 square feet educational center could be constructed on the land parcel with sufficient area for surface parking.

The District will retain a professional engineering and surveying firm to prepare a site investigation of the 13.1 acres. Additionally, a certified appraisal will be performed to establish fair market value. The parcel has an offering price of \$6.50 per square feet or \$3, 709,134.

A detailed non-binding letter of intent, outlining the terms and conditions

upon which the District will purchase the 13.1 acre parcel will be submitted to a representative of Perry Homes.

Fiscal Impact: Funds for this purchase are available from 2007 Revenue Bond. The net cost of the purchase is estimated to be \$3,709,134.

Staff Resource: Linda Stegall 281-312-1640
Cindy Gilliam 832-813-6512

Financial Report and Consideration No. 23 (ACTION ITEM 21) Board Meeting 10-4-07

Request: Consideration of Approval of Proposed Settlement Agreement in *Patrick Jerome Ouzenne (Pro Se) versus North Harris Montgomery Community College District*; C.A. No. H-06-3576; In the United States District Court, Southern District of Texas, Houston Division

Chancellor's

Recommendation: That the Board of Trustees approve the proposed settlement agreement with Plaintiff Patrick Jerome Ouzenne as discussed in closed session.

Rationale: In November 2006, the District was served with a lawsuit brought by Mr. Patrick Jerome Ouzenne, an employee at North Harris College.

In September 2007, all parties agreed to a settlement pending approval by the Board.

Fiscal Impact: Expenses associated with the settlement are available from the 2007-08 approved operating budget.

Resource: Renee Smith Byas 832-813-6655

Building and Grounds Report

Board Meeting 10-4-07

Report: Construction Projects Update

The District's plant operations and facilities department has provided a summary report of the District's construction projects. See attached report.



Monthly Facilities Planning and Construction Report

October 4, 2007

Modular (Temporary) Classroom Buildings

❖ Cy-Fair College

- The modular buildings are scheduled to be available for the Spring 2008 semester. The modular building will consist of approximately 8,000 square feet and will have seven classrooms, conference and storage rooms and restroom facilities. A request for the approval of additional modular buildings will be included on the October 2007 regular meeting agenda.

❖ Montgomery College

- The installation site has been reviewed and approved by the District and vendor representatives. The schedule and price proposal have been negotiated. The request for the approval of the contract was approved at the September 2007 regular board meeting. The facility complex will have approximately 4,400 square feet and will be utilized for theatrical (Home/Facility Theatre) and homeland security instruction. Notice to proceed has been issued to the vendor. The building will be available for the spring 2008 semester.

General Obligation Bond Project Summaries:

❖ Tomball College

- Entry Column Renovation - The project scope of work was re-evaluated for alternative solutions and engineering. A re-defined scope of work has been established. The project was issued for advertisement and receipt of pricing proposals. Request for approval will be included on the November 2007 regular meeting agenda.
- Air & Water Balance - The scope of work involves rebalancing the air and hot water distribution. Due to the limited response to previous efforts and prices proposed, another Request for Proposal has been issued. The project was issued for advertisement and receipt of pricing proposals. Request for approval will be included on the November 2007 regular meeting agenda.

❖ District Services and Training Center (DSTC)

- Entrance Canopy Repairs - Work on the repair of the entry canopies has commenced. Four entry canopies on the original buildings at DSTC will be reconstructed and repaired to eliminate water leaks. The canopy assemblies and rain gutters will be replaced. Repairs to the first entrance canopy of the building occupied by the Houston Advanced Research Center have been delayed due to inclement weather.
- Replacement of Walkway Pavers – The initial contractor was unable to provide the required payment and performance bond, thus another Request for Proposal will be re-issued. The project is scheduled to commence upon completion of the entrance canopy repair project.

Revenue Bonds Project Summaries:

- ❖ Information Technology Infrastructure - Periodic meetings with the District's information technology staff to discuss purchasing and project management functions for the IT infrastructure projects are ongoing.
 - District-Wide – Domain controllers have been delivered for a portion of the district-wide infrastructure upgrade. Purchase orders are in preparation for network and voice over internet protocol (VOIP) upgrades. This work will support other information technology upgrades that are proposed.
 - North Harris College – The Winship North building will require cabling upgrades to complete the building. The procurement process is underway.

- ❖ North Harris College
 - Dining and Food Preparation Area Renovation - The architect has begun the programming and designing of the project. The project is scheduled for completion by August 1, 2008.
 - Replace Water and Sanitary Services – Discussions with the two possible providers of water and sanitary services for the campus (Woodcreek and Richey Road utility districts) are underway.
 - Electrical Infrastructure - Several electrical infrastructure projects have been completed at North Harris College (NHC) to assist in evaluating the operating problems and equipment failures at the NHC chiller plant. Energy meters installed in each of the NHC buildings in April 2007 are being used to monitor and record the quantity and quality of the incoming power. The recorded information is providing critical information to diagnose equipment failures. Meetings with the engineers are ongoing to develop a program to further evaluate the findings and schedule corrections as necessary.

- ❖ Montgomery College
 - Renovate Building F Patio for classrooms – The design of this project is pending programming review by the college.

Donation Agreement of Property-The Woodlands Land Development Company (TWLDC)

The Woodlands Joint Powers Agency (TWJPA) is currently reviewing pertinent documents received from the engineer requesting a road easement to access the 55 acre property from the college campus.

Kingwood College – Atascocita Property

A list of additional potential land parcels has been received and reviewed. A site on West Lake Houston Parkway has been identified as a preferred location for a satellite campus. A non-binding letter of intent will be sent to the owner and discussions about purchasing the property will be initiated. Request for approval to negotiate and execute a contract has been included on the October 2007 regular meeting agenda. The purchase of this land is to be funded from the 2007 revenue bond proceeds.

Cy-Fair College – Land Purchase

Approximately 40 acres of land is proposed to be purchased from Caldwell Companies SCOA West LP. The 40 acre land parcel consists of two parcels and is located north of campus. The land will be primarily utilized for classroom facilities and parking. Request for approval to negotiate and execute a contract will be included on the October 2007 regular meeting agenda.

Creekside Park – Land Purchase

Approximately 10 acres of land is proposed to be purchased from The Woodlands Land Development Company within the The Woodland's Village of Creekside Park development. The property is south of The Woodlands and Spring Creek on Kuykendahl. The land will be utilized for a future college center. The purchase of this land is to be funded from the 2007 revenue bond proceeds. Request for approval to negotiate and execute a contract will be included on the November 2007 regular meeting agenda.

Personnel Report and Consideration No. 1 (ACTION ITEM 22) Board Meeting 10-4-07

Request: Consideration of Ratification of Appointments

Chancellor's Recommendation: That the contractual appointments listed on the following pages be ratified for the positions indicated.

Rationale: These contractual appointments include ratification of Administrators and faculty from Cy-Fair College, Kingwood College, Montgomery College, North Harris College, and Tomball College.

Fiscal Impact: Positions and salaries have been budgeted for 2007-2008.

Staff Resource: Ray Laughter 832-813-6621

a. Kingwood College

Linda Ferguson, Interior Design, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$19,126 beginning August 20, 2007.

Education: B.S., University of Houston, Major: Home Economics; A.A.S., NHMCC, Major: Interior Design.

Experience: Interim Interior Design Coordinator, Adjunct Faculty, Kingwood College, NHMCCD; Assistant Designer, The Morris Companies; Secondary School Teacher, Lafayette School District.

b. North Harris College

Karen S. Parker, Reference Librarian, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$19,804 beginning August 20, 2007.

Education: M.L.S., Texas Woman's University, Major: English; M.A. & M.M., Eastman School of Music, Major: Piano Performance and Literature; B.M., Brigham Young University, Major: Piano Performance and Pedagogy.

Experience: Adjunct Faculty, ELC Coordinator and Academic Support Specialist, North Harris College and Montgomery College, NHMCCD; Teacher, Klein I.S.D. and Jefferson County School District, Lakewood, Colorado.

Diane V. Springman, ADN Nursing, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$19,783 beginning August 20, 2007.

Education: Post-Graduate Certificate; Saint Louis University, Major: Family Nurse Practitioner; M.S.N., University of Southern Maine, Major: Nursing; B.S.N., University of Texas – HSC Houston; A.A.S., County College of Morris, Major: Nursing.

Experience: Adjunct Faculty, North Harris College and Cy-Fair College, NHMCCD; STAR Nurse - MR. Division, MHMRA; New Parent Support Nurse, FFSC NAS Brunswick.

c. Tomball College

Ranne J. Freese, English, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$19,783 beginning August 21, 2007.

Education: M.A. & B.A., Minnesota State University, Major: Education & English; A.A.S., University of Minnesota, Major: Child Care Services.

Experience: Adjunct Faculty, Tomball College, NHMCCD; Professor, Houston Community College System.

Luis J. Rodriguez, ADN Nursing, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$18,750 beginning September 1, 2007.

Education: B.S.N., University of Phoenix, Major: Nursing; A.A.S., Laredo Community College, Major: Nursing.

Experience: Pediatric Manager, Children's Memorial Hermann Hospital; Clinical Instructor, San Jacinto College; Staff RN, Methodist Hospital.

Jessica Winters Weisel, Speech, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$20,276 beginning August 27, 2007.

Education: M.S., Texas Christian University, Major: Speech Communication; B.S., The University of Texas at Austin, Major: Speech Communication.

Experience: Professor, Speech Communication, Collin County Community College District; Adjunct Faculty, Texas Christian University, Tarrant County College, Dallas County Community College District, Collin County Community College District.

d. Cy-Fair College

Georgianna Bielfeldt, ASL/Interpreter Training, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$19,395 beginning August 20, 2007.

Education: M.S., Lamar University, Major: Deaf Education; B.S., Gallaudet University, Major: Therapeutic Recreation; A.A., San Antonio College, Major: Interpreter for the Deaf.

Experience: Adjunct Faculty, Cy-Fair College, NHMCCD, Houston Community College, San Antonio College; Life Skills Instructor/Recreational Therapist, Methodist Mission Home; Outreach Specialist/Program Installer, Sprint Relay.

Jacqueline R. Curtiss, History, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$17,783 beginning August 27, 2007.

Education: M.A., Houston Baptist University, Major: History; B.A., Lawrence University, Major: History.

Experience: Adjunct Faculty, Cy-Fair College, NHMCCD, Houston Community College; Vice President & Corporate Secretary, Polyspec Corporation; Teacher, Holy Ghost Catholic School.

Christina A. Hagerty, Director of Sonography

Effective: Twelve-month contracted employee at an annual salary of \$69,086 beginning September 1, 2007.

Education: B.S., University of Houston-Clear Lake, Major: Health Administration.

Experience: Sonographer, Medical Relief Staffing and Christus Sphohn Hospital-Memorial.

Stephen J. Mendonca, English, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$20,682 beginning August 20, 2007.

Education: M.A., University of Pune, India, Major: English.

Experience: Adjunct Faculty, University of Phoenix, Belhaven College, DeVry University, Cy-Fair College and Tomball College, NHMCCD; Chair, Nova Southeastern University; Director, Hewlett-Packard and IBM Corporation.

Julie Wilson, Assistant Professor, Counselor

Effective: Twelve month contracted employee at an annual salary of \$56,255 beginning September 1, 2007.

Education: M.S., Capella University, Major: School Psychology; B.S., Sam Houston University, Major: Psychology.

Experience: Adjunct Faculty, Cy-Fair College, NHMCCD; Counseling Intern, Cleveland State University Counseling & Testing Center; Middle School Coordinator, Maury County Public School System; Career Specialist/Counselor, Columbia State Community College; Grant Reviewer, Department of Education, Office of Safe & Drug-Free Schools.

e. Montgomery College

Hazel Delores Duboise, English, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$22,737 beginning August 22, 2007.

Education: M.A. & M.E.D., Eastern New Mexico University, Major: English & Secondary Education; B.A., New Mexico Highlands University, Major: History.

Experience: Adjunct Faculty, Montgomery College, NHMCCD, Clovis Community College; Graduate Instructor, Texas Tech University, and Eastern New Mexico University; Teacher and Sponsor, Portales Municipal Schools.

Manijeh Azhang, Director, Nursing Program

Effective: Twelve month contracted employee at an annual salary of \$68,765 beginning August 16, 2007.

Education: M.S.N., The Catholic University of America, Major: Medical Surgical Nursing.

Experience: Instructor, Angelina College, University of Medical Sciences of Iran, and Charing Cross Hospital of London, England; Staff Nurse, Hillcroft Medical Plaza of Houston, Charing Cross Hospital of London, England, Whips Cross Hospital of London, England, Farahnaz Hospital in Tehran, Iran, and Nemazee Hospital in Shiraz, Iran.

Cynthia Oliver, Medical Radiologic Technology, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$19,126 beginning August 20, 2007.

Education: B.S., Midwestern State University, Major: Radiologic Science; A.A., Tomball College, NHMCCD.

Experience: MRI Technologist, Tomball Regional Hospital; PRN MRI Technologist, St. Luke's Diagnostic and Treatment Center; Radiologic Technologist, Tech on Wheels; Diagnostic Radiology Supervisor, Methodist Hospital; Adjunct Faculty, Montgomery College, NHMCCD.

Chrintine Piffat, Chemistry, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$21,854 beginning August 27, 2007.

Education: Ph.D., Princeton University, Major: Chemistry; B.A., Swarthmore College, Major: Chemistry/Mathematics.

Experience: Adjunct Faculty, Montgomery College, NHMCCD, Web Developer, U.S. Interactive, and Grant Prideco; Programmer analyst, Data Delivery Services, and McLeod USA; Consultant, ProLogic Corporation; Information Analyst, EDS; Analytical Chemist, Zonagen, Inc.

Richard Allen Schmitt Jr., English, Instructor

Effective: Temporary 4.5-month contracted employee at a pro-rated per semester salary of \$21,096 beginning August 22, 2007.

Education: M.F.A. & B.A., University of New Orleans, Major: Communication and Creative Writing & English.

Experience: Associate Professor, Nunez Community College.

Personnel Report and Consideration No. 2 (ACTION ITEM 23) Board Meeting 10-4-07

Request: Consideration of Resignations

Chancellor's

Recommendation: That the resignations listed below be accepted and acknowledged.

District Services and Training Center

John E. Pickelman, Chancellor

Effective August 31, 2007

Mary Shafer, Associate Vice Chancellor, Student Information Services

Effective August 31, 2007

North Harris College

Jeffrey Barber, Director, Facilities

Effective August 31, 2007

Tomball College

Leslie Pafford, Director, Nursing

Effective August 31, 2007

Willa Decker, Associate Professor, ADN Nursing

Effective August 31, 2007

Cy-Fair College

Doris C. Lee, Assistant Dean

Effective September 6, 2007

Staff Resource: Ray Laughter

832-813-6621

Personnel Report and Consideration No. 3 (ACTION ITEM 24) Board Meeting 10-4-07

Request: Consideration of Approval of Commissioning of Peace Officers

Chancellor's Recommendation: That the Board of Trustees approves the commissioning of the following peace officers for the North Harris Montgomery Community College District.

Kingwood College

Jacqueline Cooper

Montgomery College

Juan Garcia

Callie Shepherd

Timothy Naillor

Rationale: These officers are eligible to be commissioned by this Board because they:

1. Have current licenses from the Texas Commission on Law Enforcement Officer Standards and Education;
2. Have taken and filed the oath required of peace officers;
3. Have executed good and sufficient bonds in the sum of \$1,000 in accordance with the law; and
4. Possess a sufficient number of college credit hours to meet the minimum standard for an NHMCCD peace officer.

Fiscal Impact: None

Staff Resource: Steve Head 832-813-6522

Special Consideration

(ACTION ITEM 25)

Board Meeting 10-4-07

Request: Consideration of Acceptance of Resignation of Trustee

Chancellor's

Recommendation: That the Board accept the resignation of Maria Flotte O'Neill effective as of this date.

Staff Resource: Richard Carpenter

832-813-6515